

Cornwall, Prince Edward Island

**Regular Meeting of Council  
Wednesday, August 15, 2018 at 4:30 PM**

**Deputy Mayor Gary Ramsay presiding**

**Present:** Councillor Shane McGuigan  
Councillor Peter Meggs  
Councillor Jill MacIsaac  
Councillor Irene Dawson  
Councillor Elaine Barnes

**Also:** Kevin Coady – Chief Administrative Officer  
Stephanie Cairns – Administrative Assistant

**Regrets:** Mayor Minerva McCourt

**CALL TO ORDER**

Deputy Mayor Ramsay called the meeting to order.

**APPROVAL OF THE AGENDA**

It was moved by Councillor Barnes and seconded by Councillor Meggs the agenda be approved as circulated. Motion carried.

**DISCLOSURE OF PECUNIARY OR OTHER CONFLICT OF INTEREST**

Nothing to report.

**APPROVAL OF THE MINUTES**

It was moved by Councillor MacIsaac and seconded by Councillor Barnes the Minutes of July 18, 2018 be approved as circulated. Motion carried.

**BUSINESS ARISING**

Councillor Barnes added the discussion of dumpsters placed in the Town Hall parking lot was previously discussed by the Public Works Committee.

**REPORTS OF COMMITTEES / RESOLUTIONS**

**1. PLANNING BOARD COMMITTEE – Councillor Peter Meggs**

The report was included in the Council Package.

Councillor Meggs noted that John Horreht, Chair of the PEI Housing Supply Task Force, made a presentation to Council outlining the Housing Action Plan the three orders of Government should take part in and how the Town can play a role.

Councillor Meggs noted the Committee should have a Draft Spatial Plan to bring forward at the next Council meeting.

Councillor Meggs noted the Town received applications for 3, 4-unit block townhouses on a recently amended lot on Muttart Drive. Councillor Meggs noted that block townhouses are a Special Permit Use in the R3 Zone which means a resolution from Council is required.

**PL 20-2018, Special Permit Use**

Moved by Councillor Meggs  
Seconded by Councillor MacIsaac

**RESOLVED:**

**WHEREAS** Council received three (3) applications dated July 24, 2018 for a *Special Permit Use* to allow three, single-storey, 4-unit Block Townhouse Dwellings on Lot 18-2 on Muttart Drive. Lot 18-2, which is zoned R3 (Multiple Family Residential), shown on Drawing No. 1875, and prepared by Derek A. French Professional Services Inc. dated July 4, 2018 and was approved by the Town on July 23, 2018; and

**WHEREAS** Council considered the Official Plan and the Town of Cornwall Zoning and Subdivision Control (Development) Bylaw #414, and noted Block Townhouses are a special permitted use in that zone; and

**BE IT RESOLVED THAT** Council grant development approval of a *Special Permit Use* to allow three, single-storey, 4-unit Block Townhouse Dwellings on Lot 18-2 on Muttart Drive. Lot 18-2, which is zoned R3 (Multiple Family Residential), shown on Drawing No. 1875, and prepared by Derek A. French Professional Services Inc. dated July 4, 2018 and was approved by the Town on July 23, 2018, subject to the proposed development meeting the Official Plan and the Town of Cornwall Zoning and Subdivision Control (Development) Bylaw #414.

**Carried.**

Councillor Barnes asked for an update on the illegal Airbnb at 6-8 Keri Drive. It was noted a letter has been sent to the homeowner and the Dept. of Tourism has forwarded correspondence to the property owner as well.

**2. UTILITY COMMITTEE – Councillor Irene Dawson**

The Committee did not meet this month.

Councillor Dawson noted everything in the Utility appears to be going well and confirmed there are no concerns with the Town's water supply and that the Wellfield Exploration Project is for future needs of our growing community.

Moved by Councillor Dawson  
Seconded by Councillor Barnes

**RESOLVED:**

**BE IT RESOLVED** the Town of Cornwall enter into a license agreement with Don Godfrey to access his property at PID 426031 to conduct hydrogeological testing and upon positive results, acquire a portion of the property, 10 acres more or less, for \$9,000 per acre;

**BE IT FURTHER RESOLVED** the Town of Cornwall pay a \$2,000 non-refundable deposit to access the lands and conduct the testing, should the Town proceed with the purchase of the property the deposit shall be applied against the purchase price.

**Carried.**

Moved by Councillor Dawson  
Seconded by Councillor Barnes

**RESOLVED:**

**BE IT RESOLVED** the Town of Cornwall enter into a license agreement with Ronald MacKinley to access his property at PID 406926 to conduct hydrogeological testing and upon positive results, acquire a portion of the property, 20 acres more or less, for \$9,000 per acre and a right-of-way for \$4,000 per acre;

**BE IT FURTHER RESOLVED** the Town of Cornwall pay a \$2,000 non-refundable deposit to access the lands and conduct the testing, should the Town proceed with the purchase of the property the deposit shall be applied against the purchase price.

**Carried.**

**3. PUBLIC WORKS COMMITTEE - Councillor Shane McGuigan**

The Committee did not meet this month.

Councillor McGuigan noted the sidewalk reinstatement on the Meadowbank Road continues as well as the new sidewalk work on the Ferry Road.

Councillor MacIsaac asked about the resurfacing on Fernwood Blvd. The CAO will look into this.

**4. PARKS & RECREATION COMMITTEE – Councillor Jill MacIsaac**

The report was included in the Council Package.

Councillor MacIsaac noted attendance at the Youth Centre has been low throughout the summer however the Committee feels the Centre is beneficial for the children attending.

Councillor MacIsaac reported the turf replacement project is going well and GTR appears to be

ahead of schedule. Councillor MacIsaac confirmed the U17 Soccer Nationals have been booked for next year.

Councillor MacIsaac noted the Committee approved a request from the Mid-Isle Mustangs Bantam Baseball team to waive the sport field fees for the Bantam AAA Atlantic Championship in exchange for the Town being a major sponsor.

Councillor MacIsaac noted the term Recreation Admin/Events Assistant has been awarded to Shelly McKenna and the position runs until July 1, 2019. The Facility Coordinator position is still vacant, the Department plans to advertise and fill this position within the next couple of weeks.

Councillor McGuigan inquired into the Red Cross running our pool programs.

#### **5. FINANCE COMMITTEE– Councillor Elaine Barnes**

The report was included in the Council Package.

Councillor Barnes noted the Committee reviewed the Town and Utility's income statement and both appear to be fine overall.

Councillor Barnes noted the overdue Utility notices will be sent in September.

Moved by Councillor Barnes  
Seconded by Councillor McGuigan

#### **RESOLVED:**

**WHEREAS** the Province of Prince Edward Island Infrastructure Secretariat requires that municipalities establish and maintain a Tangible Capital Asset Policy in order to participate in the new Municipal Capital Expenditure Grant Program;

**AND WHEREAS** the Town of Cornwall Finance Committee and Department has developed and reviewed a Tangible Capital Asset policy in conjunction with the Town of Cornwall Auditors;

**THEREFORE, BE IT RESOLVED** the Council of the Town of Cornwall approve Tangible Capital Asset Policy, Policy #2018-01, as the Tangible Capital Asset Policy for the Town of Cornwall.

#### **Carried.**

Councillor Barnes noted the Committee discussed direct deposit for vendors rather than issuing cheques as well as emailing Utility bills to customers which could be an option with the new Utility Billing Program upgrade in 2019.

Councillor Barnes noted the Committee reviewed the capital expenditures.

**6. ADMINISTRATION COMMITTEE– Deputy Mayor Gary Ramsay**

Councillor Meggs reported on behalf of Deputy Mayor Ramsay. The Committee did not meet this month.

**A 28-2018 – Second Reading of Election Bylaw #2018-05**

Moved by Councillor Meggs  
Seconded by Councillor Dawson

**RESOLVED**

**Whereas:** The Province of Prince Edward Island has enacted the new *Municipal Government Act* (MGA) and the MGA requires the passage of several new bylaws by the municipalities governed under the MGA;

**Therefore:** Be it resolved that Town of Cornwall Bylaw #2018-05, A Bylaw to Regulate Municipal Elections, be read a second time.

**Carried**

**A 29-2018 –Approval of Second Reading of Election Bylaw #2018-05**

Moved by Councillor Meggs  
Seconded by Councillor Dawson

**Whereas:** The Province of Prince Edward Island has enacted the new *Municipal Government Act* (MGA) and the MGA requires the passage of several new bylaws by the municipalities governed under the MGA;

**Therefore:** Be it resolved that Town of Cornwall Bylaw #2018-05, A Bylaw to Regulate Municipal Elections, be approved a second time.

**Carried**

**A 30-2018 –Adoption of Election Bylaw #2018-05**

Moved by Councillor Meggs  
Seconded by Councillor Dawson

**Whereas:** The Province of Prince Edward Island has enacted the new *Municipal Government Act* (MGA) and the MGA requires the passage of several new bylaws by the municipalities

governed under the MGA;

**And Whereas:** The Town of Cornwall Bylaw #2018-05, A Bylaw to Regulate Municipal Elections, has been read and approved on two occasions;

**Therefore:** Be it resolved that Town of Cornwall Bylaw #2018-05, A Bylaw to Regulate Municipal Elections, be formally adopted.

**Carried**

Kevin made a request to St. Sgt. Hubley to have a narrative report included with our regular monthly RCMP report.

Councillor Barnes commented on the increase of Impaired Operations within the Town and encourages people not to drink and drive.

Deputy Mayor Ramsay passed on a thank you to Town staff from Citizens on Patrol for their hard work and dedication to the group.

**7. COMMUNICATION**

Nothing to report.

**8. OTHER BUSINESS**

The Town received a Certificate of Appreciation from the PEI Police Association's 28<sup>th</sup> Annual Crime Prevention Guide for our continued support.

Councillor Meggs noted the Watershed Group is hosting demonstrations on Monday, August 20 and encourages Council to attend.

Councillor Dawson noted as per the presentation made to Council by IWMC, she would like the Town to move forward and enter into an agreement with IWMC to work with the Town.

Moved by Councillor Barnes  
Seconded by Councillor Dawson

**BE IT RESOLVED** that the Town of Cornwall, in cooperation with IWMC, develop a Newsletter which will include information for residents who are unable, or do not have the means, to dispose of items that are not collected during the Spring or Fall Cleanup. Residents will be encouraged to call the Town Hall to register and the Town may assist with removal.

**Carried.**

**9. ADJOURNMENT**

The meeting adjourned at 5:15pm.

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MINERVA MCCOURT  
MAYOR

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KEVIN COADY  
CHIEF ADMINISTRATIVE OFFICER