

Cornwall, Prince Edward Island

**Regular Meeting of Council  
Wednesday, April 15, 2015 at 7:30 PM**

**Mayor**            **Minerva McCourt presiding**  
**Present:**        **Councillor Jill MacIsaac**  
                      **Councillor Irene Dawson**  
                      **Councillor Elaine Barnes**  
                      **Councillor Shane McGuigan**  
**Also:**            **Kevin McCarville – Chief Administrative Officer**  
                      **Stephanie Cairns - Administrative Assistant**  
**Regrets:**        **Deputy Mayor Gary Ramsay**  
                      **Councillor Peter Meggs**

**CALL TO ORDER**

Mayor McCourt called the meeting to order and welcomed those in attendance.

**APPROVAL OF THE AGENDA**

It was moved by Councillor Barnes and seconded by Councillor McGuigan the agenda was approved as circulated. Motion Carried.

**CORNWALL PUBLIC LIBRARY REPORT**

Pam Wheatley, Librarian of the Cornwall Public Library, gave a brief overview of library activity from January 1, 2014 through December 31, 2014. Pam requested to have signs erected in the lower level of the building indicating the location of washrooms. An evacuation plan for the building was requested as well.

**MINUTES**

It was moved by Councillor Irene Dawson and seconded by Councillor Jill MacIsaac the Minutes of March 19, 2015 be approved as circulated. Motion Carried.

**BUSINESS ARISING**

Nil

**REPORTS OF COMMITTEES / RESOLUTIONS**

**1. UTILITY COMMITTEE - Councillor Irene Dawson**

Councillor Dawson noted the Committee met on April 14, 2015.

Councillor Dawson noted Greatario completed repairs to the I-Beams and repaired a few small leaks. The reservoir did not need to be drained to complete the work.

Councillor Dawson added with the spring melt underway there has been extra water entering the sewer system and lift stations. There have been a few high level alarms but the system has been able to keep up with the higher flow.

## **2. PLANNING BOARD COMMITTEE – Councillor Jill MacIsaac**

The report was included in the package.

Councillor MacIsaac reported a resident made a presentation to Planning Board highlighting small animal home based farms. Planning Board agreed this use could benefit the Town and directed staff to review options.

Councillor MacIsaac reported the Town received an application for a 32 unit apartment building, PID 245347. It was noted Planning Board will be requesting an overall site plan for this development as well as additional information.

Councillor MacIsaac noted a Development Agreement has been signed by Murphy's Pharmacy Medical Centre and the footing permit is ready for pick up.

Councillor MacIsaac noted the Town received an application from Kenmac Energy for an additional propane storage tank at 56 W.B. MacPhail, being PID # 1026137. A Development Agreement has been drafted.

**PI 05-2015**, Kenmac Energy, 56 W.B. MacPhail Drive, Additional Tank

Moved by Councillor Jill MacIsaac  
Seconded by Councillor McGuigan

**WHEREAS** the Town received an application for an additional propane storage tank at 56 W. B. MacPhail Drive, PID # 1026137, located in the Cornwall Business Park; and

**WHEREAS** the use has already been established on this property; and

**WHEREAS** the property is within the Business Park Zone therefore requiring the Developers to enter a Development Agreement with the Town before a Development Permit can be issued.

**BE IT RESOLVED THAT** the Town enter a Development Agreement with Kenmac Energy Inc. and issue a Development Permit conditional on the Developers receiving the necessary Provincial approvals.

**CARRIED**

## **3. PUBLIC WORKS COMMITTEE – Councillor Shane McGuigan**

Councillor McGuigan noted the Committee met on April 14, 2015.

Councillor McGuigan noted the Committee has made a recommendation to Council for the purchase of a work truck for the department.

Councillor McGuigan noted the Committee has been reviewing the needs of Town departments

and reviewing options for storage and office space.

Councillor McGuigan noted Provincial Transportation and Infrastructure has been busy clearing ditches and catch basins within the Town to allow better drainage.

#### **4. PARKS AND RECREATION COMMITTEE – Councillor Jill MacIsaac**

The report was included in the package.

Councillor MacIsaac noted an Easter pancake breakfast was held on April 4. A special thank you to Leary's Independent Grocery and the Cornwall Lion's Club.

It was noted that both turf fields will be open this weekend. A special thank you to the staff for their hard work.

#### **5. FINANCE COMMITTEE– Councillor Elaine Barnes**

The report was included in the package.

Councillor Barnes noted the Committee reviewed the 2014 Financial Statements prepared by MRSB.

**F 03-2015**, 2014 Financial Statements

Moved by Councillor Elaine Barnes

Seconded by Councillor Shane McGuigan

**BE IT RESOLVED THAT** Council accept the 2014 Town of Cornwall Financial Statements as prepared by MRSB Chartered Accountants.

#### **CARRIED**

Councillor Barnes noted the Town will be issuing an RFP for engineering services for the Town.

Councillor Barnes added the Town's five (5) year agreement with MRSB expires this year. The Committee agreed to extend the service for one year. This will be reviewed in 2016.

Councillor Barnes noted the Town is receiving an HST rebate in the amount of \$38,000. The Committee agreed to allocate the funds to a new electronic event sign.

**F 04-2015**, 2015 Truck

Moved by Councillor Elaine Barnes

Seconded by Councillor Shane McGuigan

**BE IT RESOLVED THAT** Council accept the \$42,356.70, taxes included, tender from Hemphill GM for a 2015 Chevrolet Silverado 2500HD Double Cab 4x4.

**CARRIED**

**6. ADMINISTRATION COMMITTEE – Deputy Mayor Gary Ramsay**

The reports were included in the Council package.

**7. COMMUNICATION**

Mayor McCourt noted the Town received a thank you letter from East Wiltshire School for a donation to the breakfast program.

Mayor McCourt noted the Town received a donation request from students from East Wiltshire School, Destination Imagination. The group of students traveled to Halifax in March and ranked first in their categories. The students won the opportunity to attend the finals in Knoxville, Tennessee.

Councillor Dawson added the Town should be recognizing groups like this with a plaque.

**8. OTHER BUSINESS**

**G 01-2015**, FCM Board Member

Moved by Councillor Elaine Barnes

Seconded by Councillor Jill MacIsaac

**BE IT RESOLVED THAT** Council of the Town of Cornwall endorse Councillor Irene Dawson to stand for election on FCM's Board of Directors for the duration of one year.

**BE IT FURTHER RESOLVED** that Council assumes all costs associated with Councillor Irene Dawson attending FCM's Board of Directors meetings.

Councillors Barnes, McGuigan, and MacIsaac voted for the Motion.

Councillor Dawson abstained.

**CARRIED**

**9. ADJOURNMENT**

The meeting adjourned at 8:15 pm.

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MINERVA MCCOURT  
MAYOR

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KEVIN MCCARVILLE  
CHIEF ADMINISTRATIVE OFFICER