

Cornwall, Prince Edward Island

Regular Meeting of Council

Wednesday, December 19, 2018 at 7:30 PM

Mayor **Minerva McCourt presiding**
Present: **Deputy Mayor Cory Stevenson**
 Councillor Peter Meggs
 Councillor Shane McGuigan
 Councillor Jill MacIsaac
 Councillor Elaine Barnes
 Councillor Corey Frizzell
Also: **Kevin Coady – Chief Administrative Officer**
 Lori Bingley – Engagement Coordinator & Finance Assistant

CALL TO ORDER

Mayor McCourt called the meeting to order.

Mayor McCourt welcomed members of the public.

APPROVAL OF THE AGENDA

Councillor MacIsaac added a resolution to the Agenda under the Planning Committee
Councillor Frizzell added a resolution to the Agenda under the Parks and Recreation Department.
It was moved by Councillor Barnes and seconded by Councillor Meggs the agenda be approved
as amended. **Motion carried.**

DISCLOSURE OF PECUNIARY OR OTHER CONFLICT OF INTEREST

Councillor Frizzell noted he will excuse himself from the meeting when a Resolution is brought
forward due to a conflict.

Councillor McGuigan noted he will excuse himself from the meeting when a Resolution is
brought forward due to a conflict.

APPROVAL OF THE MINUTES

It was moved by Councillor Barnes and seconded by Councillor MacIsaac the Minutes of
November 21, 2018 be approved as circulated. **Motion carried.**

BUSINESS ARISING

Nil.

COMMITTEES/LIAISONS – Mayor Minerva McCourt

Mayor McCourt read the list of Committees and Liaisons for Council moving forward.

There will be three Committees plus Council. All members of Council are members of the three
Committees.

Committee of Council, Infrastructure Committee (Utility and Public Works), and Planning
Committee. These Committees will make recommendations directly to Council.

The Committee of Council will deal with all matters not dealt with by the Planning or

Infrastructure Committee.

The Infrastructure Committee will serve as the Board of the Water/Sewer Utility. Councillor Elaine Barnes will Chair this Committee, Deputy Chair Councillor Shane McGuigan.

The Planning Committee will be chaired by Councillor Jill MacIsaac, Deputy Chair Councillor Peter Meggs.

For the other Town Departments, a council member and deputy have been named as the Liaison (or Portfolio Holder) member for that department.

Finance/Administration – Portfolio Holder Councillor Frizzell, Deputy Councillor Barnes
Municipal Services – Portfolio Holder Councillor Meggs, Deputy Councillor MacIsaac
Parks and Recreation – Portfolio Holder Councillor McGuigan, Deputy Councillor Frizzell

Special Committees may be established by Council for various items and timeframes.

REPORTS OF COMMITTEES / RESOLUTIONS

1. INFRASTRUCTURE COMMITTEE – Councillor Elaine Barnes

The Committee did not meet during the reporting period.

Councillor Barnes noted that after the recent power outage, the Committee is looking at purchasing back-up generators for the lift stations and water tower. This will be added to the next budget.

The Infrastructure Committee will meet the first Thursday of every month at 3:30pm.

2. PLANNING COMMITTEE – Councillor Jill MacIsaac

The Committee did not meet during the reporting period.

PI 29-18 ~ Development & Subdivision Agreement, Harvest Hills Phase 3

Moved by Councillor Jill MacIsaac
Seconded by Councillor Peter Meggs

RESOLVED:

WHEREAS property known as Parcel ID No. 1061563, also known as Harvest Hills Subdivision, is zoned PURD and the Development is being approved in Phases; and

WHEREAS on March 9, 2018 the Town received an application for Phase 3, specifically lots 33 through 52, proposing Semi-detached dwellings, Multi-Family Dwellings, and two separate twenty-four-unit apartment building; and

WHEREAS the proposal was presented at a public meeting on March 14, 2018, held pursuant to Section 12 and Section 21 of the Town of Cornwall Zoning and Subdivision Control Bylaw; and

WHEREAS the proposal was reviewed by the Town and found to comply with the Town of Cornwall's Official Plan and Zoning and Subdivision Control Bylaw 414,

WHEREAS on May 16, 2018 Council granted preliminary approval for Phase 3A of Parcel ID No. 1061563 and June 20, 2018 Council granted preliminary approval for Phase 3B subject to the Developers entering into a Development Agreement and Subdivision Agreement with the Town.

BE IT RESOLVED THAT the Town enters into a Development Agreement and Subdivision Agreement with the Developer for the proposal presented as Phase 3 (3A & 3B) on property known as Parcel ID No. 1061563 also known as Harvest Hills Subdivision.

Carried

Planning Committee will be meeting the first Wednesday of the month at 4:30pm, excluding January 2019 which will be decided at a later date.

3. FINANCE/ADMINISTRATION DEPARTMENT – Councillor Corey Frizzell

Councillor Frizzell noted the Income Statements were reviewed and everything seems to be on track. Council was reminded again that we are currently working on a 15 month calendar, but the accounting system only shows 12 months.

A-42-2018

**Moved by Councillor Corey Frizzell
Seconded by Councillor Elaine Barnes**

Whereas: The *Municipal Government Act* (MGA) requires that municipal councils establish and publish an annual schedule of meetings for the conduct of its business;

And Whereas: Municipal councils speak only through resolution or bylaw;

Therefore: Be it resolved that the Town of Cornwall regular monthly council meetings shall be held on the third Wednesday of each month at 7:30pm in the council chambers.

Carried

A-43-2018

**Moved by Councillor Corey Frizzell
Seconded by Councillor Elaine Barnes**

Whereas: The council of the Town of Cornwall will hold monthly Committee of Council meetings;

And Whereas: It is desirable to have these meetings based upon a determined schedule;

Therefore: Be it resolved that the Town of Cornwall Committee of Council monthly meetings shall be held on the second Wednesday of each month at 4:30pm in the council chambers.

Carried

Councillor Frizzell removed himself from the meeting at this time.

A-43-2018

**Moved by Councillor Elaine Barnes
Seconded by Deputy Mayor Cory Stevenson**

Whereas: The constitution of the Federation of PEI Municipalities (FPEIM) reserves one seat on the FPEIM Board of Directors for the Town of Cornwall;

And Whereas: The Town of Cornwall seat on the FPEIM Board of Directors is currently vacant and the Town has been invited to appoint a council member to complete the current term of office ending April 29, 2019;

Therefore: Be it resolved that the Town of Cornwall appoint Councillor Corey Frizzell to sit as the representative of the Town of Cornwall on the FPEIM Board until the end of the current term.

Carried

Councillor Frizzell returned to the meeting at this time.

4. MUNICIPAL SERVICES DEPARTMENT - Councillor Peter Meggs

The report was included in the package

Councillor Meggs noted Citizens on Patrol did not meet due to the weather, and their policy is to cancel until the next month.

Councillor Barnes requested to have the minutes from Citizens on Patrol shared with Council moving forward.

Councillor Meggs noted the Transit numbers are up, but residents are still asking for more runs.

5. PARKS & RECREATION DEPARTMENT – Councillor Shane McGuigan

The Committee did not meet, but the report was included in the Council Package.

Councillor McGuigan thanked all the volunteers for all the recent Town events; Breakfast With Santa, Tree Lighting Ceremony, and Senior's Christmas Dinner.

Councillor MacIsaac thanked Fadi Rashed from Sam's Restaurant in Cornwall for the wonderful meal he and his staff provided for the Senior's Christmas Dinner.

Councillor McGuigan excused himself from the meeting at this time.

PR 06-2018 Council Representative APM Board

Moved by Councillor Corey Frizzell
Seconded by Councillor Jill MacIsaac

WHEREAS the Town of Cornwall is reserved a seat on the APM Centre Board of Directors;

AND WHEREAS the Town generally appoints the council member tasked with overseeing the Parks and Recreation Department as the council representative on the APM Centre Board of Directors;

THEREFORE, BE IT RESOLVED that the Town of Cornwall appoint Councillor Shane McGuigan as the Town of Cornwall representative on the APM Centre Board of Directors.

Carried

Councillor McGuigan returned to the meeting at this time.

6. CORRESPONDENCE

Mayor McCourt shared Christmas wishes that came from the Honourable Antoinette Perry and Minister Heath MacDonald to the Town.

Councillor Meggs noted Mike Redmond sent best wishes all the way from Ghana.

7. OTHER BUSINESS

Mayor McCourt noted the New Year's Levee is scheduled for January 1st, 2019 from 1:30pm to 3:00pm at the Town Hall and said all are welcome to attend.

Mayor McCourt would like to wish all Staff a very Merry Christmas and thanked them for going above and beyond for all their hard work and dedication over the past year.

Mayor McCourt, on behalf of herself, Council, and Staff would like to wish the residents a very Merry Christmas and all the best in the New Year.

8. ADJOURNMENT

The meeting was adjourned at 8:23pm

MINERVA MCCOURT
MAYOR

KEVIN COADY
CHIEF ADMINISTRATIVE OFFICER