

Cornwall, Prince Edward Island

**Regular Meeting of Council
Wednesday, November 19, 2014 at 7:30 PM**

Mayor **Minerva McCourt presiding**
Present: **Deputy Mayor Gary Ramsay**
 Councillor Peter Meggs
 Councillor Jill MacIsaac
 Councillor Elaine Barnes
 Councillor Shane McGuigan
Regrets: **Councillor Irene Dawson**
Also: **Kevin McCarville – Chief Administrative Officer**
 Stephanie Cairns - Administrative Assistant

CALL TO ORDER

Mayor McCourt called the meeting to order and welcomed those in attendance.

APPROVAL OF THE AGENDA

It was moved by Councillor Meggs and seconded by Deputy Mayor Ramsay the agenda was approved as circulated. Motion Carried.

MINUTES

It was moved by Councillor MacIsaac and seconded by Councillor McGuigan the Minutes of October 15, 2014 be approved as circulated. Motion Carried.

BUSINESS ARISING

Nil

REPORTS OF COMMITTEES / RESOLUTIONS

1. UTILITY COMMITTEE – Councillor Irene Dawson

Mayor McCourt reported on Councillor Dawson's behalf.

The report was included in the package.

Mayor McCourt noted work is progressing well on the Warren Grove lift station.

Mayor McCourt reported 87 overdue letters have been sent out to customers.

Mayor McCourt noted Matt Duffy, Utility & Public Works Manager, has been awarded the 'Silent Hero Award' by ACWWA. This award is presented annually to recognize outstanding contributions of water and wastewater operators in each of the four Atlantic Canada provinces.

2. PLANNING COMMITTEE - Councillor Peter Meggs

The report was included in the package.

Councillor Meggs noted an appeal made by Bonnie MacLean to IRAC was denied.

Councillor Meggs noted the Town is hopeful to have Amending Agreements finalized for the Madison Heights and Harvest Hills subdivisions.

Councillor Meggs noted a public meeting may be required this winter to address bylaw amendments and rezoning.

3. PUBLIC WORKS COMMITTEE – Councillor Shane McGuigan

The report was included in the package.

Councillor McGuigan reported the sidewalk project on John/James Street and MacArthur Drive has been completed. A few outstanding deficiencies have been noted.

Councillor McGuigan reported that staff is preparing for the winter months.

Councillor McGuigan noted staff has been conducting inspections of streets that require repaving. A list will be ready at the December Council meeting.

Councillors may forward requests for street paving to Town staff.

4. PARKS & RECREATION COMMITTEE– Councillor Jill MacIsaac

The report was included in the package.

Councillor MacIsaac reported on several upcoming events including Breakfast with Santa on Saturday, November 29 at the Civic Centre. Proceeds raised will assist needy families in Cornwall.

Councillor MacIsaac noted fall programs will be completed in December with approximately 40% more than projected revenue.

5. FINANCE COMMITTEE– Councillor Elaine Barnes

The report was included in the package.

Councillor Barnes reported it appears at this time the Town and Utility will be on budget at year end.

Councillor Barnes noted the pre-audit (MRSB) is scheduled for November 20, 2014. The annual audit is scheduled for February, 2015.

6. ADMINISTRATION COMMITTEE – Deputy Mayor Gary Ramsay

The report was included in the package.

Deputy Mayor Ramsay reported the Town's contract with the PEI Humane Society expires in 2015. The Committee expects to be in discussion with the Humane Society in January on this matter.

7. COMMUNICATION

Mayor McCourt reminded Council of the upcoming FPEIM meeting on November 29. The registration deadline is this Friday.

8. OTHER BUSINESS

Councillor Meggs noted he attended the Red Cross Open House last week. Councillor Meggs introduced Karalee McAskill, CAWG Coordinator, to the new Council.

8. ADJOURNMENT

The meeting adjourned at 7:50 pm.

MINERVA MCCOURT
MAYOR

KEVIN MCCARVILLE
CHIEF ADMINISTRATIVE OFFICER