

Cornwall, Prince Edward Island

**Regular Meeting of Council  
Wednesday, March 16, 2016 at 7:30 PM**

**Mayor**            **Minerva McCourt presiding**  
**Present:**        **Councillor Peter Meggs**  
                      **Deputy Mayor Gary Ramsay**  
                      **Councillor Shane McGuigan**  
                      **Councillor Elaine Barnes**  
                      **Councillor Jill MacIsaac**  
                      **Councillor Irene Dawson**  
**Also:**            **Kevin McCarville – Chief Administrative Officer**  
                      **Stephanie Cairns - Administrative Assistant**

**CALL TO ORDER**

Mayor McCourt called the meeting to order.

**APPROVAL OF THE AGENDA**

It was moved by Councillor Meggs and seconded by Councillor MacIsaac the agenda be approved as circulated. Motion carried.

**PRESENTATIONS**

**CORNWALL PUBLIC LIBRARY REPORT**

Pam Wheatley, Librarian of the Cornwall Public Library, gave a brief overview of library activity for 2015.

**MINUTES**

It was moved by Councillor Dawson and seconded by Councillor Meggs the Minutes of February 17, 2016 be approved as circulated. Motion carried.

It was moved by Councillor Barnes and seconded by Councillor Meggs the Public Meeting Minutes of March 2, 2016 be approved as circulated. Motion carried.

**BUSINESS ARISING**

Nil

**REPORTS OF COMMITTEES / RESOLUTIONS**

**1. UTILITY COMMITTEE – Councillor Irene Dawson**

The report was included in the Council package.

Councillor Dawson noted the Town has partnered with the City of Charlottetown and the Town of Stratford to promote “Fix a Leak Week” which runs from March 14-March 20, 2016.

Councillor Dawson noted the Utility will be offering a toilet rebate program to residents.

**2. PLANNING BOARD - Councillor Peter Meggs**

The report was included in the Council package.

Councillor Meggs noted representatives from both CBCL and the Department of Transportation, Infrastructure and Energy support the use of a round-a-bout as a traffic calming measure for the amended Phase 2 proposal for Harvest Hills.

Councillor Meggs noted the Town received an application for an in-law suite at 2 Fulton Drive, PID 826289. The suite is to accommodate an immediate family member (mother). The property is zoned Single Family Residential (R1) and an in-law suite is a Permitted Use in this zone. A permit will be issued subject to the Developer entering into an Agreement with the Town.

**PL 02-2016, Development Agreement – 2 Fulton Drive**

Moved by Councillor Meggs

Seconded by Councillor MacIsaac

**BE IT RESOLVED** the Town of Cornwall enter into a Development Agreement to allow an In-law Suite on Parcel ID No. 826289, being 2 Fulton Drive.

CARRIED

**3. PUBLIC WORKS COMMITTEE – Councillor Shane McGuigan**

The report was included in the Council package.

Councillor McGuigan noted there is significant damage from the sidewalk plow this year. The contractor will be reinstating areas that have major damage in the spring.

Councillor McGuigan noted street lights have been installed within the Town.

Councillor McGuigan noted the Committee is considering locations for speed humps as well as new neighborhood signs.

**4. PARKS & RECREATION COMMITTEE – Councillor Jill MacIsaac**

The report was included in the Council package.

Councillor MacIsaac reported on several programs including the March Break Camp, Senior's Luncheon and the Birthday packages. It was noted the Spring Newsletter is complete and available to the public.

Councillor MacIsaac reported on Family Fun Day and SnowFest. Both events were well attended despite the weather.

Councillor MacIsaac noted due to the mild weather the outdoor rinks are officially closed for the season.

**5. FINANCE COMMITTEE– Councillor Elaine Barnes**

Councillor Barnes noted the 2015 audit is complete and we anticipate receiving a draft copy of the Financial Statements from MRSB by the end of the month. Councillor Barnes added our agreement with MRSB has expired and options for future audit services will be considered.

Councillor Barnes added she is pleased to bring forward the 2016 Town of Cornwall budget which maintains existing property tax and utility rates, as well as Planning and Parks & Recreation Fees. Councillor Barnes thanked the Committee's and staff for their assistance throughout the budget process.

**F 01-2016, Town Operating Budget**

Moved by Councillor Barnes  
Seconded by Councillor Meggs

**RESOLVED:**

The attached 2016 operating budget for the Town of Cornwall with Revenues and Expenditures of \$3,073,832 be adopted; and

**BE IT FURTHER RESOLVED** that a Municipal Tax Rate of \$0.46 per \$100 of assessment be levied against all non-commercial property in the Town of Cornwall for the period of Jan 01, 2016 to December 31, 2016 as per the provisions of the *Real Property Tax Act*, save and except:

The non-commercial component of property which is owned by a non-resident person or non-resident corporation where the Municipal Tax Rate shall be \$0.92 per \$100 of assessment;

The non-commercial component of hotels and motels where the Municipal Tax Rate shall be: \$0.66 per \$100 of assessment where the owner is a resident person or resident corporation; or

\$1.12 per \$100 of assessment where the owner is a non-resident person or a non-resident corporation.

The non-commercial component of apartment buildings containing three or more units where the Municipal Tax Rate shall be \$0.66 per \$100 of assessment where the owner is a resident person or a resident corporation; or

\$1.12 per \$100 of assessment where the owner is a non-resident person or a non-resident corporation.

**BE IT FURTHER RESOLVED** that a Municipal Tax Rate of \$0.96 per \$100 of assessment be levied against commercial property in the Town of Cornwall for the period of January 01, 2016

to December 31, 2016 as per the provisions of the *Real Property Tax Act*.

**BE IT FURTHER RESOLVED** that a Municipal Tax Rate for bonafide farm properties be rebated \$0.20 per \$100 of assessment for farm buildings in the Town of Cornwall for the period of January 01, 2016 to December 31, 2016 as per the provisions of the *Real Property Tax Act*.

NOTE: For the purposes of this resolution, ‘non-resident person’ and ‘non-resident corporation’ applies to property owners as described in Section 24 of the Real Property Tax Act Regulations.

**CARRIED**

**F 02-2016, Utility Operating Budget**

Moved by Councillor Barnes  
Seconded by Councillor Dawson

**RESOLVED:**

The attached 2016 operating budget for the Town of Cornwall Water and Sewer Utility with Revenues and Expenditures of \$1,077,712 be adopted.

**CARRIED**

**F 03-2016, Electronic Sign**

Moved by Councillor Barnes  
Seconded by Councillor Meggs

**RESOLVED:**

**WHEREAS** the Town would like to replace the existing event sign with an electronic sign due to safety risks associated with the current sign; and

**WHEREAS** the Town of Cornwall 2016 capital plan approves this project.

**BE IT RESOLVED** that the Town of Cornwall accept the quote in the amount of \$24,452.00 plus HST from Sign City to install a new electronic sign at the Trans Canada Highway and Warren Grove intersection.

**CARRIED**

**F 04-2016, RTV**

Moved by Councillor Barnes  
Seconded by Councillor McGuigan

**RESOLVED:**

**WHEREAS** the current RTV has exceeded its recommended hourly usage, and the increased tasks required of the existing RTV; and

**WHEREAS** the Town of Cornwall 2016 capital plan approves this equipment.

**BE IT RESOLVED** that the Town of Cornwall accept the quote in the amount of \$19,818.00 plus HST from Good Equipment Ltd. to purchase a new Kubota RTV-1100.

**CARRIED**

**6. ADMINISTRATION COMMITTEE – Deputy Mayor Gary Ramsay**

The reports were included in the Council package.

Deputy Mayor Ramsay noted the North River Fire Department is increasing the fire rate ½ cent in 2016 and another ½ cent in 2017. One cent is equivalent to about \$31,000 based on the Town's current taxable assessment. It was noted the Town is able to absorb the ½ cent increase. Deputy Mayor Ramsay added it is the Fire Department's intention to purchase a new fire truck.

**7. COMMUNICATION**

Mayor McCourt noted she attended a welcome reception for Refugees at the Murphy's Community Centre.

The Mayor noted she, along with the CAO, plans to attend a Provincial policing review meeting.

Mayor McCourt distributed to Council a petition from Rosalyn Abbott dated March 16, 2016.

Mayor McCourt was pleased the Town of Cornwall has been named one of the top 50 Towns in Canada.

**8. OTHER BUSINESS**

**G 01-2016**, FCM Board Member

Moved by Councillor Meggs

Seconded by Councillor McGuigan

**RESOLVED:**

**WHEREAS** FCM's Board of Directors is comprised of elected municipal officials from all regions and sizes of communities to form a broad base of support to carry the municipal message to the federal government; and

**WHEREAS** FCM's Annual Conference and Trade Show will take place June 2 -5, 2016, during which time the Annual General Meeting will be held and followed by the election of FCM's Board of Directors;

**BE IT RESOLVED** that Council of the Town of Cornwall, endorse Councillor Irene Dawson to stand for election on FCM's Board of Directors for the duration of one year; and

**BE IT FURTHER RESOLVED** that Council assumes all costs associated with Councillor Irene Dawson attending FCM's Board of Directors meetings.

Councillors Meggs, McGuigan, MacIsaac, Ramsay, and Barnes voted for the Motion.  
Councillor Dawson abstained.

**CARRIED**

Councillor Dawson reminded Council to forward any questions for Cabinet Ministers to FPEIM by April 1, 2016.

**9. ADJOURNMENT**

The meeting adjourned at 8:20 pm.

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MINERVA MCCOURT  
MAYOR

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KEVIN MCCARVILLE  
CHIEF ADMINISTRATIVE OFFICER