

Cornwall, Prince Edward Island

**Regular Meeting of Council
Wednesday, March 20, 2019 at 7:30 PM**

Mayor **Minerva McCourt presiding**
Present: **Councillor Peter Meggs**
 Councillor Jill MacIsaac
 Councillor Corey Frizzell
Also: **Kevin Coady – Chief Administrative Officer**
 Lori Bingley – Engagement Coordinator & Finance Assistant
Regrets: **Councillor Shane McGuigan**
 Councillor Elaine Barnes
 Deputy Mayor Cory Stevenson

CALL TO ORDER

Mayor McCourt called the meeting to order.

There was one member of the public present.

APPROVAL OF THE AGENDA

It was moved by Councillor Meggs and seconded by Councillor MacIsaac the agenda be approved as circulated. **Motion carried.**

DISCLOSURE OF PECUNIARY OR OTHER CONFLICT OF INTEREST

Nothing to report

APPROVAL OF THE MINUTES

It was moved by Councillor MacIsaac and seconded by Councillor Frizzell the Minutes of February 20, 2019 be approved as circulated. **Motion carried.**

BUSINESS ARISING

Nothing to Report

REPORTS OF COMMITTEES / RESOLUTIONS

1. INFRASTRUCTURE COMMITTEE – Councillor Peter Meggs

The report was included in the package.

I-01-2019 ~ Wastewater System Upgrades

Moved by Councillor **Peter Meggs**
Seconded by Councillor **Corey Frizzell**

RESOLVED:

Whereas: The Town of Cornwall Water and Sewer Utility Wastewater Infrastructure is in need of significant upgrades; specifically to the North River and Cornwall Lagoons and the Supervisory Control and Data Acquisition (SCADA) System,

And Whereas: The Municipal Strategic Component of the Gas Tax Program has funding available for such projects,

Therefore, Be It Resolved: That the Town of Cornwall approve submitting an application to the Municipal Strategic Component of the Gas Tax Program for wastewater system upgrades known as the Town of Cornwall Wastewater Systems Upgrade Project in the amount of \$324,928.45.

Carried

I 02-2019 ~ Utility Rate Study

**Moved by Councillor
Seconded by Councillor**

**Peter Meggs
Corey Frizzell**

RESOLVED:

Whereas: The Town of Cornwall Water and Sewer Utility requires a rate study to ensure that the rates and rate structure for the water and sewer utility are adequate to provide high quality service, and to ensure the ongoing financial stability and viability of the system, and to ensure the costs of operating and maintaining the system are allocated equitably among the various classes of user,

And Whereas: The Municipal Strategic Component of the Gas Tax program has funding available for such projects,

Therefore, Be it Resolved: That the Town of Cornwall approve submitting an application to the Municipal Strategic Component of the Gas Tax fund for The Town of Cornwall Utility Rate Study in the amount of \$16,500.

Carried

2. PLANNING COMMITTEE – Councillor Jill MacIsaac

The report was included in the package.

Councillor MacIsaac noted the Public Meeting held on March 14th went very well with a good turnout. Some of the concerns raised included traffic and street lighting near West River United Church.

Councillor MacIsaac stated the results were in for the renaming of the section of Trans-Canada Highway. Councillor Frizzell noted residents were disappointed they weren't given the option to suggest names other than the two that were given.

PL 04-2019 ~ Rename section of TCH

**Moved by Councillor
Seconded by Councillor**

**Jill MacIsaac
Peter Meggs**

RESOLVED:

WHEREAS the Town of Cornwall was asked to rename a section of the Trans-Canada Highway;
and

WHEREAS the Town of Cornwall hosted a contest to vote on the name for the new section.

THEREFORE BE IT RESOLVED THAT Council approve renaming the new section of the former Trans-Canada Highway to *Main Street*. This renaming will take effect when the Cornwall Arterial Highway opens and the designation of the current TransCanada changes.

Carried

PL 05-2019 ~ Special Permit Use

Moved by Councillor **Jill MacIsaac**
Seconded by Councillor **Corey Frizzell**

WHEREAS Council received an application for a Special Permit Use on Parcel ID No. 245258 to allow a 6-Unit Block Town House in an R3 Zone (Multiple Family Residential); and

WHEREAS Council considered the Official Plan and the Town of Cornwall Zoning and Subdivision Control (Development) Bylaw #414, and noted Block Townhouses are a Special Permit Use in that zone; and

THEREFORE, BE IT RESOLVED that Council grant development approval of a Special Permit Use to allow a 6-Unit Block Town House on Parcel ID No. 245258, subject to the proposed development meeting the Official Plan and the Town of Cornwall Zoning and Subdivision Control (Development) Bylaw #414 and entering into a Development Agreement with the Town.

Carried

Councillor MacIsaac noted the Committee discussed creating an Affordable Housing Committee that would consist of staff, council, and resident members. Once the Committee is formed, there will be a terms of reference created for them to follow.

PL 06-2019 ~ Affordable Housing Special Committee

Moved by Councillor **Jill MacIsaac**
Seconded by Councillor **Corey Frizzell**

WHEREAS the Town is required to form a Sub-Committee as per our Affordable Housing Policy; and

WHEREAS the role of the Committee is to assess affordable housing proposals.

THEREFORE, BE IT RESOLVED the Town of Cornwall approves creating an Affordable Housing Special Committee that will consist of the Mayor, three Councillors, two staff, and two resident members for a total of eight committee members.

Carried

PL 07-2019 ~ GPS

**Moved by Councillor
Seconded by Councillor**

**Jill MacIsaac
Corey Frizzell**

RESOLVED:

WHEREAS the Town requires a GPS System to assist in the development and implementation of its Asset Management System and to ensure continued orderly development in the Town.

AND WHEREAS: The Municipal Strategic Component of the Gas Tax program has funding available for such projects,

THEREFORE, BE IT RESOLVED THAT Council approve applying for funding to the Municipal Strategic Component of the Gas Tax Program for the amount of \$12,812.25 to purchase a GPS System.

Carried

3. COMMITTEE OF COUNCIL – Deputy Mayor Cory Stevenson

1) FINANCE/ADMINISTRATION DEPARTMENT – Councillor Corey Frizzell

The income statements were in the package

Councillor Frizzell stated the draft consolidated budget and the capital funding budgets were included in the package. Councillor MacIsaac noted there should be extra funds allocated for training for the National Building Code for staff in the Planning and Development Department.

Councillor Frizzell asked the minutes to reflect the Parks and Recreation Program revenue budget exceeded expectations. Councillor MacIsaac noted the costs to run the programs are dispersed through wages and expenses other than program expense, and the Town subsidized \$0.40 to \$0.50 per \$1.00 for the programs.

Councillor Frizzell noted after speaking with the Manager of Finance and Administration that it was decided the new accounting software program was not working out and the Town would be reverting back to the former system.

F/A-03-2019

**Moved by Councillor
Seconded by Councillor**

**Corey Frizzell
Peter Meggs**

Whereas: The Town of Cornwall has historically used SAGE Simply Accounting as its primary accounting system,

And Whereas: An alternative system was tried for a period as a pilot project,

And Whereas: The pilot project has not proven successful,

Therefore, be it resolved: that the Town of Cornwall Council discontinue the pilot project and revert to Sage Simply Accounting as its primary accounting system effective April 1, 2019.

Carried

2) MUNICIPAL SERVICES DEPARTMENT - Councillor Peter Meggs

The reports were included in the package

Councillor Meggs stated Staff Sgt. Hubley met with the Citizens on Patrol at their last meeting and would be attending the next Committee of Council meeting on April 10, 2019.

Councillor Meggs noted that he and CAO Kevin Coady will continue to work with Trius regarding the extra runs proposed for this year.

Councillor Meggs shared that CAWG will hold their AGM on May 8th, 2019.

Councillor Meggs attended the Community Forum on Immigration, Mobility and Economy at UPEI on March 15th, 2019, noting it was a great networking opportunity for the Town.

3) PARKS & RECREATION DEPARTMENT – Councillor Corey Frizzell for Shane McGuigan

The report was included in the package.

Manager of Parks and Recreation, Kim Meunier, commented that the programs are well attended and registration is up compared to last year. The Tea and Talk program for seniors was a huge success with positive feedback from attendees.

PR-01-2019 TFSC Ballfield Lights

Moved by Councillor Corey Frizzell

Seconded by Councillor Peter Meggs

WHEREAS: The Town of Cornwall ball fields are at their usage capacity and adding lights to a field would allow the Town to accommodate more requests for field time,

AND WHEREAS: In order to host tournaments of national status one lighted ball field is required of the host,

AND WHEREAS: The Municipal Strategic Component of the Gas Tax Program has funding available for such projects,

THEREFORE, BE IT RESOLVED: That the Town of Cornwall approve submitting an application to the Municipal Strategic Component of the Gas Tax Fund for Ball Field Lights at the Terry Fox Sports Complex in the amount of \$220,000.

Carried

4. CORRESPONDENCE

Nothing to Report

5. OTHER BUSINESS

Mayor McCourt noted there will be a Special Council Meeting next Wednesday, March 27th, 2019 at 7:30pm to pass the budget.

6. IN CAMERA

MGA Section 119 (1)(c)

8:42pm - At this time it was moved by Councillor MacIsaac and seconded by Councillor Meggs that the meeting go in camera to discuss a land matter. All members of the public were asked to leave.

7. ADJOURNMENT

The meeting was adjourned at 8:58pm

MINERVA MCCOURT
MAYOR

KEVIN COADY
CHIEF ADMINISTRATIVE OFFICER