



REQUEST FOR WAIVER OF RENTAL FEES AT TOWN FACILITIES

Name of Organization: _____

Contact Person: _____ Telephone: _____

Email Address: _____

Please indicate facility for which you are requesting the fee waiver:

- Cornwall Civic Centre, specify room _____
- Cornwall Town Hall
- Terry Fox Sports Complex Clubhouse

Reason for requesting fee waiver:

Date and time of event: _____

Set up, or other needs: _____

Please provide additional information that would assist the Committee in making determination:

Signature: _____ Date: _____

Internal Use Only:

Staff Recommendation/Comments:

Committee Decision/Action: _____