

Cornwall, Prince Edward Island

Regular Meeting of Council
Wednesday, November 16, 2016 at 7:30 PM

Mayor **Minerva McCourt presiding**
Present: **Deputy Mayor Gary Ramsay**
 Councillor Peter Meggs
 Councillor Shane McGuigan
 Councillor Jill MacIsaac
 Councillor Irene Dawson
 Councillor Elaine Barnes
Also: **Kevin McCarville – Chief Administrative Officer**
 Stephanie Cairns – Administrative Assistant

CALL TO ORDER

Mayor McCourt called the meeting to order.

APPROVAL OF THE AGENDA

It was moved by Councillor Meggs and seconded by Councillor McGuigan the agenda be approved as circulated. Motion carried.

MINUTES

It was moved by Councillor MacIsaac and seconded by Councillor Barnes the Minutes of October 19, 2016 be approved as circulated. Motion carried.

BUSINESS ARISING

Nil

REPORTS OF COMMITTEES / RESOLUTIONS

1. PLANNING BOARD - Councillor Peter Meggs

The report was included in the Council Package.

Councillor Meggs noted staff will be updating the Emergency Measures Plan. Councillor Meggs encouraged Council and staff to participate in the training offered by the Provincial Emergency Measures Organization.

Councillor Meggs reported that Planning Board discussed, at length, the 20% limit on semi-detached dwellings in a R2 zone and added Planning Board has no interest in changing this limit at this time. Councillor McGuigan inquired into how many variances have been issued in a R2 zone to allow semi-detached or duplex dwellings. Councillor Meggs noted he will forward the inquiry to staff.

2. PUBLIC WORKS COMMITTEE – Councillor Shane McGuigan

The report was included in the Council Package.

Councillor McGuigan noted the Committee received a request for increased safety at the crosswalk at Warren Grove/Kingston Road. Councillor McGuigan noted the Department of Transportation and Infrastructure Renewal will be making several modifications in this area.

Councillor McGuigan noted maintenance work has been completed on the Meadowbank Road sidewalk. The Committee agreed this sidewalk replacement is the top priority of the Committee and would like it completed next year.

3. PARKS & RECREATION COMMITTEE – Councillor Jill MacIsaac

The report was included in the Council Package.

Councillor Dawson entered the meeting.

Councillor MacIsaac gave a brief update on Fall programs/events as well as upcoming events which included Breakfast with Santa and the Seniors Christmas Dinner.

Councillor MacIsaac reported that Laura MacPherson was the successful candidate for the Program Coordinator position. Laura's start date is December 5.

4. UTILITY COMMITTEE – Councillor Irene Dawson

The report was included in the Council Package.

Councillor Dawson reported the Cornwall Lagoon berm work is progressing well.

WS 08-2016, NRRFD Agreement, Communications Equipment

Moved by Councillor Dawson
Seconded by Councillor Barnes

WHEREAS the North River Fire Department is desirous of using portions of the water tower structure to install antennas, antenna mounts and an enhancer unit(s) and the maintenance building to install a data communications repeater.

AND WHEREAS the Town of Cornwall has agreed to permit the North River Fire Department to install and maintain the Equipment in and on the structure;

BE IT RESOLVED the Town of Cornwall enter into a five-year agreement (attached) with North River Fire Department to allow the use of portions of the water tower and maintenance building for the installation of communications equipment.

CARRIED

5. FINANCE COMMITTEE– Councillor Elaine Barnes

The reports were included in the Council package.

Councillor Barnes welcomed Councillor MacIsaac to the Finance Committee.

Councillor Barnes reported on the Town and Utility Income Statements.

Councillor Barnes noted with regards to our Request for Proposals for our Health Plan coverage, the Town was advised by our consultant to continue with The Cooperators as our provider.

F 11-2016, Staffing Policy Amendment

Moved by Councillor Barnes
Seconded by Councillor MacIsaac

BE IT RESOLVED THAT the Town of Cornwall approves amending the Staffing Policy such that Section 3.4 reads ‘The CAO will advertise all vacancies through internal and/or external means, as appropriate, and receive all applications.’

CARRIED

6. ADMINISTRATION COMMITTEE – Deputy Mayor Gary Ramsay

The reports were included in the Council package.

Deputy Mayor Ramsay noted the CAO is looking for funding for bus shelters and added transit ridership numbers seem consistent.

7. COMMUNICATION

Mayor McCourt noted she was honored to lay the wreath at the Remembrance Day Ceremony in Hartsville.

Mayor McCourt noted she, along with Deputy Mayor Ramsay, attended the Flags of Remembrance Reception at the Lieutenant Governor’s House.

8. OTHER BUSINESS

Councillor Meggs noted he, along with staff Tracey MacLean, attended the Municipal Working Group Newcomer Integration meeting.

9. ADJOURNMENT

The meeting adjourned at 8:00 pm.

MINERVA MCCOURT
MAYOR

KEVIN MCCARVILLE
CHIEF ADMINISTRATIVE OFFICER