



TOWN OF CORNWALL
BOX 430
CORNWALL, PEI
C0A 1H0 (902)566-2354

Date Received: \_\_\_\_\_

Application Fee Pd: [ ] Yes
[ ] No

Receipt #: \_\_\_\_\_

Permit #: \_\_\_\_\_

Permit Fee: \_\_\_\_\_

DEVELOPMENT PERMIT APPLICATION

1. Name and address of applicant:

Applicant..... Telephone No.....
Street Address..... Mailing Address.....
Email Address.....
Property Owner..... Phone.....
Contractor ..... Phone.....
Architect/Engineer..... Phone.....

2. Location and size of property on which the proposed development will occur:

Subdivision ..... Subdivision Lot No..... Property Tax No.....
Project Location: (Street no.)..... (Street name).....
Cornwall Development Zone ..... Area of property..... (sq. ft. / sq. m.)
Road frontage of property ..... (feet /metres) Property depth..... (feet /metres)
Are there any existing structures on the property? [ ] No [ ] Yes, describe:.....

3. Type of Proposed Development:

Check [ ] whether proposed structure will be:

- [ ] Single Family Dwelling [ ] Duplex [ ] Semi-detached [ ] Multi-Family Dwelling [ ] Detached Garage
[ ] Accessory Building [ ] Commercial [ ] Industrial [ ] Institutional [ ] Addition [ ] Other

Project Description:

[ ] new construction [ ] repair or re-modeling [ ] moved to site [ ] demolition [ ] change of use

NOTE: Any development that requires a new access to a street must first apply for a Driveway Permit from the Department of Transportation & Infrastructure and Energy.

4. Description of Proposed Development:

Number of stories..... Total Height to peak of roof.....(ft/m)
Ground Floor: Length .....(ft/m) Width .....(ft/m) Ground Floor Area .....(ft²/m²)
Total Dwelling Floor Area ..... (ft²/m²) Total number of units..... Total number of Parking Spaces.....
Attached Garage? [ ] Yes [ ] No [ ] n/a If Yes: Floor Area .....(ft²/m²)
Deck/Patio? [ ] Yes [ ] No [ ] n/a If Yes: Deck Floor Area ..... (ft²/m²)

5. Estimated Cost \$.....

6. Anticipated Start & Completion Dates .....

7. Water Supply [ ] Private [ ] Municipal Sewage System [ ] Private [ ] Municipal

NOTE: If water and/or sewage systems are private systems, applicant must first secure permits from the Department of Communities, Land & Environment.

Note: Additional information may be required depending on the proposed development and may include: Site Plan, Survey plan, Building plans, Grading plans, Construction Plan, Drainage Plan, Footing Plan and any other information the Authority Having Jurisdiction deems pertinent to determine whether the proposed development conforms with the requirements of Town Bylaws.

**I solemnly Declare:**

- 1) That I am the property owner or the authorized agent of the property owner named in the application hereto attached and I certify that I have the authority to sign this application and bind the property owner.
- 2) The plans/information herein contained in this application are true and reasonable efforts were made to ensure the accuracy of the data.
- 3) I waive all rights or actions against the Town of Cornwall and/or its agents or employees in respect of any damages which may be caused through the operation of any provisions of its Bylaws or the revoking of a permit for any cause or irregularity or nonconformity with the Bylaws or regulations adopted by the Town of Cornwall.
- 4) I assume responsibility for damage to sidewalks, curbs, streets or other infrastructure and will bear the cost of repair or replacement to the satisfaction of the Town of Cornwall.
- 5) Where services are available, properties must be serviced by municipal sewer and water in accordance with the Town of Cornwall Water and Sewer Utility Corporation minimum standards of acceptability for water and sewer connections. I am responsible for all costs incurred with the connections.
- 6) Any connection to sewer and water must be inspected by the Town of Cornwall Water and Sewer Utility Corporation and 24 hrs notice must be given and inspections must be made between the hours of 8 am and 4 pm, Monday to Friday.
- 7) If a certified Footing Plan is required as a condition of the permit, I will cease construction when the footings have been poured and the Footing Plan has been submitted to the Town and the Town has determined the location meets Bylaw requirements.

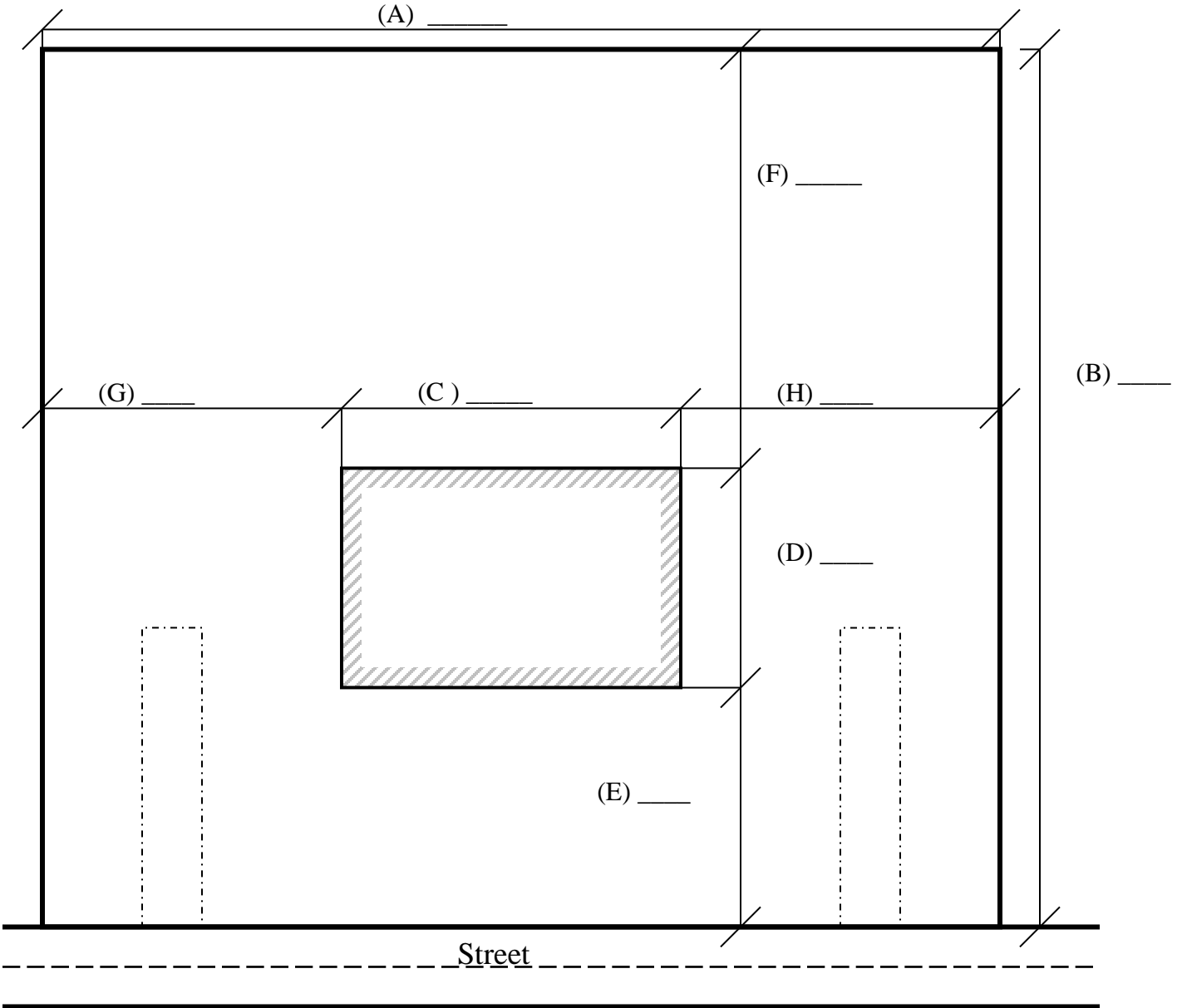
Date: \_\_\_\_\_, 20\_\_\_\_

\_\_\_\_\_  
**Applicant's Signature**

\_\_\_\_\_  
**Applicant's Name (Please Print)**

<u>OFFICE USE</u>		
<b>Supplied:</b>		
<input type="checkbox"/> Building Plans <input type="checkbox"/> Site Plan <input type="checkbox"/> W&S Inspection Form <input type="checkbox"/> Compliance Certificate		
Existing building(s) on lot? <input type="checkbox"/> Yes <input type="checkbox"/> No (If yes, use of building(s) _____)		
Corner lot? <input type="checkbox"/> Yes <input type="checkbox"/> No    Maximum lot coverage: _____ Proposed lot coverage: _____    Is a Footing Plan required? <input type="checkbox"/> Yes <input type="checkbox"/> No		
<b>Variance Requested</b> _____ <input type="checkbox"/> granted <input type="checkbox"/> refused    DATE _____		
<b>Comments of the Planning Board and/or Council</b>		
_____		
_____		
<b>Conditions / Requirements</b>		
_____		
_____		
<b>Approved By:</b>	<b>Approval Date:</b>	<b>Building Permit #:</b>
Fire Marshal _____	_____	_____
Development Officer _____	_____ (date of issuance)	

# Site Plan



LOT # _____	
DIMENSIONS OF LOT	(A) _____ x (B) _____
DIMENSIONS OF BUILDING	(C) _____ x (D) _____
DISTANCE FROM FRONT LINE TO BUILDING	(E) _____
DISTANCE FROM BACK LINE TO BUILDING	(F) _____
DISTANCE FROM SIDE LINE TO BUILDING	(G) _____ (H) _____
DIMENSIONS of Deck/ Patio (Sketch in)	_____ x _____
<b><u>INDICATE ON SITE PLAN:</u></b>	
LOCATION & DIMENSIONS OF ANY EXISTING BUILDING(S) ON LOT	
LOCATION & DIMENSIONS OF PROPOSED BUILDING(S) ON LOT	
LOCATION OF DRIVEWAY	