

Cornwall, Prince Edward Island

**Regular Meeting of Council
Wednesday, October 18, 2017 at 7:30 PM**

Mayor **Minerva McCourt presiding**
Present: **Deputy Mayor Gary Ramsay**
 Councillor Shane McGuigan
 Councillor Peter Meggs
 Councillor Elaine Barnes
 Councillor Jill MacIsaac
 Councillor Irene Dawson
Also: **Kevin Coady – Chief Administrative Officer**
 Stephanie Cairns – Administrative Assistant

CALL TO ORDER

Mayor McCourt called the meeting to order.

APPROVAL OF THE AGENDA

It was moved by Councillor Meggs and seconded by Councillor Barnes the agenda be approved as circulated. Motion carried.

MINUTES

It was moved by Councillor Dawson and seconded by Councillor Barnes the Minutes of September 20, 2017 be approved as circulated. Motion carried.

BUSINESS ARISING

Councillor Barnes noted the Community of Miltonvale Park was aware a resolution was being brought forward at the September Council meeting stating the Town supports their funding application for a Municipal Growth Management Study. Councillor Dawson noted the Town of Miltonvale Park has not yet received a copy of the Resolution.

REPORTS OF COMMITTEES / RESOLUTIONS

1. UTILITY COMMITTEE – Councillor Irene Dawson

The report was included in the Council Package.

Councillor Dawson noted the Pond Street Lift station is being commissioned this week and will be connected into the Utilities SCADA system.

Councillor Dawson reported the Town has been granted an extension until 2019 to complete the Wellfield Exploration project.

Councillor Dawson noted the Utility put out a tender for sewer lining to rehabilitate the sewer main on the Trans-Canada Highway from civic address 372 through 412.

WS 11-2017, Sewer Rehabilitation TCH

Moved by Councillor Dawson
Seconded by Deputy Mayor Ramsay

RESOLVED:

The Town of Cornwall accept the bid of \$188,534.45, including HST, from Eastern Trenchless for Sewer Rehabilitation Project.

CARRIED

2. PLANNING BOARD – Councillor Peter Meggs

The report was included in the Council Package.

Councillor Meggs reported the Hyde Pond Campus of Care development is ready for asphalt and testing is underway for the utility infrastructure. Councillor Meggs added the walking trails have been constructed and Lot 17-1 has been approved by staff and is awaiting approval from the Department of Transportation, Infrastructure and Energy for the access to the 42-unit apartment building.

Councillor Meggs noted that Planning Board had a lengthy discussion about the proposed amendments presented at the public meeting held on July 13, 2017.

PL 17-2017, Zoning & Subdivision Bylaw #414D, First Reading

Moved by Councillor Meggs
Seconded by Councillor MacIsaac

RESOLVED:

WHEREAS Section 6.6 of the Town of Cornwall Official Plan allows Council to amend the Official Plan and Zoning Bylaw as circumstances change or in response to requests; and

WHEREAS the Town has received amendment requests and Council has identified some changes in circumstances; and

WHEREAS Council has complied with the processes established in Section 21 of the Town of Cornwall Zoning & Subdivision Control (Development) Bylaw #414C.

BE IT RESOLVED the Town of Cornwall Zoning & Subdivision Control (Development) Bylaw #414D (attached) be read and approved for the first time.

CARRIED

At this time Councillor McGuigan left the meeting.

Councillor Meggs noted Planning Board had discussions regarding the proposed rezoning request for Parcel ID numbers 284013, 248005 and 247999 from Two Family Residential (R2) to Multiple Family Residential (R3) that would allow for apartment buildings. Concerns brought forward from residents were discussed as well as comments from the Town's solicitor. Councillor Meggs noted Planning Board does not support the rezoning request to R3, however feel Planned Unit Residential Development (PURD) would be more appropriate.

PL 18-2017, Zoning & Subdivision Bylaw #414E, First Reading

Moved by Councillor Meggs
Seconded by Councillor MacIsaac

RESOLVED:

WHEREAS Section 6.6 of the Town of Cornwall Official Plan allows Council to amend the Official Plan and Zoning Bylaw as circumstances change or in response to requests; and

WHEREAS the Town has received amendment requests and Council has identified some changes in circumstances; and

WHEREAS Council has complied with the processes established in Section 21 of the Town of Cornwall Zoning & Subdivision Control (Development) Bylaw #414C; and

WHEREAS Council has considered Policy PR-4 of the Town of Cornwall Official Plan and identified that transitioning and buffering from Two-Family Residential Zone (R2) to Multiple Family Residential Zone (R3) in this area does not ensure balance is maintained between density levels and having heard the concerns of residents; and

WHEREAS Council has modified the application with the consent of the applicant, to be rezoned from Two Family Residential (R2) to Planned Unit Residential Development (PURD) subject to the property owners presenting a Development Concept to the Town and at a public meeting held pursuant to section 21.2 of the Zoning and Subdivision Control Bylaw along with entering a Development Agreement with the Town.

BE IT RESOLVED the Town of Cornwall Zoning & Subdivision Control (Development) Bylaw #414E (attached) be read and approved for the first time.

CARRIED

Councillor McGuigan returned to the meeting at this time.

Councillor Meggs noted the Town received an application requesting approval for semi-detached lots within the Muttart Subdivision which is zoned Two-Family Residential (R2). Planning Board considered the Zoning & Subdivision Control (Development) Bylaw #414 noting

permitted uses for duplex or semi-detached in an R2 Zone cannot be more than 20% of the units in a Block. Councillor Meggs added if approved, this would put the percentage to 20%.

PL 16-2017, 2 Semi-detached lots (Muttart Subdivision)

Moved by Councillor Meggs
Seconded by Councillor MacIsaac

WHEREAS on October 2, 2017 the Town received an application requesting two (2) Semi-detached lots within the Muttart Subdivision, being Lots No. 17-26 and 17-25; and

WHEREAS the property is zoned Two Family Residential (R2); and

WHEREAS the Town has considered the Zoning and Subdivision Control (Development) Bylaw #414 focusing on Section 10 along with the current number of units in the Block;

BE IT RESOLVED THAT Council approve two (2) Semi-detached lots on Parcel ID No. 246876.

CARRIED

3. PUBLIC WORKS COMMITTEE - Councillor Shane McGuigan

The report was included in the Council Package.

Councillor McGuigan reported the Town received complaints about the appearance of 396 Trans-Canada Highway. The Town sent notification to the property owner requesting the property be cleaned up by October 5, 2017. Councillor McGuigan reported ash continued to be disposed improperly on the property so Town staff contacted the Department of Environment whom issued a cleanup order. Staff will continue to monitor this property.

Councillor McGuigan reported tenders came in for the Ferry Road sidewalk extremely high and the Committee will discuss options at their next meeting.

Councillor McGuigan reported the speed humps will be removed by the end of this month.

4. PARKS & RECREATION COMMITTEE – Councillor Jill MacIsaac

The Committee did not meet this month.

Councillor MacIsaac reported the Youth Centre opened on October 2nd with an average of 13-16 youths attending daily. Councillor MacIsaac thanked the public for the tremendous support for equipment and supplies for the Centre as well as the youth for volunteering their time with Cornwall events.

Councillor MacIsaac reported Cornfest was a huge success and attendance was up for all events and thanked all staff and volunteers for their hard work.

Councillor MacIsaac noted the new equipment for the Skatepark arrived and has been set up. Councillor MacIsaac thanked the Parks & Recreation staff for a great job in getting the equipment set up and noted the park has seen a drastic increase in usage. Councillor MacIsaac added the Town would like to thank their Federal partners for their support in funding 50% of the costs through the Canada 150 Program. Councillor McGuigan would like the Committee to consider installing a light at the Skatepark.

PR 03-2017, Gas Tax Rehabilitation of Turf Fields

Moved by Councillor MacIsaac
Seconded by Councillor McGuigan

RESOLVED:

WHEREAS: The Town receives funding under the Direct Allocation Fund. (Gas Tax); and

WHEREAS, the Town is aware the soccer turf is near life expectancy due to the ongoing sub base issues.

BE IT RESOLVED that Council approve application to have any unused portion of Gas Tax funding allocated towards rehabilitating turf fields.

CARRIED

Councillor Barnes would like the Committee to consider cutting more grass in the parking lot at the York Point Ball Fields to allow more parking. It was noted users have been parking on the road making it a safety concern. Councillor Barnes also requested that the Committee consider placing another Community Garden close to the Sunrise Cove subdivision or surrounding area. Councillor MacIsaac noted she will bring these items to the Committee.

5. FINANCE COMMITTEE– Councillor Elaine Barnes

The report was included in the Council Package.

Councillor Barnes noted the Committee reviewed the 2017 Income Statement for the Town and Utility and it appears the overall budgets seem to be fine.

Councillor Barnes noted the Town received a proposal from the National Bank for renewal of the banking agreement. Initially it was a three-year agreement however the Committee suggested to renew it as a one-year agreement and next year to go for tender.

F 09-2017, Renewal of Banking Agreement

Moved by Councillor Barnes
Seconded by Councillor McGuigan

RESOLVED:

The Town of Cornwall accept the proposal from the National Bank to renew the banking agreement for a one-year period.

Councillor Dawson feels the agreement should be for a two-year term, considering there will be a new Council next year.

Councillors Meggs, MacIsaac, Ramsay, McGuigan and Barnes voted for the Motion. Councillor Dawson voted against the Motion.

CARRIED

Councillor Barnes noted the Committee discussed computer upgrades that were approved in the 2017 budget. It was noted all the computers, as well as the servers, need substantial upgrades which would cost an additional \$25,000. Councillor Barnes noted this will be further discussed by the Committee.

Councillor Dawson commented on the Committee's decision to approve a 20% increase to the Admin Assistants' salary while one Administrative Assistant will be going on Medical Leave. Councillor Dawson feels this could set a precedent and a policy should be implemented.

6. ADMINISTRATION COMMITTEE– Deputy Mayor Gary Ramsay

Deputy Mayor Ramsay noted the Committee did not meet this month.

Deputy Mayor Ramsay noted 5 bus shelters should be installed during December and possibly January.

Deputy Mayor Ramsay noted the Town and Cornwall Lion's Club hosted a reception for the Cenotaph Service on September 24th.

Deputy Mayor Ramsay noted the Flags of Remembrance Ceremony took place October 7, 2017.

Deputy Mayor Ramsay noted a Veteran's Dinner will be held on Saturday, November 4th at the Civic Centre. It was noted this will be a joint effort between the Town, Cornwall Lion's Club & New Haven Legion.

Deputy Mayor Ramsay reported there are 20 members on Citizens on Patrol and invited Council to attend a patrol. It was noted there will be extra patrols on October 31.

7. COMMUNICATION

F 09-2017, Halloween Curfew

Moved by Councillor Dawson

Seconded by Deputy Mayor Ramsay

RESOLVED:

The Town of Cornwall Halloween Curfew will be 8:00 pm.

CARRIED

Mayor McCourt welcomed our new CAO, Kevin Coady.

8. OTHER BUSINESS

Councillor Dawson encourages Council to attend the FPEIM Semi Annual Meeting on November 4, 2017 in Montague.

Mayor McCourt reported the Remembrance Day Service will be held at Afton Hall.

Councillor Barnes requested Council considers changing the time of the Monthly Council Meeting.

Councillor Barnes would like to see more information on the Monthly Agenda, perhaps a brief description on the items, particularly in Planning.

9. ADJOURNMENT

The meeting adjourned at 8:25pm.

MINERVA MCCOURT
MAYOR

KEVIN COADY
CHIEF ADMINISTRATIVE OFFICER