

Cornwall, Prince Edward Island

Regular Meeting of Council

Wednesday, July 17, 2019 at 4:30 PM

Present: Mayor Minerva McCourt presiding
Deputy Mayor Cory Stevenson
Councillor Peter Meggs
Councillor Jill MacIsaac
Councillor Shane McGuigan
Councillor Elaine Barnes
Councillor Corey Frizzell

Also: Kevin Coady – Chief Administrative Officer
Tracey MacLean – Engagement Coordinator

CALL TO ORDER

Mayor McCourt called the meeting to order at 4:30pm
There were five members of the public present.

APPROVAL OF THE AGENDA

Councillor Barnes moved, seconded by Councillor MacIsaac that the agenda be approved.
Motion Carried.

DISCLOSURE OF PECUNIARY OR OTHER CONFLICT OF INTEREST

Councillor Frizzell stated he would excuse himself when a resolution is brought forward due to a conflict regarding 8(1) (c & d) on the agenda. Councillor Stevenson stated that he would excuse himself when a resolution is brought forward due to a conflict regarding 9(b)

APPROVAL OF THE MINUTES

It was moved by Councillor Meggs and seconded by Councillor Barnes the Minutes of June 19, 2019 be approved as circulated. **Motion Carried.**

BUSINESS ARISING

Deputy Mayor Stevenson requested an update on the reader board being installed at Town Hall – staff reported that it is still on schedule for end of July

PRESENTATIONS

- (a) Cornwall Youth Centre: Lucy Greencorn spoke on behalf of the Cornwall Youth Centre regarding some suggestions and concerns the youth attending the centre have regarding summer hours, sharing the space with summer camps and being closed on PD days. She also reported that the youth really enjoy their time at the centre and have been doing some volunteering in the community.

REPORTS OF COMMITTEES / RESOLUTIONS

1. PLANNING COMMITTEE – Councillor Jill MacIsaac

The report was included in the package.

Councillor Frizzell removed himself from the meeting at this time

PL 27-2019 ~ Bylaw #414H Second Reading

Moved by Councillor Jill MacIsaac

Seconded by Councillor Peter Meggs

RESOLVED:

WHEREAS Section 6.6 of the Town of Cornwall Official Plan allows Council to amend the Official Plan and Zoning Bylaw as circumstances change or in response to requests; and

WHEREAS the Town has received amendment requests and Council has identified some changes in circumstances; and

WHEREAS Council has complied with the processes established in Section 21 of the Town of Cornwall Zoning & Subdivision Control (Development) Bylaw;

BE IT RESOLVED the Town of Cornwall Zoning & Subdivision Control (Development) Bylaw #414H (attached) be read and approved for the second time.

Motion Carried

PL 28-2019 ~ Bylaw #414H Adoption

Moved by Councillor Jill MacIsaac

Seconded by Councillor Peter Meggs

RESOLVED:

WHEREAS Section 6.6 of the Town of Cornwall Official Plan allows Council to amend the Official Plan and Zoning Bylaw as circumstances change or in response to requests;

AND WHEREAS Council has complied with the processes established in the Town of Cornwall Zoning & Subdivision Control (Development) Bylaw and the Planning Act;

AND WHEREAS Town of Cornwall Zoning & Subdivision Control (Development) Bylaw #414H was read and approved a first time on June 19, 2019; and

AND WHEREAS Town of Cornwall Zoning & Subdivision Control (Development) Bylaw #414H was read and approved a second time on July 17, 2019;

THEREFORE BE IT RESOLVED THAT the Town of Cornwall Zoning & Subdivision Control (Development) Bylaw #414H, a Bylaw to amend the Town of Cornwall Zoning & Subdivision Control (Development) Bylaw, be formally adopted.

Motion Carried

Councillor Frizzell returned to the meeting at this time.

Councillor McGuigan left the meeting at this time.

PL 29-2019 ~ Special Permit Use, 1 Cornwall Road

Moved by Councillor Jill MacIsaac

Seconded by Councillor Peter Meggs

RESOLVED:

WHEREAS: The Town received an application on June 26, 2019 for a *Special Permit Use* to allow a Micro-Brewery at 1 Cornwall Rd, being Parcel ID No. 246702; and

WHEREAS: Council considered the Official Plan and the Town of Cornwall Zoning and Subdivision Control (Development) Bylaw #414, including section #13;

BE IT RESOLVED THAT Council grant approval for a *Special Permit Use* to allow a Micro-Brewery at 1 Cornwall Rd, Parcel ID No. 246702 subject to the developer entering into a Development Agreement with the Town.

Motion Carried

PL 30-2019~ Appointing Development Officer

Moved by Councillor Jill MacIsaac

Seconded by Councillor Peter Meggs

RESOLVED:

WHEREAS the Town hired Tim Hamel as Development Technician and gave him experience dealing with the duties of a Development Officer; and

WHEREAS the Town of Cornwall is growing, and the Planning Department is busy enough for a second Development Officer; and

THEREFORE, BE IT RESOLVED the Town of Cornwall appoints Tim Hamel as Development Officer.

Motion Carried

Councillor McGuigan returned to the meeting at this time.

2. COMMITTEE OF COUNCIL – Deputy Mayor Cory Stevenson

- i) FINANCE/ADMINISTRATION DEPARTMENT – Councillor Corey Frizzell**
Income statements were included in the package; CAO Kevin Coady reported that he had just received the draft audit prior to the meeting and that at first glance everything looked good with a projected cash surplus of \$130,000.00 for the Town and \$460,000.00 for the Utility. Michelle Burge from MRSB will present the audit to Committee of Council at the next available opportunity.

F/A-18-2019 – Adopt Ramsay Report “In Principle”

Moved by Councillor Corey Frizzell

Seconded by Councillor Corey Stevenson

RESOLVED:

WHEREAS: The Town of Cornwall commissioned the Ramsay Management Group Inc. to conduct an organizational review of the Town’s operations and staffing;

AND WHEREAS: This report has been received and reviewed by council and staff,

THEREFORE, BE IT RESOLVED: That the Town of Cornwall adopt, in principle, the Ramsay organizational review.

Motion Carried

F/A 19-2019~ Procedural Bylaw – Second Reading

Moved by Councillor Corey Frizzell

Seconded by Councillor Elaine Barnes

RESOLVED:

WHEREAS: The recently passed Prince Edward Island *Municipal Government Act* (MGA) requires the passage of several new bylaws by municipalities governed under the MGA, or requires the inclusion of new provisions in certain existing municipal bylaws,

AND WHEREAS: The Town of Cornwall Procedural Bylaw required significant updating and it is deemed more appropriate to pass a new Procedural Bylaw,

AND WHEREAS: The Town of Cornwall Bylaw #2019-01, A Bylaw to Regulate the Proceedings of Council (the Procedural Bylaw) was read and approved a first time at the Council meeting on June 19, 2019,

THEREFORE: BE IT RESOLVED: That Town of Cornwall Bylaw #2019-01, A Bylaw to Regulate the Proceedings of Council (the Procedural Bylaw) be read and approved a second time.

Motion Carried

F/A 20-2019~ Procedural Bylaw – Formal Adoption

Moved by Councillor Corey Frizzell

Seconded by Councillor Elaine Barnes

RESOLVED:

WHEREAS: The recently passed Prince Edward Island *Municipal Government Act* (MGA) requires the passage of several new bylaws by municipalities governed under the MGA, or requires the inclusion of new provisions in certain existing municipal bylaws,

AND WHEREAS: The Town of Cornwall Procedural Bylaw required significant updating and it is deemed more appropriate to pass a new Procedural Bylaw,

AND WHEREAS: The Town of Cornwall Bylaw #2019-01, A Bylaw to Regulate the Proceedings of Council (the Procedural Bylaw) was read and approved a first time at the Council meeting on June 19, 2019,

AND WHEREAS: The Town of Cornwall Bylaw #2019-01, A Bylaw to Regulate the Proceedings of Council (the Procedural Bylaw) was read and approved a second time at the Council meeting on July 17, 2019,

THEREFORE: BE IT RESOLVED: That Town of Cornwall Bylaw #2019-01, A Bylaw to Regulate the Proceedings of Council (the Procedural Bylaw) be hereby formally adopted.

Motion Carried

F/A 21-2019~ Employment Insurance, Economic Regions

Moved by Councillor **Corey Frizzell**
Seconded by Councillor **Cory Stevenson**

RESOLVED:

WHEREAS: In 2014 the Government of Canada split the Province of Prince Edward Island into two economic regions (Charlottetown #65 and Prince Edward Island #66) for the purposes of the Employment Insurance program,

AND WHEREAS: This dissection has resulted in an inequity among Islanders who need and use the Employment Insurance program,

THEREFORE: BE IT RESOLVED: That in a spirit of fairness and equity, the Town of Cornwall calls upon the government of Canada to restore the single Prince Edward Island economic region for the purposes of the Employment Insurance program,

AND BE IT FURTHER RESOLVED: That the requirements of the restored single Prince Edward Island economic region be the requirements currently in place in the currently segregated Prince Edward Island (#66) economic region.

Motion Carried

F/A 22-2019~ Honorarium Adjustment

Moved by Councillor **Corey Frizzell**
Seconded by Councillor **Peter Meggs**

RESOLVED:

WHEREAS: Effective January 1, 2019 the Government of Canada has rescinded the traditional one third tax exemption for provincial and municipal political salaries/honourarium,

AND WHEREAS: The Town of Cornwall wishes to ensure continuity in the honourarium paid to those who serve on municipal council,

THEREFORE: BE IT RESOLVED: That the Town of Cornwall council honourarium schedule be adjusted to reflect this recent legislative change and maintain the current after tax honourarium payment as intended when the schedule was established.

Motion Carried

ii) MUNICIPAL SERVICES DEPARTMENT - Councillor Peter Meggs

Reports were in the package

Councillor Meggs reported that the RCMP supplementary enforcement has been a positive thing. Cornwall Area Watershed met and brought forth their budget.

Citizens on Patrol met and wanted to pass along their appreciation to the Town for continued support including supplying gas cards to volunteers on patrol.

Transit numbers have been good and CAO Coady reported that funding has been approved for 2 mini busses and 6 diesel busses.

MS 02 – 2019 Summary Enforcement & Proceedings Bylaw – Second Reading

Moved by Councillor Peter Meggs

Seconded by Councillor Jill MacIsaac

RESOLVED:

WHEREAS: The recently passed Prince Edward Island *Municipal Government Act* (MGA) requires the passage of several new bylaws by municipalities governed under the MGA, or requires the inclusion of new provisions in certain existing bylaws,

AND WHEREAS: The Town of Cornwall Enforcement and Summary Proceedings Bylaw required significant upgrades and it is deemed more appropriate to pass a new Enforcement and Summary Proceeding Bylaw,

AND WHEREAS: The Town of Cornwall Enforcement and Summary Proceedings Bylaw, Bylaw# 2019-02, was read and approved a first time at the Council meeting held on June 19, 2019,

THEREFORE: BE IT RESOLVED: That Town of Cornwall Bylaw# 2019-02, the Enforcement and Summary Proceedings Bylaw be read and approved a second time.

Motion Carried

MS 03 – 2019 Summary Enforcement & Proceedings Bylaw – Formal Adoption

Moved by Councillor Peter Meggs

Seconded by Councillor Jill MacIsaac

RESOLVED:

WHEREAS: The recently passed Prince Edward Island *Municipal Government Act* (MGA) requires the passage of several new bylaws by municipalities governed under the MGA, or requires the inclusion of new provisions in certain existing bylaws,

AND WHEREAS: The Town of Cornwall Enforcement and Summary Proceedings Bylaw required significant upgrades and it is deemed more appropriate to pass a new Enforcement and Summary Proceeding Bylaw,

AND WHEREAS: The Town of Cornwall Enforcement and Summary Proceedings Bylaw, Bylaw# 2019-02, was read and approved a first time at the Council meeting held on June 19, 2019,

AND WHEREAS: The Town of Cornwall Enforcement and Summary Proceedings Bylaw, Bylaw# 2019=02, was read and approved a second time at the Council meeting held July 17, 2019,

THEREFORE: BE IT RESOLVED: That Town of Cornwall Bylaw# 2019-02, the Enforcement and Summary Proceedings Bylaw be hereby formally adopted.

Motion Carried

MS 04 – 2019 PEI Connectors

Moved by Councillor Peter Meggs

Seconded by Councillor Corey Frizzell

RESOLVED:

WHEREAS: PEI Connectors is a networking program with a province wide mandate to bring together community and business leaders with PEI's top talent and immigrant entrepreneurs,

AND WHEREAS: The Town of Cornwall has traditionally been a sponsor of the program and would like to continue this sponsorship,

THEREFORE: BE IT RESOLVED: That the Town of Cornwall continue its sponsorship of the PEI Connectors at a pro-rated amount of \$750 for the remaining nine months of the current fiscal year of 2019-2020.

Motion Carried

iii) PARKS & RECREATION DEPARTMENT – Councillor Shane McGuigan

The report was included in the Committee of Council package.

PR 06 – 2019 Disc Golf

Moved by Councillor Corey Frizzell

Seconded by Councillor Cory Stevenson

RESOLVED:

WHEREAS: The Town of Cornwall encourages recreational and leisure activities for residents and visitors alike, and constantly looks for ways to enhance the recreation and leisure activities available in the Town,

AND WHEREAS: Disc Golf is a fast growing inclusive sport for players of all ages in Canada and world-wide, and has the potential to assist in the development of sport tourism in the Town of Cornwall,

AND WHEREAS: The Canadian National Disc Golf Championships will be held in Prince Edward Island this September bringing competitors and media from Canada, the United States and beyond to Prince Edward Island and the Cornwall area,

AND WHEREAS: The Town of Cornwall has been approached to establish a temporary disc golf course on town property surrounding the Town Hall to introduce residents and visitors to the sport in a less challenging environment than the existing championship level courses currently available,

THEREFORE, BE IT RESOLVED: That the Town of Cornwall approve the establishment of a temporary nine hole disc golf course, complete with two practice holes at an approximate cost of five hundred dollars per hole on the Town Hall properties.

Motion Carried

3. AFFORDABLE HOUSING – Special Committee - Councillor Meggs

Deputy Mayor Stevenson removed himself from the meeting at this time.

Councillor Meggs reported that an initial meeting of the Affordable Housing Committee had been held and there is a plan for a follow up meeting though no date has been set yet. Staff will work on refining criteria for the committee.

AH 01 – 2019 Affordable Housing Special Committee

Moved by Councillor Peter Meggs

Seconded by Councillor Jill MacIsaac

RESOLVED:

WHEREAS: The Governments of Canada and Prince Edward Island have established affordable housing programs and the Town of Cornwall has established an Affordable Housing Incentive Program and an Affordable Housing Special Committee to administer the municipal incentive program as applications may be received on affordable housing initiatives,

AND WHEREAS: The Town received, and the Affordable Housing Committee has considered, an affordable housing proposal of 30 units in a 36 unit development on Fulton Drive, which proposal has been endorsed and awarded construction and operations funding under the provincial housing program,

AND WHEREAS: The Affordable Housing Special Committee recommends that this proposal be granted a waiver of the development fees applicable to the project and a rebate of one half of the municipal portion of the property tax levy on the 30 affordable units for a ten year period,

THEREFORE: BE IT RESOLVED: That the Town of Cornwall waive the applicable development fees for the project and provide a rebate to the property owner of one half of the applicable municipal portion of the property tax levy on the 30 affordable units in the development upon presentation of the annual property tax statement.

Motion Carried

Deputy Mayor Stevenson returned to the meeting at this time.

4. CORRESPONDENCE

Councillor Frizzell gave kudos to the North River Fire Department for helping out the Charlottetown Fire Department while they dealt with the devastating apartment fire. Mayor McCourt expressed her thanks to all that helped make Canada Day festivities a success. Special thanks to staff and volunteers including the Cornwall Youth Centre, Cornwall Lion's Club, Leary's Independent Grocer.

Deputy Mayor Stevenson reported that he and Councillor Meggs recently attended the Mental Health Luncheon, it was a great event and the association was grateful for the support. Deputy Mayor Stevenson suggested that this is a worthwhile cause to consider supporting in the future.

5. OTHER BUSINESS

Councillor Barnes suggested that the Town should look at ways to reduce the amount of paper being used for meetings such as Council having access to laptops or tablets to view. This will be added to Committee of Council agenda

Councillor Meggs referred to the Income Statement and questioned why the amount budgeted to APM Centre rental was not being used. Councillor Frizzell suggested that staff may be in contact regarding upcoming fall programming. This will be added to Committee of Council agenda.

6. IN CAMERA

5:40pm - At this time it was moved by Councillor MacIsaac and seconded by Councillor Barnes that the meeting go in camera to discuss a Human Resources matter. All members of the public were asked to leave.

7. ADJOURNMENT

The meeting was adjourned at 5:50pm

MINERVA MCCOURT
MAYOR

KEVIN COADY
CHIEF ADMINISTRATIVE OFFICER