

Cornwall, Prince Edward Island

Regular Meeting of Council

Wednesday, November 21, 2018 at 7:30 PM

Mayor **Minerva McCourt presiding**
Present: **Councillor Peter Meggs**
 Councillor Shane McGuigan
 Councillor Jill MacIsaac
 Councillor Elaine Barnes
Also: **Kevin Coady – Chief Administrative Officer**
 Lori Bingley – Engagement Coordinator & Finance Assistant
Regrets: **Deputy Mayor Gary Ramsay**
 Councillor Irene Dawson

CALL TO ORDER

Mayor McCourt called the meeting to order.

Mayor McCourt welcomed members of the public.

APPROVAL OF THE AGENDA

It was moved by Councillor McGuigan and seconded by Councillor Meggs the agenda be approved as circulated. Motion carried.

DISCLOSURE OF PECUNIARY OR OTHER CONFLICT OF INTEREST

Nothing to report.

APPROVAL OF THE MINUTES

It was moved by Councillor Barnes and seconded by Councillor MacIsaac the Minutes of October 17th, 2018 be approved as circulated. Motion carried.

BUSINESS ARISING

Nil.

REPORTS OF COMMITTEES / RESOLUTIONS

1. UTILITY COMMITTEE – Councillor Irene Dawson

The report was in the package. Councillor Barnes reported on behalf of Councillor Dawson.

Councillor Barnes reported the drilling of the test wells has been progressing slower than expected due to weather conditions.

Councillor Barnes shared that the reservoir just went through its 15-year inspection and the tower is showing signs of rust and the epoxy coating on the panels is failing. The committee recommends within the next 2-5 years that the tower be drained and have the epoxy coating reapplied to the interior and exterior panels, or to replace the walls of the tank with glass lined walls that could also be raised in height to provide more water and water pressure to the Town.

2. PLANNING COMMITTEE – Councillor Peter Meggs

The report was included in the Council Package.

The Committee discussed options for renaming the new main street; options included a naming contest as well as selling the rights to name the street. There is a sense of urgency for this as the Province is looking to complete the signage for the bypass in the near future.

PL 28-2018 ~ Ekistics

Moved by Councillor Peter Meggs
Seconded by Councillor Jill MacIsaac

RESOLVED:

WHEREAS the Town engaged Ekistics to prepare a Main Street Spatial Plan for the Town of Cornwall.

WHEREAS the Town, with Ekistics, hosted two public workgroup sessions, interviewed staff and met with interested parties to receive input from residents on Cornwall's Main Street.

BE IT RESOLVED THAT Council adopt, in principle, Ekistics Main Street Spatial Plan.

Carried

Councillor Meggs noted the Official Plan review is scheduled for 2019 and added the Town will not be able to implement the Ekistics Main Street Plan until the Official Plan and Bylaw review are complete.

Councillor Meggs shared the 911 Office declared a conflict with one of the new street names in the West River Estates subdivision.

PL 27-2018 ~ New street name, West River Estates

Moved by Councillor Peter Meggs
Seconded by Councillor Jill MacIsaac

RESOLVED:

WHEREAS the Town of Cornwall is responsible to assign street names and civic addresses within its jurisdiction under the *Emergency 911 Act*; and

WHEREAS Council approved the new street “West River Lane” at the October 2018 Council meeting; and

WHEREAS the 911 office identified a conflict with the North River Fire District and would not support the proposed name.

BE IT RESOLVED THAT Council approve changing the new street name in the West River Estates Subdivision from “West River Lane” to “Waters Edge Lane”.

Carried

PL 26-2018 ~ Special Permit Use

Moved by Councillor Peter Meggs
Seconded by Councillor Jill MacIsaac

WHEREAS the Town received an application on November 6, 2018 for a *Special Permit Use* to allow one (1) single-storey, 4-unit Block Townhouse Dwellings on Lot 18-8 on By Way Ave. which is zoned Multi-Unit residential, shown on Drawing No. 18-037-S01, and prepared by David R.J. Morris.

WHEREAS Council considered the Official Plan and the Town of Cornwall Zoning and Subdivision Control (Development) Bylaw #414, and noted Block Townhouses are a Special Permit Use in that zone; and

BE IT RESOLVED THAT Council grant development approval of a *Special Permit Use* to allow one, single-storey, 4-unit Block Townhouse Dwellings on Lot 18-8 on By Way Avenue, shown on Drawing No. 18-037-S01, and prepared by David R.J. Morris, subject to the developers entering a Development Agreement with the Town.

Carried

Councillor Meggs noted that the Province is planning to widen and realign the Cornwall Road, and will also install a controlled over-head flashing crosswalk light at the Kingston Road/Warren Grove intersection in 2019. The access to the Terry Fox Complex is also slated for 2019.

Councillor Meggs reported that Planning Board would like to acknowledge the

contributions of Deputy Mayor Gary Ramsay over the past term of Council. Gary's thoughtful opinions and common-sense judgement often gave clarity and direction to the Committee's deliberations, and his participation will be missed as the Committee moves forward.

3. PUBLIC WORKS COMMITTEE - Councillor Shane McGuigan

The report was included in the Council Package.

Councillor McGuigan reported the sidewalk projects have been completed.

Councillor McGuigan noted the Town received a complaint regarding a speed hump on Marianne Drive being too close to driveways. Staff will review the speed hump placement before it is reinstalled next spring. The Town received a suggestion to replace a speed hump with a radar speed sign on Osprey Drive. The cost of each radar sign is approximately \$4500 and will be added to the requests for the next budget.

The Town had received 31 requests for waste pickup of large household items. Staff is reviewing the list and will be contacting people individually to arrange pickup of these items.

Mayor McCourt stated she had received four or five calls thanking the Town for this initiative.

4. PARKS & RECREATION COMMITTEE – Councillor Jill MacIsaac

The report was included in the Council Package.

Councillor MacIsaac acknowledged two youth from the youth centre, Destiny Francis and Caleb Acorn who received grants through the "Taking it Global" community initiative. Destiny purchased and filled ten giving bags full of snacks and toiletries to help those less fortunate. Caleb completed a workshop on helping boys deal with self-esteem.

Councillor MacIsaac noted the Veteran's Dinner was held on November 3rd at the Kingston Legion in New Haven and received lots of positive feedback.

PR 05-2018 Parks/Recreation/Open Spaces Master Plan

Moved by Councillor Jill MacIsaac
Seconded by Councillor Shane McGuigan

WHEREAS the Town of Cornwall requires a Parks/Recreation/Open Spaces Master Plan to guide the orderly development of Parks, Recreation and Open Spaces in the Town;

and to guide the parks/recreation/open spaces components of the Official Plan; **AND**

WHEREAS Ekistics Ltd. has recently completed a Main Street Spatial Plan for the Town and has compiled various information relevant to the development of a Parks/Recreation/Open Spaces Master Plan through that process and could complete a Parks/Recreation/Open Spaces Master Plan more efficiently and timely than others lacking this primary information;

AND WHEREAS the Town of Cornwall Purchasing Policy section 3.12 enables Council to forgo the tendering process in non-emergency situations where Council deems that to be in the best interests of the Town;

THEREFORE, BE IT RESOLVED that the Town of Cornwall award Ekistics Planning and Design the project to create a Parks/Recreation/Open Spaces Master Plan per the attached outline of the project for the price of \$30,000 plus HST.

Carried

Councillor Meggs acknowledged Councillor MacIsaac was the driving force behind the Veteran's Dinner and deserved a lot of credit for her hard work and planning.

Councillor Barnes noted parents were expressing their discontent regarding the youth centre not being open on PD Days and asked that this be brought forward in the next budget.

5. FINANCE COMMITTEE– Councillor Elaine Barnes

The Committee did not meet during the reporting period

Councillor Barnes stated the income statements were included in the package.

6. ADMINISTRATION COMMITTEE– Deputy Mayor Gary Ramsay

Councillor Meggs reported on behalf of Deputy Mayor Gary Ramsay.

Councillor Meggs noted the Transit numbers are rising.

A-36-2018

Moved by Councillor Peter Meggs

Seconded by Councillor Jill MacIsaac

Whereas: The Province of Prince Edward Island has enacted the new *Municipal Government Act* (MGA) and the MGA requires the passage of several new bylaws by the

municipalities governed under the MGA;

Therefore: Be it resolved that Town of Cornwall Bylaw #2018-06, A Bylaw to Govern Conflicts of Interest, be read a second time.

Carried

A-37-2018

Moved by Councillor Peter Meggs
Seconded by Councillor Jill MacIsaac

Whereas: The Province of Prince Edward Island has enacted the new *Municipal Government Act* (MGA) and the MGA requires the passage of several new bylaws by the municipalities governed under the MGA;

Therefore: Be it resolved that Town of Cornwall Bylaw #2018-06, A Bylaw to Govern Conflicts of Interest, having been read a second time, be approved a second time.

Carried

A-38-2018

Moved by Councillor Peter Meggs
Seconded by Councillor Jill MacIsaac

Whereas: The Province of Prince Edward Island has enacted the new *Municipal Government Act* (MGA) and the MGA requires the passage of several new bylaws by the municipalities governed under the MGA;

And Whereas: The Town of Cornwall Bylaw #2018-06, A Bylaw to Govern Conflicts of Interest, has been read and approved on two occasions;

Therefore: Be it resolved that Town of Cornwall Bylaw #2018-06, A Bylaw to Govern Conflicts of Interest, be formally adopted.

Carried

A-39-2018

Moved by Councillor Peter Meggs
Seconded by Councillor Jill MacIsaac

Whereas: The Province of Prince Edward Island has enacted the new *Municipal Government Act* (MGA) and the MGA requires the passage of several new bylaws by the municipalities governed under the MGA;

Therefore: Be it resolved that Town of Cornwall Bylaw #2018-07, A Bylaw to Provide for a Code of Conduct for Members of Council, be read a second time.

Carried

A-40-2018

Moved by Councillor Peter Meggs
Seconded by Councillor Jill MacIsaac

Whereas: The Province of Prince Edward Island has enacted the new *Municipal Government Act* (MGA) and the MGA requires the passage of several new bylaws by the municipalities governed under the MGA;

Therefore: Be it resolved that Town of Cornwall Bylaw #2018-07, A Bylaw to Provide for a Code of Conduct for Members of Council, having been read a second time, be approved a second time.

Carried

A-41-2018

Moved by Councillor Peter Meggs
Seconded by Councillor Jill MacIsaac

Whereas: The Province of Prince Edward Island has enacted the new *Municipal Government Act* (MGA) and the MGA requires the passage of several new bylaws by the municipalities governed under the MGA;

And Whereas: The Town of Cornwall Bylaw #2018-07, A Bylaw to Provide for a Code of Conduct for Members of Council, has been read and approved on two occasions;

Therefore: Be it resolved that Town of Cornwall Bylaw #2018-07, A Bylaw to Provide for a Code of Conduct for Members of Council, be formally adopted.

Carried

7. COMMUNICATION

Mayor McCourt stated the Oath of Office Ceremony will be held on Tuesday, December 4th at the Town Hall.

Mayor McCourt thanked the residents for their input, as well as all those who put their name forward, during the election. She also thanked the staff for keeping the Council on task for the past four years.

Councillor Barnes acknowledged Councillor Irene Dawson for all her hard work and dedication for the past thirty years. Her wealth of knowledge, caring, and sense of community will be sorely missed, but current Council will no doubt be calling upon her for help over the next four years.

Barb and George Lowther celebrated their 60th Wedding Anniversary on November 21, 2018.

Councillor Barnes stated her wish to have something on the Town website recognizing special events and encourages all residents to send in their requests to be acknowledged.

Mayor McCourt shared that Council will be presenting a token of appreciation to Councillor Dawson and Deputy Mayor Ramsay at the upcoming Council and Staff Christmas party.

Councillor Meggs echoed what a pleasure it has been working with Councillor Dawson over the past years and what a legacy she has led through amalgamation and working with staff and Council to make the Town of Cornwall what it is today.

Councillor Meggs also wanted to acknowledge Karalee McAskill, the Cornwall and Area Watershed Group Coordinator, who spoke at the Watershed Alliance Meeting held on November 17, 2018 and proved her wealth of knowledge.

8. OTHER BUSINESS

Nothing to Report

9. ADJOURNMENT

The meeting adjourned at 8:06pm.

MINERVA MCCOURT
MAYOR

KEVIN COADY
CHIEF ADMINISTRATIVE OFFICER