

Cornwall, Prince Edward Island

**Special Meeting of Council  
Friday, September 1, 2017 at 4:30 PM**

**Present:** Mayor Minerva McCourt presiding  
Deputy Mayor Gary Ramsay  
Councillor Peter Meggs  
Councillor Jill MacIsaac  
Councillor Irene Dawson  
Councillor Shane McGuigan

**Also:** Kim Meunier, Acting Chief Administrative Officer  
**Regrets:** Councillor Elaine Barnes

**CALL TO ORDER**

Mayor McCourt called the meeting to order.

**1. T-01-2017 CHIEF ADMINISTRATIVE OFFICER POSITION**

Moved by Councillor Meggs

Seconded by Deputy Mayor Ramsay

**WHEREAS** under the provisions of Charlottetown Area Municipalities Act, section 22 subsection (1), a municipality shall appoint a Chief Administrative Officer (CAO), who shall have all the powers and duties of said offices under the Charlottetown Area Municipalities Act and any successor legislation; and

**WHEREAS** the Chief Administrative Officer shall be responsible for all administrative matters and the day to day administration of the Town.

**BE IT RESOLVED** that the Chief Administrative Officer position be filled by Kevin Coady.

CARRIED

**2. WS -10-2017 MEADOWFIELD WELLFIELD**

Moved by Councillor Dawson

Seconded by Deputy Mayor Ramsay

**BE IT RESOLVED** the Town of Cornwall accept the bid of \$52,526.25 HST Included from Island Coastal Services Ltd. for Meadowbank Wellfield Upgrade Phase 1.

CARRIED

**3. ADJOURNMENT**

The meeting adjourned at 4:50 pm.

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MINERVA MCCOURT  
MAYOR

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KIM MEUNIER  
ACTING CHIEF ADMINISTRATIVE OFFICER