

Cornwall, Prince Edward Island

**Regular Meeting of Council
Wednesday, December 17, 2014 at 7:30 PM**

Mayor **Minerva McCourt presiding**
Present: **Deputy Mayor Gary Ramsay**
 Councillor Peter Meggs
 Councillor Jill MacIsaac
 Councillor Elaine Barnes
 Councillor Shane McGuigan
 Councillor Irene Dawson
Also: **Kevin McCarville – Chief Administrative Officer**
 Stephanie Cairns - Administrative Assistant

CALL TO ORDER

Mayor McCourt called the meeting to order and welcomed those in attendance.

APPROVAL OF THE AGENDA

It was moved by Councillor Meggs and seconded by Councillor Barnes the agenda was approved as circulated. Motion Carried.

MINUTES

It was moved by Councillor McGuigan and seconded by Deputy Mayor Ramsay the Minutes of November 19, 2014 be approved as circulated. Motion Carried.

BUSINESS ARISING

Nil

REPORTS OF COMMITTEES / RESOLUTIONS

1. PLANNING COMMITTEE - Councillor Peter Meggs

The report was included in the package.

Councillor Meggs noted the Committee toured the Town to view active subdivisions and properties of special interest.

PL 22-2014, PID #245282, 60 Warren Grove Road, Subdivision of a lot

Moved by Councillor Peter Meggs
Seconded by Deputy Mayor Gary Ramsay

RESOLVED:

WHEREAS on November 06, 2014 the Town received an application to subdivide Parcel ID

No. 245282, creating 2 separate lots; and

WHEREAS the property is zoned Two Family Residential (R2); and

WHEREAS one of the proposed lots accommodates an existing Single Family Dwelling and the second lot accommodates a legally existing non-conforming repair shop for a construction company; and

WHEREAS the Town has considered the Official Plan, especially sections 4.3, PR-1 and PR-4 along with the Zoning and Subdivision Control (Development) Bylaw #414 focusing on Sections 4, 10 and 22.

BE IT RESOLVED THAT Council approve the subdivision of Parcel ID No. 245282 as depicted on the Preliminary plan, being ISE Drawing No. 14245, dated November 27, 2014. This approval is subject to the Town and the Property owners entering into a Subdivision Agreement.

CARRIED

2. UTILITY COMMITTEE – Councillor Irene Dawson

The report was included in the package.

Councillor Dawson reported staff gave a power point presentation to the Committee on general operations and responsibilities of the Utility.

3. PUBLIC WORKS COMMITTEE – Councillor Shane McGuigan

The report was included in the package.

Councillor McGuigan reported staff gave a power point presentation to the Committee on general operations and responsibilities of the Public Works.

4. PARKS & RECREATION COMMITTEE– Councillor Jill MacIsaac

The report was included in the package.

Councillor MacIsaac reported staff gave a power point presentation of Department responsibilities at the Committee meeting.

Councillor MacIsaac reported on several recent events, including the Breakfast with Santa/Elsa raising \$2,000.00 for less fortunate families in Cornwall.

5. FINANCE COMMITTEE– Councillor Elaine Barnes

The report was included in the package.

Councillor Barnes noted it appears the Town and Utility will have a surplus at year end.

Councillor Barnes reported Fine revenue is below budget. The actual number of tickets being issued by the RCMP has increased from last year, however, the number of fines being paid is less.

F 01-2014, Salary Grid Increase

Moved by Councillor Barnes
Seconded by Councillor Meggs

RESOLVED:

The Salary grid be increased by 2% effective January 1, 2015.

CARRIED

F 02-2014, Facility Coordinator

Moved by Councillor Barnes
Seconded by Councillor Meggs

RESOLVED

WHEREAS the permanent Facility Coordinator position has been vacant since September of 2014; and

WHEREAS the Town has budgeted for a full-time position in the Parks and Recreation Department;

BE IT RESOLVED Council authorize staffing the permanent full time Facility Coordinator position.

CARRIED

6. ADMINISTRATION COMMITTEE – Deputy Mayor Gary Ramsay

The report was included in the package.

Deputy Mayor Ramsay noted Staff Sergeant Mark Crowther made a presentation to the Committee on the role of the RCMP in Cornwall.

Deputy Mayor Ramsay noted the Transit agreement expires in September of 2015. The Committee will discuss transit options in the New Year.

Deputy Mayor Ramsay noted the NRPD verbally indicated a plan to increase their fees by one cent/per \$100 assessment next year.

7. COMMUNICATION

Mayor McCourt passed on her condolences to Jake Godfrey, Town employee, on the recent loss of his mother.

Mayor McCourt reminded Council of the New Year's Levee on January 1, 2015 from 1:30 – 3:00 at the Town Hall. Councillor Meggs encourages Council to attend other Levee's.

Mayor McCourt thanked Council who were able to attend Christmas events.

There will be a Committee of Council meeting on January 5, 2015 with the Town Solicitor and the RCMP.

The CAO acknowledged the Town recognized Stephanie Cairns' 10 years of service with the Town.

8. OTHER BUSINESS

Councillor Dawson encourages all Council to attend the Municipal Orientation Session on Saturday, January 10, 2015 at the Stratford Town Hall.

Councillor Dawson will be volunteering her time do the Spirit of Christmas Awards and invited Council to join her on her evening tours.

Councillor MacIsaac passed on positive comments on the new 2015 Winter Program Flyer.

8. ADJOURNMENT

The meeting adjourned at 8:15 pm.

MINERVA MCCOURT
MAYOR

KEVIN MCCARVILLE
CHIEF ADMINISTRATIVE OFFICER