

Cornwall, Prince Edward Island

**Regular Meeting of Council
Wednesday, June 15, 2016 at 7:35 PM**

Mayor **Minerva McCourt presiding**
Present: **Deputy Mayor Gary Ramsay**
 Councillor Jill MacIsaac
 Councillor Peter Meggs
 Councillor Shane McGuigan
 Councillor Elaine Barnes
 Councillor Irene Dawson
Also: **Kevin McCarville – Chief Administrative Officer**
 Stephanie Cairns - Administrative Assistant

CALL TO ORDER

Mayor McCourt called the meeting to order.

APPROVAL OF THE AGENDA

It was moved by Deputy Mayor Ramsay and seconded by Councillor McGuigan the agenda be approved as circulated. Motion carried.

MINUTES

It was moved by Councillor Meggs and seconded by Councillor McGuigan the Minutes of May 18, 2016 be approved as circulated. Motion carried.

BUSINESS ARISING

Nil

REPORTS OF COMMITTEES / RESOLUTIONS

1. UTILITY COMMITTEE – Councillor Irene Dawson

The report was included in the Council package.

Councillor Dawson noted Morley Foy from the Department of Communities, Land and Environment attended the Utility Committee meeting. Councillor Dawson noted the discussion focused on the state of the Cornwall water and wastewater systems. Mr. Foy was pleased the Town has taken steps to develop a Master Servicing Plan outlining future infrastructure development within the Town. It was also noted the Town should find a new protected water source to meet the needs of the growing community. It was noted this should be a priority of the Town.

Councillor Dawson noted the packer test on well #3 at the Meadowbank pumping station has been completed. The Town will be receiving a report with the results from the engineers for the Town to consider.

Councillor Dawson reported the Town will be applying for funding through the Clean Water and

Wastewater Fund (CWWF) being offered through the Federal Government.
WS 02-2016, Meadowbank Wellfield Upgrades

Moved by Councillor Dawson
Seconded by Deputy Mayor Ramsay

WHEREAS the Town of Cornwall approve submitting an application under the Clean Water Wastewater Fund (CWWF) for Meadowbank Wellfield Upgrades; and

WHEREAS the Town commits to expend the required municipal funds to finance the project.

BE IT RESOLVED the Town accepts responsibility for the ongoing operational and maintenance costs resulting from the project.

CARRIED

WS 03-2016, Cornwall Wellfield Exploration Study

Moved by Councillor Dawson
Seconded by Deputy Mayor Ramsay

WHEREAS the Town of Cornwall approve submitting an application under the Clean Water Wastewater Fund (CWWF) for Cornwall Wellfield Exploration Study; and

WHEREAS the Town commits to expend the required municipal funds to finance the project.

BE IT RESOLVED the Town accepts responsibility for the ongoing operational and maintenance costs resulting from the project.

CARRIED

WS 04-2016, Pond Street Lift Station

Moved by Councillor Dawson
Seconded by Deputy Mayor Ramsay

WHEREAS the Town of Cornwall approve submitting an application under the Clean Water Wastewater Fund (CWWF) for Pond Street Lift Station; and

WHEREAS the Town commits to expend the required municipal funds to finance the project.

BE IT RESOLVED the Town accepts responsibility for the ongoing operational and maintenance costs resulting from the project.

CARRIED

WS 05-2016, Distribution System Upgrades

Moved by Councillor Dawson
Seconded by Deputy Mayor Ramsay

WHEREAS the Town of Cornwall approve submitting an application under the Clean Water Wastewater Fund (CWWF) for Distribution System Upgrades; and

WHEREAS the Town commits to expend the required municipal funds to finance the project.

BE IT RESOLVED the Town accepts responsibility for the ongoing operational and maintenance costs resulting from the project.

CARRIED

2. PLANNING BOARD - Councillor Peter Meggs

Councillor Meggs noted the Town received an application request to change the use of the existing building located at 419 Trans Canada Highway, PID 246678 from retail to a dental clinic (Institutional). This property is zoned General Commercial (C1). Institutional uses are permitted uses within this zone.

PL 10-2016, Change of Use

Moved by Councillor Meggs
Seconded by Councillor MacIsaac

BE IT RESOLVED Council approve a Change of Use to permit a dental clinic at 419 Trans Canada Highway, being PID No. 246678.

CARRIED

Councillor Dawson requested that Planning Board considers protecting our heritage buildings within the Town. Councillor Meggs noted he will notify staff to consider this for the July Planning Board agenda.

Councillor Meggs reported the Town received an application to construct a one-storey six (6) unit block townhouse at 11 Muttart Drive, being Parcel ID # 885079. Councillor Meggs added the property is zoned Multiple Family Residential (R3).

PL 11-2016, Special Permit Use

Moved by Councillor Meggs
Seconded by Councillor MacIsaac

WHEREAS Council considered the Town of Cornwall's Official Plan and Bylaws specifically Section 11.3 of the Town of Cornwall Zoning and Subdivision Control (Development) Bylaw

#414; and

WHEREAS Council deemed the development is appropriate, the development is fully serviced and subject to all other relevant provisions of the Bylaw being met;

BE IT RESOLVED THAT Council grant approval of a Special Permit Use to allow a six (6) unit Block Townhouse to be constructed on 11 Muttart Drive, being Parcel ID No. 885079, subject to the Developer entering into a Development Agreement.

CARRIED

Councillor Meggs noted the Town received an application for an in-law suite to accommodate the parents of an immediate family member located at 11 Hyde Street, being Parcel ID 518233.

PL 12-2016, Development Agreement

Moved by Councillor Meggs
Seconded by Councillor MacIsaac

BE IT RESOLVED THAT the Town of Cornwall enter into a Development Agreement (attached) to allow an In-law Suite on Parcel ID No. 518233, being 11 Hyde Street, subject to meeting the conditions of the bylaw and entering into a Development Agreement.

CARRIED

3. PUBLIC WORKS COMMITTEE – Councillor Shane McGuigan

Councillor McGuigan noted the Town has received all of the speed humps that will be installed. Additional “Welcome to our Neighborhood” signs have been installed within the Town totaling 30 signs.

Councillor McGuigan noted the list of streets approved by the Province for street paving this season which include Alcan Drive, Pond Street, Crosby Street, Arbour Lane, Woodlands Blvd and Rosemount Blvd.

PW 01-2016, Notice, 59 Hilltop Drive

Moved by Councillor McGuigan
Seconded by Councillor Barnes

WHEREAS Council has received a report from the Inspector noting that the property at 59 Hilltop Drive contravenes the Residential Property Standards in the Town of Cornwall Property Maintenance Bylaw; and

WHEREAS the Town has been unsuccessful in contacting the owner.

BE IT RESOLVED Council issue a Notice pursuant to Bylaw #231, the Town of Cornwall

Property Maintenance Bylaw, for the property at 59 Hilltop Drive, being Parcel ID No. 502393.

CARRIED

4. PARKS & RECREATION COMMITTEE – Councillor Jill MacIsaac

The report was included in the Council Package.

Councillor MacIsaac noted Spring Programs are complete with positive reviews from Indoor Soccer, Outdoor Ball Hockey, My First Sports, Tennis and Archery.

Councillor MacIsaac noted registrations for summer camps continue. It was added the Senior's lunch program and the Youth Centre at East Wiltshire have wrapped up for the summer.

Councillor MacIsaac noted the Cornwall Classic will be on Saturday, June 18. The race begins at the Town Hall at 9:00 am with registration at 8:00 am. Proceeds from the race will go to Kidsport PEI.

Councillor MacIsaac advised the schedule for Canada Celebrations is available.

Councillor MacIsaac noted staff hopes to have the pool open by June 18, 2016 and for the regular season on June 27, 2016. All lifeguards have been hired for the summer.

Councillor MacIsaac reported the Town's electronic sign should be installed the first week of July.

5. FINANCE COMMITTEE– Councillor Elaine Barnes

The Committee did not meet this month.

Councillor Barnes noted during the recent FCM Conference in Winnipeg, information was available through the workshops which included sponsorship, the Build Canada Fund, asset management, as well as Infrastructure Funding. Councillor Barnes added it's great to take the information and be able to apply it to the Town's finances.

Mayor McCourt left the meeting at this time.

F 07-2016, Media Booth

Moved by Councillor Barnes

Seconded by Councillor McGuigan

BE IT RESOLVED the Town of Cornwall accepts the quote of \$21,386.37 plus HST from PBJ Construction Inc. for construction of a Media Booth at the Terry Fox Sports Complex.

CARRIED

Mayor McCourt returned to the meeting.

ADMINISTRATION COMMITTEE – Deputy Mayor Gary Ramsay

The reports were included in the Council package.

A 04-2016, Summer Council Hours

Moved by Deputy Mayor Ramsay
Seconded by Councillor Dawson

BE IT RESOLVED the Town of Cornwall amend the start time for the 2016 July and August regular Council Meetings to 4:30 pm.

CARRIED

7. COMMUNICATION

Mayor McCourt noted she will be attending the Capital Area Mayor’s Meeting in Stratford on June 21, 2016.

Mayor McCourt noted Councillor Dawson has been re-elected to the FCM Board of Directors and Vice-Chair of the Atlantic Caucus.

8. OTHER BUSINESS

The CAO advised effective immediately the Towns engineering consultants is WSP. CBCL will finish their work on existing projects which include the Candlelight Lift Station, the Cornwall lagoon and the Infrastructure Study Development Plan.

9. ADJOURNMENT

The meeting adjourned at 8:20 pm.

MINERVA MCCOURT
MAYOR

KEVIN MCCARVILLE
CHIEF ADMINISTRATIVE OFFICER