



TOWN OF CORNWALL

Consolidated Operating & Capital Budgets

2020/2021

**Town of Cornwall
Consolidated Town/Utility
Operating/Capital Budgets 2020/2021**

| TOWN | BUDGET 2019/2020 | (ESTIMATES) 2019/20 | BUDGET 2020/2021 |
|---|-----------------------------|--------------------------------|-----------------------------|
| REVENUE | | | |
| Cash Operating Surplus (Deficit) Previous Year | 315,051 | 245,000 | 413,943 |
| Provincial Property Tax Credit | 451,883 | 500,604 | 508,959 |
| Muni. Property Tax | 1,862,758 | 2,031,009 | 2,076,251 |
| Total Property Tax | 2,314,641 | 2,531,613 | 2,585,210 |
| Provincial | | | |
| Equalization | 381,088 | 381,088 | 410,279 |
| M. C. E. Grant | 80,000 | 35,000 | 140,000 |
| Total Province | 461,088 | 416,088 | 550,279 |
| Recreation | | | |
| Winter Programs | 56,000 | 50,000 | 50,000 |
| Spring Programs | 56,750 | 57,595 | 0 |
| Summer programs | 90,000 | 93,030 | 60,000 |
| Fall Programs | 56,000 | 66,000 | 63,000 |
| Pool Programs | 14,000 | 12,618 | 12,700 |
| Events | 6,300 | 10,670 | 7,000 |
| Turf Field Rental | 40,000 | 43,892 | 28,140 |
| Sport Field Rentals | 11,500 | 14,820 | 9,380 |
| Rise & Climb Lease | 3,200 | 3,200 | 3,250 |
| Tree Enhancement | 0 | 1,140 | 0 |
| Grants Wages | 60,000 | 117,350 | 70,000 |
| Grants Wages Maint. | 12,000 | 32,200 | 20,000 |
| Grants Rec. Leadership | 5,000 | 5,000 | 5,000 |
| Grant GOPEI/SOGO | 3,000 | 10,730 | 5,000 |
| Total Parks/Rec | 413,750 | 518,245 | 333,470 |
| Civic Centre Rental | | | |
| Curling Club Rent | 15,030 | 13,038 | 11,040 |
| Other Rent | 4,000 | 2,750 | 3,000 |
| Total Civic Centre | 19,031 | 15,788 | 14,040 |
| Other Income | | | |
| W/S Administration Fee | 75,000 | 75,000 | 75,000 |
| Development Fees | 44,000 | 68,830 | 50,000 |
| Fines | 30,000 | 32,500 | 32,000 |
| National Bank | 2,000 | 2,000 | 2,000 |
| Miscellaneous | 3,500 | 5,800 | 5,000 |
| Investment Income | 500 | 500 | 500 |

**Town of Cornwall
Consolidated Town/Utility
Operating/Capital Budgets 2020/2021**

| TOWN EXPENDITURES | BUDGET 2019/2020 | 2019/2020 (ESTIMATES) | BUDGET 2020/2021 |
|---------------------------------|-------------------------|----------------------------------|-----------------------------|
| Administration | | | |
| Advertising | 3,500 | 4,000 | 4,000 |
| Capital Debt Retirement Town | 238,623 | 238,623 | 248,544 |
| C.A.W.G. | 4,000 | 4,000 | 4,000 |
| Communities 13 Operating | 11,000 | 10,592 | 11,000 |
| Communities 13 Capital | 16,500 | 16,415 | 15,000 |
| Computers/Service/Programs | 7,500 | 4,000 | 7,500 |
| Council Honorarium | 58,370 | 61,285 | 62,020 |
| COVID 19 | N.A. | N.A. | 25,000 |
| Donations | 6,500 | 6,500 | 15,000 |
| Debit Machine Charges | 3,650 | 5,000 | 5,000 |
| Election Expense | 7,613 | 7,592 | 7,592 |
| FCM Meetings | 15,000 | 14,600 | N.A. |
| Insurance | 52,000 | 35,338 | 36,045 |
| Interest Capital Debt | 80,116 | 81,000 | 73,130 |
| Meetings/Events/News L. | 9,600 | 9,000 | 11,600 |
| Miscellaneous | 5,000 | 6,000 | 5,000 |
| Office Supplies/Postage | 20,000 | 19,850 | 20,000 |
| Pat & Elephant | 5,000 | 5,000 | 5,000 |
| Salaries/Benefits | 158,906 | 200,906 | 355,425 |
| Taxes | 2,300 | 1,895 | 2,000 |
| Telephone/Fax | 27,750 | 29,000 | 29,000 |
| Training and Develop. | 3,500 | 3,500 | 8,000 |
| Travel | 1,000 | 1,150 | 1,250 |
| Engagement (From P/R) | N.A. | N.A. | 9,000 |
| Total Administration | 737,428 | 765,246 | 960,106 |
| | | | |
| Parks & Recreation | | | |
| Wages | 766,289 | 670,000 | 722,481 |
| Benefits | 119,526 | 62,000 | 90,608 |
| Winter Programs | 9,300 | 9,300 | 9,300 |
| Spring Programs | 9,300 | 11,703 | 0 |
| Summer Programs | 20,000 | 21,365 | 22,500 |
| Fall Programs | 10,150 | 9,485 | 9,500 |
| GOPEI Expense | 3,000 | 10,730 | 5,000 |
| Pool | 10,500 | 7,200 | 8,550 |
| Events | 11,500 | 24,200 | 26,500 |
| Engagement (To Admin.) | 9,000 | 9,700 | N.A. |
| Parks Equip. Main. | 25,000 | 24,500 | 25,000 |
| Training/Develop. | 6,000 | 4,000 | 5,000 |
| Turf Fields | 19,400 | 16,471 | N.A. |
| <i>Terry Fox Sports Centre</i> | | | |
| Turf Field | | | 15,350 |

**Town of Cornwall
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| | | | |
|--|------------------|----------------|------------------|
| Ball Fields | | | 11,000 |
| Volleyball /Basketball | | | 2,500 |
| TFSC General | | | 4,500 |
| Terry Fox Sports Centre Total | | | 33,350 |
| Ballfields Other | N.A. | N.A. | 1,000 |
| Property Maint. /Repairs | 25,000 | 11,000 | 24,000 |
| Tools & Supplies | 5,000 | 4,500 | 5,500 |
| Van Lease (Rental) | 7,500 | 200 | N.A. |
| Vehicle Maint. | 22,500 | 14,500 | 22,500 |
| APM Centre Rental | 2,000 | 1,800 | 2,000 |
| Youth Centre | 8,600 | 8,600 | 8,600 |
| Tree Enhancement | 2,500 | 700 | 1,000 |
| Mileage | 4,000 | 3,400 | 4,000 |
| Custodial Supplies (To P/W) | 6,500 | 4,500 | N.A. |
| Total Parks/Recreation | 1,102,565 | 929,854 | 1,026,389 |
| | | | |
| Planning | | | |
| Conferences/Memberships | 4,000 | 4,368 | 4,500 |
| GIS | 4,000 | 3,500 | 3,500 |
| Tools/Equipment | 3,000 | 500 | 1,000 |
| Salaries/Benefits | 204,423 | 200,330 | 199,052 |
| Training/Development | 13,500 | 6,800 | 6,500 |
| Travel | 3,000 | 2,200 | 3,000 |
| Total Planning | 231,923 | 217,698 | 217,552 |
| | | | |
| Professional Services/Memberships | | | |
| Audit/Accounting | 10,000 | 14,785 | 11,500 |
| Engineering | 4,000 | 5,400 | 5,000 |
| H.R. | N.A. | 9,500 | 12,000 |
| I.T. | 9,600 | 13,500 | 12,000 |
| Legal | 25,000 | 25,000 | 25,000 |
| Other | 10,000 | 10,000 | 16,000 |
| FCM | 1,365 | 1,632 | 1,650 |
| FPEIM | 11,259 | 10,500 | 10,500 |
| Total Professional Services/Memberships | 71,224 | 90,317 | 93,650 |
| | | | |
| Public Works | | | |
| Custodial Supplies (From P/R) | N.A. | N.A. | 6,000 |
| Grass Cutting Contract (Large Plots) | N.A. | N.A. | 21,954 |
| Maintenance & Repair | 25,000 | 25,000 | 27,500 |
| Salaries/Benefits | 127,500 | 127,500 | 213,877 |
| Sidewalk Maintenance | 40,000 | 65,000 | 65,000 |
| Streetlights | 97,000 | 85,500 | 97,000 |

**Town of Cornwall
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| | | | |
|------------------------------------|------------------|------------------|------------------|
| Tools and Supplies | 5,000 | 2,000 | 4,000 |
| Vehicles/Trailers/Equip. | 15,000 | 10,500 | 13,000 |
| Total Public Works | 309,500 | 315,500 | 448,331 |
| Town Facilities | | | |
| <i>Civic Centre</i> | | | |
| Power | 17,500 | 20,350 | 21,000 |
| Heat | 9,200 | 9,000 | 9,200 |
| Maint. & Repair | 20,600 | 18,000 | 21,600 |
| Taxes & W/S Charge | 5,800 | 4,400 | 4,500 |
| Total Civic Centre | 53,100 | 51,750 | 56,300 |
| <i>Maintenance Building</i> | | | |
| Power | 4,100 | 3,775 | 3,900 |
| Heat | 4,500 | 4,500 | 4,500 |
| Maint. & Repair | 10,400 | 10,700 | 10,700 |
| Taxes & W/S Charge | 4,000 | 2,900 | 3,000 |
| Total Maint. Building | 23,000 | 21,875 | 22,100 |
| <i>Terry Fox Clubhouse</i> | | | |
| Power | 6,750 | 7,100 | 7,100 |
| Heat | 6,750 | 6,500 | 6,700 |
| Maint. & Repair | 15,000 | 13,500 | 15,000 |
| Taxes & W/S Charge | 1,600 | 1,350 | 1,400 |
| Total TFSC Clubhouse | 30,100 | 28,450 | 30,200 |
| <i>Town Hall</i> | | | |
| Power | 20,000 | 18,800 | 20,000 |
| Maint. & Repair | 25,000 | 25,000 | 25,000 |
| Taxes & W/S Charge | 21,500 | 20,700 | 21,300 |
| Total Town Hall | 66,500 | 64,500 | 66,300 |
| Total Town Facilities | 172,700 | 166,575 | 174,900 |
| Town Services | | | |
| Animal Control | 11,604 | 11,604 | 11,832 |
| EMO | 1,500 | 1,500 | 5,000 |
| Fire Dues | 277,623 | 286,382 | 312,656 |
| Policing Services | 600,500 | 602,710 | 633,005 |
| Transit | 105,335 | 105,335 | 124,110 |
| Bylaw Enforcement | 10,000 | 4,700 | 6,240 |
| Total Town Services | 1,006,562 | 1,012,231 | 1,092,843 |
| Total Town Expense | 3,631,902 | 3,497,421 | 4,013,771 |
| Total Town Revenue | | | |
| | 3,678,561 | 3,911,364 | 4,061,442 |
| Total Town Expense | | | |
| | 3,631,902 | 3,497,421 | 4,013,771 |
| Town Cash Surplus (Deficit) | | | |
| | 46,659 | 413,943 | 47,671 |

**Town of Cornwall
Consolidated Town/Utility
Operating/Capital Budgets 2020/2021**

| Municipal Tax 2019/2020 | Assessment | Rate | Amount |
|---|--------------------|------------------|------------------|
| Non-Commercial | | | |
| Non-Commercial Resident | 347,467,600 | .46/\$100 | 1,598,351 |
| Non-Comm. Non-Resident | 6,052,300 | .92/\$100 | 55,681 |
| Non-Comm. Multi-Unit | 31,206,000 | .66/\$100 | 205,960 |
| Non-Comm. Non-Resident Multi-Unit | 4,575,000 | 1.12/\$100 | 51,240 |
| Non-Comm. Hotel/Motel | 1,438,500 | .66/\$100 | 9,494 |
| Non-Comm. Non-Resident Hotel/Motel | 767,700 | 1.12/\$100 | 8,598 |
| Sub Total Non-Comm. | 391,507,100 | Various | 1,929,324 |
| | | | |
| Prov. Property Tax Credit (Non-Commercial) | 391,507,100 | .13/\$100 | 508,959 |
| | | | |
| Commercial | | | |
| Commercial General | 14,433,000 | .96/\$100 | 138,557 |
| Commercial Multi Unit | 233,200 | .96/\$100 | 2,239 |
| Commercial Hotel/Motel | 638,600 | .96/\$100 | 6,131 |
| Sub Total Commercial | 15,304,800 | .96/\$100 | 146,927 |
| | | | |
| Sub Total Municipal Tax | | | 2,585,210 |
| | | | |
| (Farm Rebate) | | | -4,800 |
| | | | |
| Total Municipal Tax | | | 2,580,410 |

**Town of Cornwall
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| WATER/SEWER UTILITY | BUDGET 2019/2020 | 2019/20 (ESTIMATES) | BUDGET 2020/2021 |
|-----------------------------|-----------------------------|--------------------------------|-----------------------------|
| REVENUE | | | |
| Surplus (Deficit)Prev. Year | 533,633 | 635,000 | 681,970 |
| Sewer Levies | 610,000 | 646,466 | 658,842 |
| Water levies | 590,000 | 631,750 | 644,000 |
| M.C.E. Grant | 100,000 | 58,500 | 150,000 |
| Interest | 18,360 | 18,538 | 17,000 |
| Frontage Charges | 13,000 | 13,823 | 13,000 |
| Inspection Fees | 1,500 | 1,820 | 1,500 |
| Other | 500 | 200 | 900 |
| Total Revenue | 1,866,993 | 2,006,097 | 2,167,212 |
| EXPENDITURES | | | |
| Admin. Fee | 75,000 | 75,000 | 75,000 |
| Capital Debt Retirement | 216,882 | 216,882 | 189,749 |
| Casual Wages | 7,500 | 15,000 | N.A. |
| Bank/Debit Machine Charges | 5,500 | 5,650 | 5,650 |
| Equipment | 15,000 | 4,500 | 15,000 |
| Insurance | 41,000 | 17,112 | 17,500 |
| Interest Capital Debt | 74,944 | 72,609 | 78,636 |
| Maintenance Lagoons | 15,000 | 19,363 | 15,000 |
| Maintenance Sewer | 50,000 | 63,000 | 60,000 |
| Maintenance Water | 50,000 | 56,000 | 60,000 |
| Memberships | 1,500 | 1,300 | 1,500 |
| Motor Vehicles | 22,000 | 18,000 | 22,000 |
| Office Supplies | 4,200 | 2,000 | 3,000 |
| Postage | 14,000 | 8,000 | 9,000 |
| Power Sewer | 95,000 | 92,000 | 94,500 |
| Power Water | 60,000 | 54,600 | 56,200 |
| Professional Fees | | | |
| Audit/Accounting | 9,000 | 10,177 | 9,000 |
| Legal | 7,500 | 0 | 5,000 |
| Engineering | 20,000 | 7,500 | 15,000 |
| Other | 15,000 | 14,000 | 15,000 |
| Property Tax | 1,750 | 1,708 | 1,720 |
| Salaries/Benefits | 331,313 | 331,313 | 399,300 |
| Telephone/Fax/Radio | 3,800 | 5,612 | 5,500 |
| Training/Development | 10,000 | 9,026 | 12,000 |
| Water Tests/ Inspections | 14,500 | 13,275 | 15,000 |
| Water Conservation | 4,000 | 500 | 4,000 |
| Wellfield Land Purchase | Capital (non-amort) | 210,000 | 60,000 |
| Total Exp. | 1,164,389 | 1,324,127 | 1,244,255 |

**Town of Cornwall
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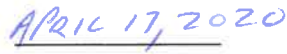
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|---|------------------|------------------|------------------|
| Total Rev. | 1,866,993 | 2,006,097 | 2,167,212 |
| Total Exp. | 1,164,389 | 1,324,127 | 1,244,255 |
| Utility Cash Operating Surplus (Deficit) | 702,604 | 681,970 | 922,957 |

| Surplus (Deficit) | 2019/20 (Projected) | 2019/20 (Actual) | 2020/21 (Projected) |
|---|--------------------------------|-----------------------------|--------------------------------|
| Town Cash Surplus (Deficit) Without Capital | 46,659 | 245,000 | 47,671 |
| W/S Utility Cash Surplus (Deficit) Without Capital | 702,604 | 635,000 | 922,957 |
| Town/Utility Consolidated Cash Surplus (Deficit) Without Capital | 749,263 | 880,000 | 970,628 |
| Available for Capital Budget | 749,263 | 880,000 | 970,628 |


Minerva McCourt, Mayor


Date


Kevin Coady, CAO


Date

**Town of Cornwall
Consolidated Town/Utility
Operating/Capital Budgets 2020/2021
CAPITAL PROJECTS**

| CAPITAL PROJECTS | | | | |
|--|--|-------------------------------------|--|------------------|
| TOWN | Description | Amount | Possible Funding | Town Cost |
| Municipal Services | | | | |
| Affordable Housing Study | Study in conjunction with the Province, Charlottetown, Stratford | Cornwall Share 10,700 | Funded among the four parties | 10,700 |
| Electric Vehicle Chargers | Level 2 EV Charger project cost shared with Federal/Provincial Gov't, Maritime Elec. And TOC | Cornwall Share 5,000 (4 x 1,250) | Funded among the five parties | 5,000 |
| T3 Transit Capital Fund | 3 New Full Size & 2 New Minibuses with Charlottetown/Stratford | Cornwall Share 70,287 | ICIP (Already Incorporated) | 70,287 |
| | | 85,987 | Sub Total Municipal Services | 85,987 |
| | | | | |
| Parks and Recreation | | | | |
| Main St. Active Trans/Cycleway Phases I & II | New Active Trans/Cycleway on Main St. from NR Roundabout to John St. | 1,134,375 | GTDA 567,188 Prov. Active Transp. Fund 567,187 | N.A. |
| Playground Equipment Installation | Sunrise Cove Swing Set (Install Only) | 2,000 | N.A. | 2,000 |
| Recreation Pad | Asphalt Pad Civic Centre | 12,500 | N.A. | 12,500 |
| TFSC Ballfield Lights | LED Lighting at the TFSC | 458,850 | GTDA 440,000 | 18,850 |
| Skatepark | Move and enhance existing skatepark | 230,000 | Dept. of Transportation 80,000 | 150,000 |
| Trail Development | Harvest Hills (John Street – Eliot Park) | 149,747 | Parkland Dedication 149,747 | 149,747 |
| Used 15 Passenger Van | Replacement Town Van | 18,400 | N.A. | 18,400 |
| Replace 2007 Chev Truck | Replacement Vehicle | 40,000 | N.A. | 40,000 |
| Replacement Mower 60 inch Deck | Replace 2012 Kubota Mower | 20,000 | N.A. | 20,000 |

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| | | | | |
|--|--|------------------|------------------------------------|------------------|
| Replacement Zero Turn Mower for TFSC | Replace 2013 TFSC Zero Turn | 10,000 | N.A. | 10,000 |
| Replace Utility Trailer | 18 ft Utility Trailer (Replacement) | 6,500 | N.A. | 6,500 |
| | | 2,082,372 | Sub Total Parks/Recreation | 427,997 |
| | | | | |
| Public Works | | | | |
| Civic Centre Foundation Repairs | Repairs to foundation to stop further leakage | 8,350 | N.A. | 8,350 |
| Business Park Signage | General sign, with space for business's | 10,000 | N.A. | 10,000 |
| Digital Sign | 5'x10' two sided for eastern entrance to town | 90,000 | N.A. | 90,000 |
| Sidewalk Replacement | 600 feet @ 90/ft of Replacement Sidewalk (Gardiner St. and Ferry Road) | 54,000 | N.A. | 54,000 |
| Town Float | Construction of Permanent Town Float | 5,000 | N.A. | 5,000 |
| Knox Boxes | First Responders access to Town Buildings | 2,700 | N.A. | 2,700 |
| Alarm Systems for Generators | Town Hall/Civic Centre | 3,000 | N.A. | 3,000 |
| Heat Pump Civic Centre | Replacement for Lions Club Area | 4,000 | N.A. | 4,000 |
| TFSC Clubhouse Switch Gear for Back Up Power | Enable Back Up Power | 2,000 | N.A. | 2,000 |
| | | 179,050 | Sub Total Public Works | 179,050 |
| | | | | |
| | | | Total Town Capital Requests | 2,347,409 |
| | | | Possible Available Funding | 1,804,122 |
| | | | Required Funds | 543,287 |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |


**Town of Cornwall
Consolidated Town/Utility
Operating/Capital Budgets 2020/2021**

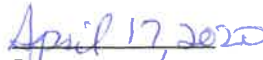
| CAPITAL PROJECTS | | | | |
|--|---|------------------|---|---------------------|
| UTILITY | Description | Amount | Available Funding | Utility Cost |
| Wastewater | | | | |
| 10HP Lift Pump | Lift Station Backup | 10,000 | N.A. | 10,000 |
| Wastewater (2019) Systems Upgrades | SCADA/Lagoon Rehabilitation Project/ Replace Outlet Manhole Structure | 585,845 | MSC (50%) 292,923 GTDA (40%) 234,338 | 58,585 |
| Wastewater (2020) Systems Upgrades | Sludge Profiles/Sludge Removal/Aeration Upgrades | 816,024 | MSC (50%) 408,012 GTDA (40%) 326,410 | 81,602 |
| Upgrade Alarm System | N.R. Lagoon UV Building | 2,000 | N.A. | 2,000 |
| Sewer Connections property next to Town Hall | Sewer connections for potential new development | 15,950 | N.A. | 15,950 |
| Portable Generator | Portable Generator for all Utility lift stations etc. | 50,000 | N.A. | 50,000 |
| | | 1,479,819 | Sub Total Wastewater | 218,137 |
| Water | | | | |
| New Fire Hydrants x 2 | Ongoing installation program | 20,000 | N.A. | 20,000 |
| Back Up Generator | Meadowbank Water Station | 50,000 | N.A. | 50,000 |
| New Wellfield Development | Development of 5 wells c/w associated Building/Controls/Piping to bring to Main Street (Over 2 years) | 3,061,542 | ICIP 2,245,029 | 816,513 |
| Water Main new street by Town Hall | Install new water main on new street | 227,819 | GTDA 227,819 | N.A. |
| 10 HP Backup Pump | Backup Pump | 13,000 | N.A. | 13,000 |
| New Siding & Security Door Meadowbank P. House | Maintain building integrity and security | 8,000 | N.A. | 8,000 |
| New Siding & Security Door E. | Maintain building integrity and security | 8,000 | N.A. | 8,000 |

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| | | | | |
|------------------------|--|------------------|---------------------------------------|------------------|
| Wiltshire P. House | | | | |
| | | 3,388,361 | Sub Total Water | 915,513 |
| | | | | |
| General Utility | | | | |
| Rate Study | Study to Determine Utility Rates to Recover O&M and Future Capital Costs | 33,000 | GTDA (100%) 33,000 | N.A. |
| | | 33,000 | Sub Total Utility General | N.A. |
| | | | | |
| | | | Total Utility Capital Requests | 4,901,180 |
| | | | Possible Available Funding | 3,767,531 |
| | | | Required Funds | 1,133,649 |

| | |
|---|------------------|
| Budget 2020-2021 | |
| Town Cash Operating Surplus (Deficit) | 47,671 |
| Town Capital Requirement | 543,287 |
| Town Cash Surplus (Deficit) Including Capital | (495,616) |
| | |
| Utility Cash Operating Surplus (Deficit) | 922,957 |
| Utility Capital Requirement | 1,133,649 |
| Utility Cash Surplus (Deficit) Including Capital | (210,692) |
| | |
| Town | (495,616) |
| Utility | (210,692) |
| Consolidated Surplus (Deficit) Including Capital | (706,308) |


Minerva McCourt, Mayor


Date


Kevin Coady, CAO


Date