

Cornwall, Prince Edward Island

Committee of Council

Wednesday, April 10, 2019 at 4:30 PM

Chair Deputy Mayor Cory Stevenson

Deputy Chair: Mayor Minerva McCourt

Present: Councillor Jill MacIsaac

Councillor Corey Frizzell

Councillor Peter Meggs

Councillor Shane McGuigan

Also: Kevin Coady – Chief Administrative Officer

Kim Meunier – Parks and Recreation Manager

Dean Lewis – Planning and Development Manager

Danielle Herring – Finance Coordinator

Lori Bingley – Engagement Coordinator & Finance Assistant

CALL TO ORDER

Chair Cory Stevenson called the meeting to order and welcomed the members of the public.

APPROVAL OF THE AGENDA

It was moved by Councillor Meggs and seconded by Mayor McCourt the agenda be approved as circulated.

Motion Carried

DISCLOSURE OF CONFLICT OF INTEREST

Nil

ADOPTION OF PREVIOUS MINUTES

It was moved by Councillor MacIsaac and seconded by Mayor McCourt the minutes of March 13, 2019 be adopted as circulated.

Motion Carried

DELEGATIONS/PUBLIC INPUT

Councillor McGuigan arrived at this time.

Deputy Mayor Stevenson welcomed Staff Sgt. Shane Hubley from the Queens District RCMP, who spoke to the Committee regarding the top priorities shared by the Town and the RCMP. Those priorities are traffic, safe roads and highways, and visibility. There was a lengthy discussion on how these priorities are met, and what the Town pays for as far as service and availability.

FINANCE/ADMINISTRATION – Councillor Corey Frizzell

a) Reports

CAO Coady noted the Income Statements were distributed in the package and reminded the Committee that we are now in a new fiscal year.

b) Items for Discussion:

- (i) Deputy Mayor Stevenson welcomed Rick and Linda Ramsay from Richard G. Ramsay Management Consultants Inc., who will be conducting the organizational review for the Town. They explained the process to the committee and stated they will spend the first couple of weeks interviewing staff and Council and will supply updates as needed. Their goal is to review policies, bylaws, procedures, job descriptions, etc. in order to come up with an implementation plan for the Town moving forward.
- (ii) Draft Five Year Capital Plan – CAO Coady stated the Capital Plan has more information in it than previously distributed.

Councillor Frizzell arrived at this time.

After a lengthy discussion, it is the intention of the committee to bring forward the resolutions for upcoming projects.

- (iii) Infrastructure Capital Investment Plan Applications – resolutions will be brought forward for these applications at the next Council meeting.
- (iv) Option to purchase – the Committee discussed the option to purchase agreement regarding the Old Crosby property at PIDS 702035&703413. It was agreed to bring forward a resolution at the next Council meeting to sign the agreement, contingent upon the location of the building on the property being made clear before signing.
- (v) FPEIM Board Member. Councillor Frizzell excused himself at this time. The Committee discussed there are two candidates interested in the position, and to make it fair, both names will be brought forward as separate resolutions at the next Council meeting.

MUNICIPAL SERVICES – Councillor Peter Meggs

- a) The Transit and Humane Society reports were in the Package
 - (i) RCMP – Councillor Meggs thanked Staff Sgt. Hubley for attending the meeting.
 - (ii) North River Fire Department had not submitted their report in time for the meeting, but CAO Coady stated he expects it in time for the Council meeting.
 - (iii) Transit – Councillor Meggs noted the ridership has increased 34% in the first three months of 2019, compared to the first three months of 2018.
 - (iv) Engagement – Mayor McCourt and Councillor Meggs will be attending the PEI Immigration Summit on April 23rd and April 24th.
 - (v) Other: Councillor Meggs updated the committee on the following:
Citizens on Patrol will continue to send a copy of their minutes.
Councillor Meggs will ask Cornwall and Area Watershed Group for a copy of their minutes to share with Council moving forward.

PARKS & RECREATION – Councillor Shane McGuigan

- a) Report was in the package
- b) Items for Discussion:
 - (i) The booked time for the turf fields are at approximately 1000 hours with more bookings yet to come.
 - (ii) Chill on the Hill Music Festival planning is underway for August 24th.
 - (iii) Farmers Market – Staff was asked to look into the possibility of having a Farmer’s Market held in the Town. Concerns were raised about space, traffic,

parking, and who would organize and manage the event as staff are currently stretched thin. It was decided the Committee would bring that up at the next meeting when members of the APM board will be in attendance.

- (iv) Resident Recreation/Leisure Participation Strategy – there was a lengthy discussion on how to implement this strategy and to get an idea of the true cost of programs. It was also noted by the CAO and Councillor MacIsaac that the Town subsidizes the recreation department at \$0.40 to \$0.50 for every \$1.00, as recorded in the annual budget and yearly actuals.
- (v) Other – Youth Centre staff member is going on medical leave in May and that position will need to be filled, hoping to work into a full-time position in the summer.

IN CAMERA

MGA Section 119 (1)(c)

6:50pm - At this time it was moved by Councillor MacIsaac and seconded by Councillor Frizzell that the meeting go in camera to discuss a personnel matter. All members of the public were asked to leave.

The meeting resumed in open session at 7:05pm.

ADJOURNMENT

The meeting was adjourned at 7:05pm.



CORY STEVENSON
CHAIR