

Cornwall, Prince Edward Island

Regular Meeting of Council

Wednesday, September 18, 2019 at 4:30 PM

Present: Mayor Minerva McCourt presiding
Deputy Mayor Cory Stevenson
Councillor Jill MacIsaac
Councillor Elaine Barnes
Councillor Corey Frizzell

Also: Kevin Coady – Chief Administrative Officer
Lori Bingley – Finance Assistant

Regrets: Councillor Shane McGuigan
Councillor Peter Meggs

CALL TO ORDER

Mayor McCourt called the meeting to order at 4:30pm
There were two members of the public present.

APPROVAL OF THE AGENDA

Councillor MacIsaac moved, seconded by Councillor Barnes, that the agenda be approved as circulated.

Motion Carried.

DISCLOSURE OF PECUNIARY OR OTHER CONFLICT OF INTEREST

Nil

APPROVAL OF THE MINUTES

It was moved by Councillor Barnes, seconded by Councillor MacIsaac, that the Minutes of August 21, 2019 be approved as circulated.

Motion Carried.

BUSINESS ARISING

Nil

REPORTS OF COMMITTEES / RESOLUTIONS:

INFRASTRUCTURE COMMITTEE UPDATE – Councillor Elaine Barnes

The Report was included in the package.

- Councillor Barnes thanked all the staff for the planning and preparation that was done for Hurricane Dorian. Mayor McCourt also thanked the staff for opening the warming center, and for the residents who reached out to their neighbors in need.

I-10-2019 ~ Wastewater Systems Upgrade 2020 (MSC)

Moved by Councillor Elaine Barnes
Seconded by Councillor Jill MacIsaac

Resolved:

Whereas: The Cornwall Water and Sewer Utility continually seeks to maintain and improve the services it provides to the customers of the Utility in a cost effective and environmentally friendly manner,

And Whereas: The Town of Cornwall has experienced rapid growth over the past several years, which growth leads to increased wastewater loads received in both the North River and Cornwall lagoons,

And Whereas: The removal of sludge from these lagoons would enable increased capacity in both lagoons and eliminate the short to medium term requirement for other more costly upgrades,

And Whereas: The Municipal Strategic Component of the Gas Tax Program has funding available for such projects,

Therefore, Be it Resolved: That the Town of Cornwall hereby approve submitting an application to the Municipal Strategic Component of the Gas Tax Program for fifty percent (\$408,012) of the Town of Cornwall Wastewater Systems Upgrade Project 2020.

Motion Carried

I-11-2019 ~ Wastewater Systems Upgrade 2020 (CIP)

Moved by Councillor **Elaine Barnes**
Seconded by Councillor **Jill MacIsaac**

Resolved:

Whereas: The Town of Cornwall Water and Sewer Utility continually seeks to maintain and improve the services it provides to the customers of the Utility in a cost effective and environmentally friendly manner,

And Whereas: The Town of Cornwall has experienced rapid growth over the past several years, which growth leads to increased wastewater loads received in both the North River and Cornwall lagoons,

And Whereas: The removal of sludge from these lagoons would enable increased capacity in both lagoons and eliminate the short to medium term requirement for other more costly upgrades,

And Whereas: The Town has applied for fifty percent of the required funds (\$408,012) for this project through the Municipal Strategic Component of the Gas Tax program,

Therefore, Be it Resolved: That the Town of Cornwall hereby approve submitting a Capital Investment Plan application under the Direct Allocation Program of the Gas Tax Fund for forty percent (\$326,410) of the Town of Cornwall Wastewater Systems Upgrade Project 2020.

Motion Carried

I-12-2019 ~ Water/Wastewater Services New Road by Town Hall

Moved by Councillor **Elaine Barnes**
Seconded by Councillor **Jill MacIsaac**

Resolved:

Whereas: The Province of Prince Edward Island will be constructing a new connecting street between the Trans-Canada Highway and Lowther Drive on property owned by the Town of Cornwall adjacent to the Town Office,

And Whereas: The Town wishes to open the abutting properties for development upon completion of the street,

And Whereas: It is expedient and more cost effective to install water and wastewater services along this street in conjunction with the development of the street, ensuring the property is immediately suitable for development,

Therefore, Be it Resolved: That the Town of Cornwall hereby approve submitting a Capital Investment Plan application under the Direct Allocation Program of the Gas Tax Fund for \$227,818.80 for the installation of water and wastewater services along the to be constructed new street adjacent to the Town Office.

Motion Carried

I-13-2019 ~ Cornwall Cycleway Phase 1

Moved by Councillor **Elaine Barnes**
Seconded by Councillor **Jill MacIsaac**

Resolved:

Whereas: The Province of Prince Edward Island will complete the Cornwall Highway Bypass project in the fall of 2019, thereby enabling the Town of Cornwall to develop a new Main Street on the former Trans-Canada Highway,

And Whereas: The Town of Cornwall has completed both a Main Street and a Parks/Recreation/Open Spaces master plan in consultation with the residents of the Town and both of these plans call for the development of an Active Transportation Trail/Cycleway along the new Main Street from the North River Roundabout to the Terry Fox Sports Centre,

And Whereas: The Town of Cornwall wishes to encourage residents and visitors alike to engage in active transportation for both health and environmental reasons,

Therefore, Be it Resolved: That the Town of Cornwall hereby approve submitting a Capital Investment Plan application under the Direct Allocation Program of the Gas Tax Fund for \$498,921 for Phase 1 of the project (from the NR Roundabout to the intersection of WB MacPhail Drive and the former Trans Canada Highway) to be constructed in the summer of 2020.

Motion Carried

I-14-2019 ~ Cornwall Cycleway Phase 2

Moved by Councillor **Elaine Barnes**
Seconded by Councillor **Jill MacIsaac**

Resolved:

Whereas: The Province of Prince Edward Island will complete the Cornwall Highway Bypass project in the fall of 2019, thereby enabling the Town of Cornwall to develop a new Main Street on the former Trans Canada Highway,

And Whereas: The Town of Cornwall has completed both a Main Street and a Parks/Recreation/Open Spaces master plan in consultation with the residents of the Town and both of these plans call for the development of an Active Transportation Trail/Cycleway along the new Main Street from the North River Roundabout to the Terry Fox Sports Centre,

And Whereas: The Town of Cornwall wishes to encourage residents and visitors alike to engage in active transportation for both health and environmental reasons,

Therefore, Be it Resolved: That the Town of Cornwall hereby approve submitting a Capital Investment Plan application under the Direct Allocation Program of the Gas Tax Fund for \$517,083 for Phase 2 of the project (from the intersection of WB MacPhail Drive and the former Trans Canada Highway to the intersection of John Street and the former Trans Canada Highway) to be constructed in the summer of 2021.

Motion Carried

I-15-2019 ~ Cornwall Cycleway Phase 3

Moved by Councillor **Elaine Barnes**
Seconded by Councillor **Jill MacIsaac**

Resolved:

Whereas: The Province of Prince Edward Island will complete the Cornwall Highway Bypass project in the fall of 2019, thereby enabling the Town of Cornwall to develop a new Main Street on the former Trans Canada Highway,

And Whereas: The Town of Cornwall has completed both a Main Street and a Parks/Recreation/Open Spaces master plan in consultation with the residents of the Town and both of these plans call for the development of an Active Transportation Trail/Cycleway along the new Main Street from the North River Roundabout to the Terry Fox Sports Centre,

And Whereas: The Town of Cornwall wishes to encourage residents and visitors alike to engage in active transportation for both health and environmental reasons,

Therefore, Be it Resolved: That the Town of Cornwall hereby approve submitting a Capital Investment Plan application under the Direct Allocation Program of the Gas Tax Fund for \$387,750 for Phase 3 of the project (from the intersection of John Street and the former Trans Canada Highway to the intersection of Meadowbank Road and the former Trans Canada Highway) to be constructed in the summer of 2022.

Motion Carried

I-16-2019 ~ Cornwall Cycleway Lighting Phase 1

Moved by Councillor **Elaine Barnes**
Seconded by Councillor **Jill MacIsaac**

Resolved:

Whereas: The Province of Prince Edward Island will complete the Cornwall Highway Bypass project in the fall of 2019, thereby enabling the Town of Cornwall to develop a new Main Street on the former Trans Canada Highway,

And Whereas: The Town of Cornwall has completed both a Main Street and a Parks/Recreation/Open Spaces master plan in consultation with the residents of the Town and both of these plans call for the development of an Active Transportation Trail/Cycleway along the new Main Street from the North River Roundabout to the Terry Fox Sports Centre,

And Whereas: The Town of Cornwall wishes to encourage residents and visitors alike to engage in active transportation for both health and environmental reasons,

And Whereas: The Town of Cornwall has applied for funds to develop the Active Transportation Trail/Cycleway along the new Main Street from the North River Roundabout to the Terry Fox Sports Centre and the Town in the interests of safety and encouraging greater use wishes to install lighting in phases along the system,

Therefore, Be it Resolved: That the Town of Cornwall hereby approve submitting a Capital Investment Plan application under the Direct Allocation Program of the Gas Tax Fund for \$121,000 to install lighting (55 lights and poles) along the first 2 phases of the Active Transportation Trail/Cycleway from the North River Roundabout to the intersection of John Street and the former Trans Canada Highway, to be installed in the summer of 2022.

Motion Carried

I-17-2019 ~ Cornwall Cycleway Phase 4

Moved by Councillor **Elaine Barnes**
Seconded by Councillor **Jill MacIsaac**

Resolved:

Whereas: The Province of Prince Edward Island will complete the Cornwall Highway Bypass project in the fall of 2019, thereby enabling the Town of Cornwall to develop a new Main Street on the former Trans Canada Highway,

And Whereas: The Town of Cornwall has completed both a Main Street and a Parks/Recreation/Open Spaces master plan in consultation with the residents of the Town and both of these plans call for the development of an Active Transportation Trail/Cycleway along the new Main Street from the North River Roundabout to the Terry Fox Sports Centre,

And Whereas: The Town of Cornwall wishes to encourage residents and visitors alike to engage in active transportation for both health and environmental reasons,

Therefore, Be it Resolved: That the Town of Cornwall hereby approve submitting a Capital Investment Plan application under the Direct Allocation Program of the Gas Tax Fund for \$381,519 for Phase 4 of the project (from the intersection of Meadowbank Road and the former Trans Canada Highway to the intersection of the new Terry Fox Sports Centre access and the former Trans Canada Highway) to be constructed in the summer of 2023.

Motion Carried

I-18-2019 ~ Parking Lot Snow Removal Award

Moved by Councillor **Elaine Barnes**
Seconded by Councillor **Jill MacIsaac**

Resolved:

Whereas: The Town of Cornwall issued a tender for snow clearing from the parking lots at town owned municipal buildings,

And Whereas: Four bids were received for the project; the lowest bid received was from Earthform Inc., in the amount of \$18,500 plus HST,

Therefore, Be it Resolved: That the Town of Cornwall award the parking lot snow clearing contract at the Town municipal buildings to Earthform Inc.

Motion Carried

I-19-2019 ~ Sidewalk Snow Removal Award

Moved by Councillor **Elaine Barnes**
Seconded by Councillor **Jill MacIsaac**

RESOLVED:

Whereas: The Town of Cornwall issued a tender for snow clearing from town owned sidewalks,

And Whereas: Only one bid was received for the project; the bid being from Griffin's Service Centre Inc., in the amount of \$115/hour plus HST, which price is the same as the just completed contract,

Therefore, Be it Resolved: That the Town of Cornwall award the sidewalk snow clearing contract to Griffin's Service Centre Inc. for the amount of \$115/hour plus HST.

Motion Carried

PLANNING COMMITTEE – Councillor Jill MacIsaac

The report was included in the package.

PL 33-2019 ~ New street name

Moved by Councillor Jill MacIsaac
Seconded by Councillor Elaine Barnes

Resolved:

Whereas the Department of Transportation, Infrastructure and Energy created a new street to allow access to Eliot River School and the Terry Fox Sports Complex; and

Whereas the Town of Cornwall is responsible to assign street names and civic addresses within its jurisdiction under the Emergency 911 Act; and the Town of Cornwall was asked to name the new street; and

Whereas the Town of Cornwall confirmed with the Provincial 911 administrative office that Terry Fox Place would be an acceptable name.

Therefore, Be it Resolved: Council approve naming the new street Terry Fox Place.

Motion Carried

PL 34-2019 ~ Street name

Moved by Councillor Jill MacIsaac
Seconded by Councillor Elaine Barnes

Resolved:

Whereas the Town of Cornwall was asked to rename a section of the Trans-Canada Highway from the North River Bridge to the roundabout;

Whereas the Town of Cornwall is responsible to assign street names and civic addresses within its jurisdiction under the Emergency 911 Act; and the Town of Cornwall was asked to consider renaming this portion; and

Whereas the Town of Cornwall reviewed the Street Naming and Numbering Bylaw #701;

Therefore, Be it Resolved: Council approve renaming the earlier described section of the Trans-Canada Highway to Capital Drive.

Motion Carried

PL 35-2019 ~ Renumbering Street

Moved by Councillor **Jill MacIsaac**
Seconded by Councillor **Elaine Barnes**

Resolved:

Whereas the Town of Cornwall was asked to consider renumbering the Warren Grove Road as the numbering is not in order with the connecting North York River Road; and

Whereas the Town of Cornwall is responsible to assign street names and civic addresses within its jurisdiction under the Emergency 911 Act; and

Whereas the Town of Cornwall reviewed the Street Naming and Numbering Bylaw #701;

Therefore, Be it Resolved: Council approve renumbering the Warren Grove Road.

Motion Carried

COMMITTEE OF COUNCIL – Deputy Mayor Cory Stevenson

- i) **FINANCE/ADMINISTRATION DEPARTMENT** – **Councillor Corey Frizzell**
The comparative income statement was included in the package.

CAO Coady noted the management letter had been received by the auditors and it was very positive. Mayor McCourt thanked the staff for all their hard work and dedication.

F/A-26-2019 Responsibility for National Building Code

Moved by Councillor **Corey Frizzell**
Seconded by Councillor **Cory Stevenson**

Whereas: The Province of Prince Edward Island has passed the *Building Codes Act* and will soon be implementing the Act and has given municipalities the option (open until October 31, 2019) of taking responsibility for the administration of the Act, or leaving this responsibility with the Province,

And Whereas: The Town of Cornwall is currently working with its legal counsel and potential suppliers of inspection services to determine the feasibility of the Town undertaking the responsibility of administering the Act, but no determination has yet been made,

And Whereas: The Town is currently uncertain of having the necessary logistics and resources in place to properly administer the *Building Codes Act* by the time of the Act coming into force,

Therefore, be it Resolved: That the Town of Cornwall, to ensure a smooth transition to a National Building Code regime in the town, authorize the Mayor and Chief Administrative Officer to sign the opt out agreement provided by the Province, and the Town of Cornwall will revisit this decision at such time as a determination has been achieved as to the feasibility of the Town assuming responsibility for the administration of the Act.

Motion Carried

- ii) MUNICIPAL SERVICES DEPARTMENT – CAO Kevin Coady**
Reports were included in the package.

CAO Coady stated the policing numbers are up and residents have expressed their appreciation for more police presence in the Town.

It was also noted by the CAO that Transit numbers have increased with the additional runs.

Council agreed the Bylaw Enforcement Officer reports are excellent and she is a welcome addition to the Town.

- iii) PARKS & RECREATION DEPARTMENT – Councillor Corey Frizzell**
The report was included in the Committee of Council package.

Councillor Frizzell asked that the minutes reflect the Chill on the Hill financial report, stating the event cost the Town \$14,531.32, generated a revenue of \$1625.75, giving the Town a total loss of \$12,905.57. He also noted he would not support another event like this until the Town engaged residents more.

Councillor Frizzell noted the Disc Golf Course located at the Town Hall grounds has been very busy and successful.

Councillor Frizzell stated that Cornfest will be held from October 2 to October 6th this year with a great lineup of events.

PR-09-2019 Playground Set Sunrise Cove

Moved by Councillor **Elaine Barnes**
Seconded by Councillor **Corey Frizzell**

Resolved:

Whereas: The Town of Cornwall endeavours to provide recreational equipment for its residents on an as needed and ongoing basis,

And Whereas: A location had yet to be determined for the installation of the third playground set purchased this budget year,

And Whereas: Sunrise Cove sub-division, along with the rest of the Town, has seen substantial growth and a number of residents in that sub-division have requested the installation of play equipment in the area,

Therefore, be it Resolved: That the Town of Cornwall install the remaining playground set for budget year 2019 in the Sunrise Cove sub-division on green space owned by the Town.

Motion Carried

CORRESPONDENCE

Nil

OTHER BUSINESS

Deputy Mayor Stevenson congratulated the Mid-Isle Cougars who won the 2019 Baseball Atlantic 11U “AAA” Championships.

Mayor McCourt noted that Alzheimer’s Day would be held on Saturday, September 21st at the Lieutenant Governor’s House.

IN CAMERA

MGA Section 119 (1)(d)

5:17pm - At this time it was moved by Councillor Barnes and seconded by Deputy Mayor Stevenson that the meeting go in camera to discuss a Human Resources matter. All members of the public were asked to leave.

The meeting resumed in open session at 5:32pm.

ADJOURNMENT

The meeting was adjourned at 5:33pm

MINERVA MCCOURT
MAYOR

KEVIN COADY
CHIEF ADMINISTRATIVE OFFICER