

**Cornwall, Prince Edward Island**

**Regular Meeting of Council**

**Wednesday, December 18, 2019 at 4:30 PM**

**Present:** Mayor Minerva McCourt presiding  
Deputy Mayor Cory Stevenson  
Councillor Jill MacIsaac  
Councillor Elaine Barnes  
Councillor Corey Frizzell  
Councillor Shane McGuigan  
Councillor Peter Meggs

**Also:** Kevin Coady – Chief Administrative Officer  
Tracey MacLean – Engagement Coordinator

**CALL TO ORDER**

Mayor McCourt called the meeting to order at 4:30pm  
There were two members of the public present.

**APPROVAL OF THE AGENDA**

Councillor Barnes moved, seconded by Councillor MacIsaac, that the agenda be approved with the addition of Council Meeting Times to Finance and Administration section 9-1-c

**Motion Carried.**

**DISCLOSURE OF PECUNIARY OR OTHER CONFLICT OF INTEREST**

Nil

**APPROVAL OF THE MINUTES**

It was moved by Councillor Barnes, seconded by Councillor Meggs, that the Minutes of November 20, 2019 be approved as circulated.

**Motion Carried**

**BUSINESS ARISING**

Councillor Meggs requested an update on the trees at Sunrise Cove. CAO Coady stated that there were no further updates at this time.

**PRESENTATIONS**

Nil

**REPORTS OF COMMITTEES / RESOLUTIONS:**

**INFRASTRUCTURE COMMITTEE UPDATE – Councillor Elaine Barnes**

There was no Report as the Committee did not meet in December. Councillor Barnes provided the following updates:

- Work has begun on the lights at the new entrance to the Terry Fox Sports Complex/Eliot River School.
- There are upgrades taking place to the Town's SCADA system.

- Councillor Barnes noted that January 3<sup>rd</sup> will be Manager Matt Duffy’s last day with the Town as he moves on to another position with Three Rivers. She thanked Matt for all his hard work and Three Rivers is very lucky to have him. Mayor McCourt noted that Matt has been a valuable employee and wished him well.
- The Committee has submitted a list of paving requests to the Province.

**PLANNING COMMITTEE – Councillor Jill MacIsaac**

The report was included in the package.

- a) Minutes: Councillor Meggs suggested that a slight wording change be made to the Planning Committee minutes in the section “West River Estates” should be changed to “staff met with adjoining property owners”.

**COMMITTEE OF COUNCIL – Deputy Mayor Cory Stevenson**

**i) FINANCE/ADMINISTRATION DEPARTMENT – Councillor Corey Frizzell**

- a) The comparative income statements were included in the package.
- b) Resolutions:

**FA-32-2019 Donations**

**Moved by Councillor Corey Frizzell**  
**Seconded by Councillor Elaine Barnes**

**Whereas:** Bedford MacDonald House, Blooming House and Anderson House are charitable organizations providing much needed shelter, support, transition services and compassion to their clients,

**And Whereas:** There is a great need for these services and these organizations provide these services to men and women from all over Prince Edward Island including the Town of Cornwall,

**And Whereas:** The Town of Cornwall desires to assist these organizations in the provision of these services,

**Therefore, Be it Resolved:** that the Town of Cornwall donate two hundred and fifty dollars to each of Bedford MacDonald House, Blooming House and Anderson House.

**Motion Carried**

**FA-33-2019 ~ Monthly Council Meeting Times**

**Moved by Councillor Corey Frizzell**  
**Seconded by Councillor Elaine Barnes**

**Whereas:** The Town of Cornwall Procedural Bylaw requires that prior to the beginning of each calendar year the Council shall by resolution establish, or confirm, a schedule of regular meetings for the next calendar year,

**Therefore, Be it Resolved:** That the Town of Cornwall confirm that the regular monthly meetings of the Council shall be held on the third Wednesday of each month starting at 4:30pm in the Town Hall Council Chambers.

**Motion Carried**

**ii) MUNICIPAL SERVICES DEPARTMENT – Councillor Peter Meggs**  
Reports were included in the package.

**1) Reports & Resolutions**

**(a) Humane Society Report**

**(b) Fire Department Report**

**(c) Police Report** – Councillor Meggs noted that as shown on the RCMP Report, the members deal with many issues in addition to traffic concerns.

**(d) Bylaw Enforcement**

**(e) Transit** – Councillor Meggs noted that monthly ridership has increased significantly; November 2019 is 3 times what it was in November 2018 with a 75% increase over the year. Councillor Meggs also referenced an article written by a UPEI student staying at the Dutch Inn requesting Sunday service so students are able to access the meal plans that they have purchased.

**(f) Engagement**

**(g) Resolution** – Transit Tender – Minibuses

**(h) Resolution** – Diversity Committee

- Before voting on the Transit Minibus Tender, Councillor Frizzell expressed concerns as to whether or not Cornwall would get a fair share of the use of the new minibuses. CAO Coady and Councillor Meggs explained that Cornwall is part of a group and that Transit is a collaborative effort. It was suggested that in the New Year, Council invite Mike Cassidy of T3 Transit out to a meeting to reassess the transit needs in the Town.

**MS-05-2019 Transit Tender – Minibuses**

**Moved by Councillor Peter Meggs**

**Seconded by Councillor Shane McGuigan**

**Whereas:** The Town of Cornwall, in conjunction with the City of Charlottetown and the Town of Stratford, applied for, and was approved for, funding under the Investing in Canada Infrastructure Program for two mini transit buses, and a tender was issued for the purchase of the two units,

**And Whereas:** Only one bid was received in response to this tender call and which bid was substantially over the approved budgeted amount for the project,

**Therefore Be it Resolved:** That the Town of Cornwall in conjunction with the City of Charlottetown and the Town of Stratford, withdraw the existing application to the Investing in Canada Infrastructure Program and submit a new application to purchase two mini transit buses in the amount of \$472,500 (inclusive of HST) and retender the project,

**And Be it Further Resolved:** That the Town of Cornwall's contribution for this project be adjusted from \$6,000 (inclusive of HST) to \$12,000 (inclusive of HST) and be included in the 2020-2021 capital budget.

**Motion Carried**

**MS-06-2019 Diversity Committee**

**Moved by Councillor Peter Meggs**  
**Seconded by Councillor Cory Stevenson**

**Whereas:** The Town of Cornwall is an open and welcoming community and the population of the Town and the Province of Prince Edward Island is becoming more diverse,

**And Whereas:** The Town of Cornwall has re-established the Town Diversity Committee (Special) to assist newcomers with the transition to a new community,

**Therefore, Be it Resolved:** That the Council of the Town of Cornwall appoint Councillors Peter Meggs and Corey Frizzell and Engagement Coordinator Tracey MacLean to the Diversity Committee; the committee shall determine the Chair and Deputy Chair, who shall be council members, at the first meeting of the Committee,

**And Be it Further Resolved:** That the Committee shall be subject to the Terms of Reference attached to this resolution which were considered at the Committee of Council meeting held December 11, 2019.

**Motion Carried**

**iii) PARKS & RECREATION DEPARTMENT – Councillor Shane McGuigan**

The report was included in the Committee of Council package.

- Councillor Barnes noted that the Senior's Christmas Dinner was very well attended. Thanks to Sam's Restaurant for hosting as well as Town staff and volunteers for their hard work. Councillor Meggs also noted that it was a great event.
- Deputy Mayor Stevenson thanked the staff for putting together a great Christmas Parade entry in such a short period of time.
- Councillor Barnes reminded everyone of the Candy Cane Bingo taking place at 6pm.

**PR-11-2019 Events Committee**

**Moved by Councillor Shane McGuigan**  
**Seconded by Councillor Elaine Barnes**

**Whereas:** The Town of Cornwall endeavours to provide numerous and varied events for its residents and visitors on an ongoing basis,

**And Whereas:** The Town of Cornwall has re-established the Town Events Committee (Special) to assist in the coordination of the varied events hosted and sponsored by the Town,

**Therefore, Be it Resolved:** That the Council of the Town of Cornwall appoint Councillors Cory Stevenson and Elaine Barnes and Parks and Recreation Manager Kim Meunier to the Events Committee; the Committee shall determine the Chair and Deputy Chair, who shall be council members, at the first meeting of the Committee,

**And Be it Further Resolved:** That the Committee shall be subject to the Terms of Reference attached to this resolution which were considered at the Committee of Council meeting held December 11, 2019.

**Motion Carried**

**Ballfield Lighting Retender Award** – Tenders closed today with 3 bids being received. The lowest tender submitted was still over budget; the town’s engineer will contact the lowest bidder in an attempt to negotiate a price closer to the budgeted amount.

**CORRESPONDENCE**

The Town received a letter from Afton Community Centre thanking the Town, staff and volunteers for partnering with them to provide a Senior’s Christmas Luncheon at the hall.

**OTHER BUSINESS**

Mayor McCourt wished all residents a healthy, happy holiday! She also thanked Council for a great year and congratulations to Councillor MacIsaac on her upcoming wedding. Thank you to the staff for all the great events over the year and a reminder to join us on January 1<sup>st</sup>, 2020 1:30 to 3:00pm for our Annual New Year’s Levee.

**IN CAMERA**

Nil

**ADJOURNMENT**

The meeting was adjourned at 5:15pm

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MINERVA MCCOURT  
MAYOR

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KEVIN COADY  
CHIEF ADMINISTRATIVE OFFICER