

Cornwall, Prince Edward Island

**Regular Meeting of Council
Wednesday, May 16, 2018 at 7:30 PM**

Mayor **Minerva McCourt presiding**
Present: **Deputy Mayor Gary Ramsay**
 Councillor Shane McGuigan
 Councillor Peter Meggs
 Councillor Jill MacIsaac
 Councillor Irene Dawson
 Councillor Elaine Barnes
Also: **Kevin Coady – Chief Administrative Officer**
 Stephanie Cairns – Administrative Assistant

CALL TO ORDER

Mayor McCourt called the meeting to order.

APPROVAL OF THE AGENDA

It was moved by Councillor Barnes and seconded by Councillor Meggs the agenda be approved as circulated. Motion carried.

DISCLOSURE OF PECUNIARY OR OTHER CONFLICT OF INTEREST

Nothing to report.

APPROVAL OF THE MINUTES

It was moved by Councillor Barnes and seconded by Councillor Meggs the Minutes of April 18, 2018 be approved as circulated. Motion carried.

BUSINESS ARISING

Nil.

REPORTS OF COMMITTEES / RESOLUTIONS

1. PLANNING BOARD – Councillor Peter Meggs

The report was included in the Council Package.

Councillor Meggs noted the Town sent a letter to the Developers of Harvest Hills Phase 3 requesting additional information for this development to move forward. Councillor Meggs noted that Planning Board had a lengthy discussion regarding the buffering and the transition between the proposed apartment building and the existing dwellings and Planning Board agreed the response from the Developer did not address these issues. Councillor Meggs noted the Developers submitted an amended proposal and the Committee agreed this proposal does meet the requirements.

PL 11-2018, Harvest Hills Phase 3A

Moved by Councillor Meggs
Seconded by Councillor MacIsaac

RESOLVED:

WHEREAS property identified as Parcel ID No. 1061563, and known as Harvest Hills Subdivision, is zoned PURD and the Development is being approved in Phases; and

WHEREAS on March 9, 2018 the Town received an application for Phase 3, specifically lots 33 through 52, proposing Semi-detached dwellings, Multi-Family Dwellings, and two separate twenty-four unit apartment buildings; and

WHEREAS on May 16th, 2018 the Developers amended the application by dividing Phase 3 into two separate phases being Phase 3A and Phase 3B. Phase 3A would consist of lot 33 to lot 37 and lot 45 to lot 52 Phase 3B would consist of lot 38 to lot 40 and lot 43 and lot 44; and

WHEREAS the proposal consisting of all lots in Phase A and Phase B were presented at a public meeting on March 14, 2018, held pursuant to Section 12 and Section 21 of the Town of Cornwall Zoning and Subdivision Control Bylaw; and

WHEREAS after lengthy discussions at Planning Board, the Town is still looking for additional information on specific items including but not limited to buffering and transition, specifically in Phase 3B; and

WHEREAS the proposal for Phase 3A is generally in keeping with the original Master Plan for Harvest Hills Subdivision.

BE IT RESOLVED THAT Council grant preliminary approval for Phase 3A of Parcel ID No. 1061563 also known as Harvest Hills Subdivision, subject to the Developers entering a Subdivision Agreement and a Development Agreement with the Town.

Carried.

Councillor Dawson entered the meeting at this time.

Councillor Meggs noted the job posting for the Planning and Development Technician closed on April 27, 2018 and the hiring Committee reviewed the applicants with the intent to begin interviews in early June.

Councillor Meggs noted the Committee reviewed the considerations for Bylaw 414F.

PL 12-2018, Zoning & Subdivision Bylaw #414F – Second Reading

Moved by Deputy Mayor Ramsay
Seconded by Councillor MacIsaac

RESOLVED:

WHEREAS Town of Cornwall Zoning & Subdivision Control (Development) Bylaw #414F was read and approved a first time on April 18, 2018.

BE IT RESOLVED the Town of Cornwall Zoning & Subdivision Control (Development) Bylaw #414F be read and approved for the second time.

Carried.

PL 13-2018, Zoning & Subdivision Bylaw #414F – Adoption

Moved by Deputy Mayor Ramsay
Seconded by Councillor MacIsaac

RESOLVED:

WHEREAS Section 6.6 of the Town of Cornwall Official Plan allows Council to amend the Official Plan and Zoning Bylaw as circumstances change or in response to requests; and

WHEREAS Council has complied with the processes established in Section 18 of the Planning Act; and

WHEREAS Town of Cornwall Zoning & Subdivision Control (Development) Bylaw #414F was read and approved a first time on April 18, 2018; and

WHEREAS Town of Cornwall Zoning & Subdivision Control (Development) Bylaw #414F was read and approved a second time on May 16, 2018.

BE IT RESOLVED THAT the Town of Cornwall Zoning & Subdivision Control (Development) Bylaw #414F is hereby enacted as an amendment to the Town of Cornwall Zoning & Subdivision Control (Development) Bylaw and the Mayor and Chief Administrative Officer be and they are hereby authorized to sign the Bylaw and apply the Town's seal thereto.

Carried

Councillor Meggs noted the RFP for the Spatial Plan closed on May 4, 2018 with five proposals received. Councillor Meggs noted a copy of each proposal was distributed to Council for review and to forward comments/feedback to Planning Board by June 6.

Councillor Meggs was pleased with the increase in Development Permits compared to April of

2017.

2. UTILITY COMMITTEE – Councillor Irene Dawson

The report was included in the Council Package.

Councillor Dawson noted the Committee reviewed the Utility Income Statement and the finances are in good standing.

Councillor Dawson noted the wellfield exploration is moving forward and test drilling will begin soon.

Councillor Dawson was pleased to report the sewer relining project on the Trans Canada Highway is scheduled to begin in the next few weeks. Notices will be given to all residents affected along the construction area.

Councillor Dawson noted disconnect notices were sent out to customers with overdue Utility accounts.

3. PUBLIC WORKS COMMITTEE - Councillor Shane McGuigan

The report was included in the Council Package.

Councillor McGuigan reported the speed humps are installed and a policy is being implemented for speed hump placement. Councillor McGuigan noted the speed humps can be relocated and the Department does not plan to purchase any new speed humps at this time.

Councillor McGuigan noted the Committee reviewed an Active Transportation Plan for the Ferry Road and presented it to the Dept. of Transportation, Infrastructure and Energy for their consultation.

Councillor McGuigan noted the Committee discussed options for the front yard of Town Hall and agreed a master plan should be developed and included with the Spatial Plan.

Councillor McGuigan noted the Committee discussed speeding within the Town and would like to increase traffic enforcement and have the ability to install photo radar devices.

Councillor McGuigan noted the Committee discussed concerns brought forward regarding requirements and enforcement of fences around pools. The Committee agreed to forward this to the Planning Department.

PW 01-2018, Ferry Road/Meadowbank Road Sidewalk Project

Moved by Councillor Dawson
Seconded by Deputy Mayor Ramsay

RESOLVED:

BE IT RESOLVED the Town of Cornwall accept the bid of \$624,112 including HST from Duffy Construction for the Ferry Road/Meadowbank Road Sidewalk Project.

Carried.

4. PARKS & RECREATION COMMITTEE – Councillor Jill MacIsaac

The report was included in the Council Package.

Councillor MacIsaac noted the Town's Youth worker and two local youth attended the Gender Sexuality Leadership Forum in Toronto last week. Councillor MacIsaac noted most of the money raised for expenses was fundraised by the Youth Group.

Councillor MacIsaac noted the Cornwall Classic is scheduled for Saturday, June 16 and the grand opening for the Trail System at the Terry Fox Sports Complex will be June 24.

Councillor MacIsaac noted the Committee agreed there will be no charge for the Ramblers to use the grass fields this summer but they will be responsible to mow and line the fields and bookings will need to go through the Town. Councillor MacIsaac noted the Turf Rental rate for all Cornwall minor groups will be \$25/hour for this season.

Councillor Barnes requested garden plots be placed in the North River area as well for the Department to maintain additional parking at the York Point Road Ball Field, due to safety concerns, particularly during ball tournaments. Councillor MacIsaac advised she will bring these items to the Parks & Recreation Committee.

5. FINANCE COMMITTEE– Councillor Elaine Barnes

The report was included in the Council Package.

Councillor Barnes noted the Committee reviewed both the Town and Utility income statements with no concerns at this time.

Councillor Barnes noted that Michelle Burge from MRSB attended the Committee of Council meeting on May 14 to review the Financial Statements with Council. Councillor Barnes noted that staff should be acknowledged for the good control and management of Town finances.

Councillor Barnes noted the Committee would like approved donations made by the Town be posted on the Town's website.

6. ADMINISTRATION COMMITTEE– Deputy Mayor Gary Ramsay

The report was included in the Council Package.

Deputy Mayor Ramsay noted that St/Sgt Hubley and Sgt. Butler attended the Administration

Committee meeting and noted the RCMP's priorities for Cornwall are community involvement, visibility and traffic/safe roads.

Deputy Mayor Ramsay noted the bus shelters are now installed and the landscaping around them should be completed this week. In an effort to increase ridership, Council discussed alternate routes as well as 'park and go' options. It was noted that Trius Transit is responsible for the marketing.

A 23-2018, Elections PEI, MEO

Moved by Deputy Mayor Ramsay
Seconded by Councillor Meggs

RESOLVED:

WHEREAS November 5, 2018 is municipal election day in Prince Edward Island; and

WHEREAS the Town of Cornwall is required to appoint a Municipal Electoral Officer; and

WHEREAS Elections PEI is willing to provide this service to the Town of Cornwall.

BE IT RESOLVED the Town of Cornwall appoint Elections PEI as the Municipal Election Officer for the 2018 municipal election.

Carried.

A 24-2018, Summer Council Meeting Hours

Moved by Deputy Mayor Ramsay
Seconded by Councillor Meggs

BE IT RESOLVED Council amend the start time for the July and August regular Council meetings to 4:30 pm.

Carried.

A 25-2018, Council Remuneration

Moved by Deputy Mayor Ramsay
Seconded by Councillor Meggs

RESOLVED:

WHEREAS the Town of Cornwall Council Remuneration Bylaw requires that Council

commission an independent review of Council remuneration prior to each municipal election;
and

WHEREAS such review has been completed and reviewed by Council.

BE IT RESOLVED the recommendations from the 2018 Council Remuneration Review be adopted as proposed; resolution effective upon the swearing in of the new council following the next municipal election.

Carried.

7. COMMUNICATION

Nothing to report.

8. OTHER BUSINESS

Councillor Meggs noted the Diversity Committee met recently as well as the Watershed AGM meeting took place and a new executive was selected.

Councillor Dawson thanked everyone that attended the FPEIM Meeting that was held recently in Cornwall.

9. ADJOURNMENT

The meeting adjourned at 8:15 pm.

MINERVA MCCOURT
MAYOR

KEVIN COADY
CHIEF ADMINISTRATIVE OFFICER