

Cornwall, Prince Edward Island

**Regular Meeting of Council
Wednesday, August 16, 2017 at 4:30 PM**

Mayor **Minerva McCourt presiding**
Present: **Deputy Mayor Gary Ramsay**
 Councillor Shane McGuigan
 Councillor Peter Meggs
 Councillor Elaine Barnes
 Councillor Jill MacIsaac
 Councillor Irene Dawson
Also: **Kim Meunier – Acting Chief Administrative Officer**
 Stephanie Cairns – Administrative Assistant

CALL TO ORDER

Mayor McCourt called the meeting to order.

APPROVAL OF THE AGENDA

It was moved by Councillor Meggs and seconded by Councillor McGuigan the agenda be approved as circulated. Motion carried.

MINUTES

It was moved by Councillor Meggs and seconded by Deputy Mayor Ramsay the Minutes of July 19, 2017 be approved as circulated. Motion carried.

It was moved by Councillor Dawson and seconded by Councillor Meggs the Minutes of July 13, 2017 be approved as circulated. Motion carried.

BUSINESS ARISING

There was no business arising from the Minutes.

REPORTS OF COMMITTEES / RESOLUTIONS

1. UTILITY COMMITTEE – Councillor Irene Dawson

The report was included in the Council Package.

Councillor Dawson reported the Pond Street Lift Station work has begun and is expected to be commissioned in approximately four weeks.

Councillor Dawson noted water usage has been high this summer and the Utility reminded residents to conserve water use.

Councillor Dawson noted as a result of the upgrades at the former Byways property, the Utility is requesting a new hydrant be installed at the corner of Alcan Drive and Byways Avenue. The Committee approved this request at the cost of the Utility.

Councillor Dawson noted the Utility is purchasing a new remote meter reader and replacement meter heads to work with existing water meters in the system.

2. PLANNING BOARD – Councillor Peter Meggs

The report was included in the Council Package.

Councillor Meggs noted that ground work has begun at the Hyde Pond Campus of Care. It was noted the Town received an application for a 38 unit apartment building for this location.

Councillor Meggs noted a permit was issued for an 18 unit apartment building to be located at 69 Trans Canada Highway.

3. PUBLIC WORKS COMMITTEE - Councillor Shane McGuigan

The report was included in the Council Package.

Councillor McGuigan noted the Town is currently serviced by two security companies and a third company is responsible for our camera system. The Committee agreed to put out a RFP for one local company to look after the entire security system.

4. PARKS & RECREATION COMMITTEE – Councillor Jill MacIsaac

Councillor MacIsaac noted the Committee did not meet this month.

Councillor MacIsaac noted the Summer Camp is winding down. The Fall Program Guide is underway.

Councillor MacIsaac noted the pool will be closing September 3, 2017.

PR 02-2017, Purchase of Skatepark Equipment

Moved by Councillor MacIsaac

Seconded by Councillor Meggs

WHEREAS the Town received funding under the Canada 150 Infrastructure Program in the amount of \$25,000.00 to be matched 50% by the municipality for the purchase of skatepark equipment; and

WHEREAS a meeting was held opened to the public primarily catering to the users of the facility to offer input into the concept designs and proposals received.

BE IT RESOLVED that Council award the contract for the purchase of skatepark equipment to Freshpark Industries in the amount of \$32,575.10 USD.

CARRIED

5. FINANCE COMMITTEE– Councillor Elaine Barnes

Councillor Barnes noted the Committee did not meet this month.

Councillor Barnes noted the Town's Banking Agreement is due for renewal.

Councillor Barnes noted interviews were held for the vacant CAO position.
Councillor Barnes noted Kevin McCarville's official last day is September 1, 2017.

F 07-2017, Manager Planning & Development Position

Moved by Councillor MacIsaac
Seconded by Councillor McGuigan

BE IT RESOLVED that Council create and staff the Manager of Planning & Development position at Level 11 on the Salary Grid, 2017.

CARRIED

6. ADMINISTRATION COMMITTEE– Deputy Mayor Gary Ramsay

Deputy Mayor Ramsay noted the Committee did not meet this month; however the RCMP, Humane Society and Transit reports were in the package.

7. COMMUNICATION

Mayor McCourt noted the Cenotaph Service will be September 24, 2017

8. OTHER BUSINESS

Nothing to report

9. ADJOURNMENT

The meeting adjourned at 5:00pm.

MINERVA MCCOURT
MAYOR

KIM MEUNIER
ACTING CHIEF ADMINISTRATIVE OFFICER