

Cornwall, Prince Edward Island

**Regular Meeting of Council
Wednesday, May 15, 2019 at 7:30 PM**

Present: Mayor Minerva McCourt presiding
Deputy Mayor Cory Stevenson
Councillor Peter Meggs
Councillor Jill MacIsaac
Councillor Shane McGuigan
Councillor Elaine Barnes
Councillor Corey Frizzell

Also: Kevin Coady – Chief Administrative Officer
Lori Bingley – Engagement Coordinator & Finance Assistant

CALL TO ORDER

Mayor McCourt called the meeting to order.

There were three members of the public present.

APPROVAL OF THE AGENDA

Councillor MacIsaac asked to add a resolution to the agenda. It was moved by Councillor Frizzell and seconded by Councillor MacIsaac the agenda be approved as amended. **Motion carried.**

DISCLOSURE OF PECUNIARY OR OTHER CONFLICT OF INTEREST

Councillor McGuigan stated he would excuse himself when a resolution is brought forward due to a conflict regarding 8(1)(b) on the agenda.

APPROVAL OF THE MINUTES

It was moved by Councillor Meggs and seconded by Deputy Mayor Stevenson the Minutes of April 17, 2019 be approved as circulated. **Motion carried.**

BUSINESS ARISING

Nothing to Report

PRESENTATIONS

Mayor McCourt welcomed Pam Wheatley from the Cornwall Public Library to speak to Council regarding all the programs and services that are offered throughout the year. Pam stated the library is always busy and they have been approved for a full-time student this summer due to increased activity. Mayor McCourt thanked Pam and her staff for all of their hard work and dedication.

REPORTS OF COMMITTEES / RESOLUTIONS

1. INFRASTRUCTURE COMMITTEE – Councillor Shane McGuigan

The Committee did not meet during the reporting period.

I-07-2019 ~ Digital Sign Location

Moved by Councillor Shane McGuigan

Seconded by Councillor

Cory Stevenson

RESOLVED:

Whereas: The Town of Cornwall had to move the Town Digital Sign due to a new roundabout having been constructed in the previous location and a new location is now required,

Therefore, be it Resolved: That the Town of Cornwall locate the two-sided digital sign at a suitable location in front of the Town Hall.

Carried

Deputy Mayor Stevenson asked about the location of the former reader board that had been used to advertise events and information in the Town. Councillor McGuigan stated he would have staff look into where the sign is, and if it is still useable.

It was also noted Council should start thinking about where to put the two new electronic signs once the bypass is complete, and such purchase is approved in the budget.

2. PLANNING COMMITTEE – Councillor Jill MacIsaac

The report was included in the package.

Councillor MacIsaac noted there will be a number of meetings held in June regarding the Official Plan Review, as well as a public meeting on June 4th for an application for rezoning.

PL 14-2019 ~ Preliminary Approval, Phase 2, West River Estates

Moved by Councillor **Jill MacIsaac**

Seconded by Councillor **Peter Meggs**

RESOLVED:

WHEREAS on February 8, 2019 the Town received a Development Concept for Parcel ID No 246470; and

WHEREAS a portion of this property is zoned PURD; therefore, the proposal was presented at a public meeting on March 14, 2019 held pursuant to Sections 12 and 21 of the Town of Cornwall Zoning and Subdivision Control (Development) Bylaw; and

WHEREAS the proposal was reviewed by the Town and amended slightly to comply with the Town of Cornwall's Official Plan and Zoning and Subdivision Control Bylaw 414, and

WHEREAS the National Fire Protection Association regulations are administered by the Provincial Fire Marshal's Office and will require a second egress for 100 or more units.

BE IT RESOLVED THAT Council grant Preliminary Approval of a Development Concept Plan showing a Subdivision as depicted in the Derek A. French Professional Services Drawing No.17178-3 and dated February 8, 2019, subject to the Province Fire Marshal's Office approving a second egress and the Developer entering into a Subdivision and Development Agreement with the Town.

Carried
PL 15-2019 ~ Affordable Housing Special Committee

Moved by Councillor Jill MacIsaac
Seconded by Councillor Peter Meggs

WHEREAS the Town has established an Affordable Housing Sub-Committee whose role is to assess affordable housing proposals;

AND WHEREAS the Committee is to be comprised of the Mayor, three Councillors, two staff, and two resident members for a total of eight committee members;

AND WHEREAS the Town of Cornwall appointed Mayor McCourt, Councillors MacIsaac, and Meggs, Town of Cornwall staff members Dean Lewis and Kim Meunier, and Town of Cornwall Residents Tim Gallant and Simon MacNeil to the Town of Cornwall Affordable Housing Special Committee, leaving one council seat vacant;

THEREFORE, BE IT RESOLVED that the Town of Cornwall appoint Councillor Elaine Barnes to the Affordable Housing Committee.

Carried

Councillor Barnes arrived at this time.

PL 17-2019 ~ Zoning & Subdivision Bylaw #414G ~ Second Reading

Moved by Councillor Jill MacIsaac
Seconded by Councillor Peter Meggs

RESOLVED:

WHEREAS Section 6.6 of the Town of Cornwall Official Plan allows Council to amend the Official Plan and Zoning Bylaw as circumstances change or in response to requests;

AND WHEREAS the Town has received amendment requests and Council has identified some changes in circumstances;

AND WHEREAS Council has complied with the processes established in the Town of Cornwall Zoning & Subdivision Control (Development) Bylaw and the Planning Act;

AND WHEREAS the Town of Cornwall Zoning & Subdivision Control (Development) Bylaw #414G was read and approved a first time on April 17, 2019.

THEREFORE BE IT RESOLVED that the Town of Cornwall Zoning & Subdivision Control (Development) Bylaw #414G be read and approved for the second time.

Carried

PL 18-2019~Zoning & Subdivision Bylaw #414G~ Adoption

Moved by Councillor Jill MacIsaac
Seconded by Councillor Peter Meggs

RESOLVED:

WHEREAS Section 6.6 of the Town of Cornwall Official Plan allows Council to amend the Official Plan and Zoning Bylaw as circumstances change or in response to requests;

AND WHEREAS Council has complied with the processes established in the Town of Cornwall Zoning & Subdivision Control (Development) Bylaw and the Planning Act;

AND WHEREAS Town of Cornwall Zoning & Subdivision Control (Development) Bylaw #414G was read and approved a first time on April 17, 2019; and

AND WHEREAS Town of Cornwall Zoning & Subdivision Control (Development) Bylaw #414G was read and approved a second time on May 15, 2019;

THEREFORE BE IT RESOLVED THAT the Town of Cornwall Zoning & Subdivision Control (Development) Bylaw #414G, a Bylaw to amend the Town of Cornwall Zoning & Subdivision Control (Development) Bylaw, be formally adopted.

Carried

PL 19-2019 ~ Special Permit Use, 60 W.B. MacPhail Dr.

Moved by Councillor Jill MacIsaac
Seconded by Councillor Peter Meggs

RESOLVED:

WHEREAS Council received an application for a Special Permit Use on Parcel ID No. 1035732 to allow *The Glass Doctor* in an existing 4-Unit Building;

AND WHEREAS Council considered the Official Plan and the Town of Cornwall Zoning and Subdivision Control (Development) Bylaw #414, and Automobile Sales and Service Operations are a Special Permit Use in the Business Park (M2) Zone; and

THEREFORE, BE IT RESOLVED that Council grant development approval of a Special Permit Use to allow *The Glass Doctor* on Parcel ID No. 1035732, subject to the proposed development meeting the Official Plan and the Town of Cornwall Zoning and Subdivision Control (Development) Bylaw #414 and entering into a Development Agreement with the Town.

Carried

PL 20-2019~ Special Permit Use, 63 TCH

Moved by Councillor Jill MacIsaac
Seconded by Councillor Peter Meggs

RESOLVED:

WHEREAS: Council granted approval of a *Special Permit Use to allow three (3) eighteen (18) Unit Apartment Buildings on May 17, 2017 on the Trans-Canada Highway; the property is zoned Commercial (C1);*

AND WHEREAS: The Developer has changed the design for the third building to allow 19 apartments.

THEREFORE, BE IT RESOLVED THAT Council grant approval of a *Special Permit Use to allow a 19-unit apartment building on Parcel ID No. 245357, subject to a minimum of 2 units being accessible and the Developer entering into a Development Agreement with the Town.*

Carried

Councillor McGuigan excused himself at this time.

PL 21-2019 ~ Preliminary Approval, 1-year Extension

Moved by Councillor Jill MacIsaac
Seconded by Councillor Peter Meggs

RESOLVED:

WHEREAS Council granted Preliminary Approval of a Development Concept Plan for Parcel ID No 248013, 248005, and 247999 on April 18, 2018,

AND WHEREAS the applicant requested a one (1) year extension on the approval,

THEREFORE, BE IT RESOLVED that Council grant a one (1) year extension on the Preliminary Approval of the Development Concept Plan for a Multi-Unit Subdivision as depicted in the Derek A. French Professional Services Drawing No. 1814, dated January 26, 2018, subject to the Developer entering into a Development Agreement with the Town.

Carried

Councillor McGuigan returned to the meeting at this time.

PL 22-2019 ~ Planning Board Authority

Moved by Councillor Jill MacIsaac
Seconded by Councillor Peter Meggs

RESOLVED:

WHEREAS The Town of Cornwall is reviewing its Official Plan and Zoning and Subdivision Control (Development) Bylaw,

AND WHEREAS The *Planning Act* grants specific powers to a Planning Board in the review of Official Plans and Development Bylaws,

AND WHEREAS The Town of Cornwall has a Planning Committee,

THEREFORE, BE IT RESOLVED that the Planning Committee, in addition to any other of its other duties, is hereby appointed as the Planning Board for the Town of Cornwall pursuant to section 9 of the *Planning Act* and has all the attendant duties and responsibilities therein.

Carried

3. COMMITTEE OF COUNCIL – Deputy Mayor Cory Stevenson

i) FINANCE/ADMINISTRATION DEPARTMENT – Councillor Corey Frizzell
The income statements were included in the package.

F/A-12-2019

Moved by Councillor Jill MacIsaac
Seconded by Councillor Cory Stevenson

Whereas: The St. Vincent de Paul Society is a charitable organization with conferences in all provinces and territories in Canada,

And Whereas: A new St. Vincent de Paul Conference has been established in the Town of Cornwall to assist those in need in the Town,

And Whereas: Members of the Conference appeared before Council to describe the services they provide for residents of the Town and the Town would like to contribute to their work,

Therefore: be it Resolved that the Town of Cornwall donate five hundred dollars to the Cornwall St. Vincent de Paul Conference to assist in their work in the Town.

Carried

ii) MUNICIPAL SERVICES DEPARTMENT - Councillor Peter Meggs
The reports were included in the package

Councillor Meggs noted the Cornwall and Area Watershed Group will be holding their annual Fishing Derby on Saturday, May 18th.

iii) PARKS & RECREATION DEPARTMENT – Councillor Shane McGuigan
The report was included in the Committee of Council package.

PR-03-2019 Global Finals Donation

Moved by Councillor Shane McGuigan
Seconded by Councillor Corey Frizzell

WHEREAS: the “A-Typical Team” from Bluefield High School has participated in the Destination-Imagination Educational Program in the Scientific Challenge division,

AND WHEREAS: the “A-Typical Team” was one of the top scoring teams in the provincial competition and is therefore eligible to compete in the Global Finals held this year in Kansas City, Missouri,

AND WHEREAS: The Town of Cornwall has supported this initiative previously and again desires to assist the students in this venture,

THEREFORE, BE IT RESOLVED: That the Town of Cornwall donate two hundred and fifty dollars to the Bluefield High School Grade 10 “A-Typical Team” to assist with travel expenses to the Global Finals in Kansas City, Missouri.

Carried

Councillor Barnes noted that residents are very excited about the new playground that is currently in the process of being constructed at the Cornwall Civic Centre.

4. CORRESPONDENCE

Mayor McCourt read a letter from Pride PEI requesting the Town fly the Pride flag on Friday, May 17th, 2019 in support of the 50th Anniversary of the partial decriminalization of homosexuality.

5. OTHER BUSINESS

Mayor McCourt, on behalf of all Council and Staff, offered condolences to the family of Marshall MacIsaac who passed away on May 11, 2019. Marshall was a former staff member who was also heavily involved in many Town activities and events throughout his life.

6. IN CAMERA

MGA Section 119 (1)(d)

8:25pm - At this time it was moved by Councillor MacIsaac and seconded by Councillor McGuigan that the meeting go in camera to discuss a Human Resources matter. All members of the public were asked to leave.

The meeting resumed in open session at 8:46pm.

7. ADJOURNMENT

The meeting was adjourned at 8:50pm

MINERVA MCCOURT
MAYOR

KEVIN COADY
CHIEF ADMINISTRATIVE OFFICER