

Cornwall, Prince Edward Island

**Regular Meeting of Council
Wednesday, September 21, 2016 at 7:30 PM**

Mayor **Minerva McCourt presiding**
Present: **Deputy Mayor Gary Ramsay**
 Councillor Jill MacIsaac
 Councillor Peter Meggs
 Councillor Shane McGuigan
 Councillor Irene Dawson
 Councillor Elaine Barnes
Also: **Kevin McCarville – Chief Administrative Officer**
 Stephanie Cairns – Administrative Assistant

CALL TO ORDER

Mayor McCourt called the meeting to order.

APPROVAL OF THE AGENDA

It was moved by Councillor Meggs and seconded by Councillor MacIsaac the agenda be approved as circulated. Motion carried.

MINUTES

It was moved by Councillor McGuigan and seconded by Deputy Mayor Ramsay the Minutes of August 17, 2016 be approved as circulated. Motion carried.

It was moved by Councillor Meggs and seconded by Councillor MacIsaac the Minutes of August 29, 2016 be approved as circulated. Motion carried.

BUSINESS ARISING

Nil

REPORTS OF COMMITTEES / RESOLUTIONS

1. PLANNING BOARD - Councillor Peter Meggs

The report was included in the Council Package.

Councillor Meggs noted Planning Board reviewed the concept plan and support the proposed development for the former Byways property. It was noted a Subdivision Agreement will need to be entered into with the Developer addressing several issues.

PL 14-2016, Hyde Pond Campus Care – Preliminary Approval

Moved by Councillor Meggs
Seconded by Deputy Mayor Ramsay

BE IT RESOLVED that Council grant Preliminary Approval of a Development Concept Plan as

depicted in the WSP Drawing No. 161-11369-P03 and dated September 8, 2016, subject to the Developer entering into a Subdivision Agreement with the Town.

CARRIED

Councillor Meggs noted under the Emergency 911 Act, any private roadway that provides access to three or more properties must be named in accordance with the regulations.

PL 15-2016, New Street Name

Moved by Councillor Meggs
Seconded by Deputy Mayor Ramsay

WHEREAS the Town of Cornwall is responsible to assign street names and civic addresses within its jurisdiction under the *Emergency 911 Act*; and

WHEREAS the Town of Cornwall received a request to name a private lane;

BE IT RESOLVED Council approve the street name “Bain Ln’ on Parcel ID No. 246488.

CARRIED

Councillor Meggs noted on June 15, 2016 Council approved a Change of Use to permit a dental clinic at 419 Trans Canada Highway, PID No. 246678. Councillor Meggs added the Town received an application for the restoration of the existing structure. Councillor Meggs added the Town requires the developer to enter into a Development Agreement including a number of conditions in an effort to ensure well-ordered development of this property.

PL 16-2016, Development Agreement

Moved by Councillor Meggs
Seconded by Councillor MacIsaac

BE IT RESOLVED the Town of Cornwall enter into a Development Agreement for construction of a two-storey commercial dental clinic building to be placed on Parcel ID No. 246678, being 419 Trans-Canada Highway.

CARRIED

2. PUBLIC WORKS COMMITTEE – Councillor Shane McGuigan

The report was included in the Council Package.

Councillor McGuigan noted the Town put out a request for tenders on a three-year contract for snow removal from Town sidewalks and buildings.

PW 03-2016, Snow Clearing Sidewalks

Moved by Councillor McGuigan
Seconded by Councillor Barnes

BE IT RESOLVED the Town of Cornwall accepts the bid of \$115.00 per hour plus HST from Griffin's Service Centre and enter into a contract for the next 3 years for snow removal from Town sidewalks.

CARRIED

PW 04-2016, Snow Clearing Buildings

Moved by Councillor McGuigan
Seconded by Councillor Barnes

BE IT RESOLVED the Town of Cornwall accepts the bid of \$10,925.48 annually including HST from Griffin's Service Centre and enter into a contract for the next 3 years for snow removal from Town buildings.

CARRIED

Councillor McGuigan noted the speed humps will be removed before October 31st for the winter months.

3. PARKS & RECREATION COMMITTEE – Councillor Jill MacIsaac

The report was included in the Council Package.

Councillor MacIsaac noted despite staffing issues the department encountered this summer, Town staff ran an efficient summer camp.

Councillor MacIsaac noted registration for Fall programming is underway.

Councillor MacIsaac noted the Cenotaph Service was held on September 11, 2016. The Town, in partnership with the Cornwall Lion's Club, hosted a reception following the service with approximately 60 participants.

Councillor MacIsaac noted the Terry Fox Run was held on September 18, 2016.

Councillor MacIsaac noted the Town is hosting the 55+ Winter Games in February, 2017. Councillor MacIsaac noted the Town, in partnership with the Cornwall Lion's Club, will be a hosting dinner for Veteran residents on October 23, 2016 at 1:00.

4. FINANCE COMMITTEE– Councillor Elaine Barnes

Councillor Barnes noted the Financial statements were included in the Council package.

F 10-2016, Parks and Recreation Positions

Moved by Councillor Barnes
Seconded by Councillor Meggs

BE IT RESOLVED the Town of Cornwall approves the staffing of the Program Coordinator and Facility Coordinator positions in accordance with the Town of Cornwall Staffing Policy.

CARRIED

Under the provisions of the Towns' Purchasing Policy, the CAO noted he approved accepting the quote from Cecil Thomas Plumbing and Heating of \$12,500 to replace the hot water tank at the TFSC.

5. ADMINISTRATION COMMITTEE – Deputy Mayor Gary Ramsay

The reports were included in the Council package.

6. UTILITY COMMITTEE – Councillor Irene Dawson

It was noted the Committee did not meet this month.

Chief Administrative Officer, Kevin McCarville, reported on Councillor Dawson's behalf.

Kevin noted the Candlelight sewer lift station project is now complete and the Cornwall Lagoon project is well underway.

Kevin added after discussions with the Dept. of Highways about the new roundabouts, the consensus of the Utility Committee is to postpone the water line upgrade on the Trans Canada Highway until next spring.

7. COMMUNICATION

Mayor McCourt noted she will be participating in *The Guardian's* Raise-A-Reader Day on September 28, 2016.

Mayor McCourt attended the Special Olympics Awards Luncheon on September 17, 2016.

Mayor McCourt added that October 1st is 'International Day of Older Persons'. There will be a flag raising at the Town Hall on September 30, 2016.

8. OTHER BUSINESS

Councillor Meggs noted he attended a meeting with other municipalities on attracting newcomers to the area.

Councillor Barnes thanked the After School staff with their hard work today after the schools were evacuated.

Councillor Dawson entered the meeting.

Mayor McCourt noted that Council will be invited to attend a meeting with the residents from the Fulton Drive area and the Department of Transportation, Infrastructure and Energy regarding the new bypass. The date of the meeting has not been confirmed.

9. ADJOURNMENT

The meeting adjourned at 7:50 pm.

MINERVA MCCOURT
MAYOR

KEVIN MCCARVILLE
CHIEF ADMINISTRATIVE OFFICER