

**Cornwall, Prince Edward Island
Committee of Council
Wednesday, March 11th, 2020 at 4:30 PM**

Chair Deputy Mayor Cory Stevenson
Deputy Chair: Mayor Minerva McCourt
Present: Councillor Corey Frizzell
Councillor Peter Meggs
Also: Kevin Coady – Chief Administrative Officer
Kim Meunier – Parks and Recreation Manager
Dean Lewis – Manager of Planning and Development
Tracey MacLean – Engagement Coordinator
Regrets: Councillor Jill MacIsaac
Councillor Shane McGuigan
Councillor Elaine Barnes

CALL TO ORDER

Chair Cory Stevenson called the meeting to order. There were no members of the public present.

APPROVAL OF THE AGENDA

It was moved by Councillor Meggs and seconded by Councillor Frizzell that the agenda be approved as circulated and amended with the removal of the RCMP discussion and the “in camera” session.

Motion Carried

DISCLOSURE OF CONFLICT OF INTEREST

Nil

ADOPTION OF PREVIOUS MINUTES

It was moved by Councillor Meggs and seconded by Councillor Frizzell that the minutes of February 12, 2020 be adopted as circulated.

Motion Carried

DELEGATIONS/PUBLIC INPUT

- a) RCMP – S/Sgt Shane Hubley – Removed from agenda

PLANNING

- a) Official Plan Meeting Date: A public meeting will take place in April, possibly April 16th.
- b) Amendment to Harvest Hills Development Concept – Lot 50: The developer has come back with a change to the original plans – this will be added to the public meeting agenda.

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FINANCE/ADMINISTRATION – Councillor Corey Frizzell

a) Reports

The Income Statements were included in the package

Items for discussion:

- (i) DRAFT FOIPP Bylaw: Second reading - The Committee recommends that Town of Cornwall Bylaw #2020-01, A Bylaw to Regulate Access to Information and Protection of Personal Information proceed to the next regular council meeting for reading and approval.
- (ii) DRAFT Records retention and Disposal Bylaw: Second reading - The Committee recommends that Town of Cornwall Bylaw #2020-02, A Bylaw to Manage and Dispose of Records proceed to the next regular council meeting for reading and approval.
- (iii) Budgets – Extra Meeting: March 24th, 6pm.
- (iv) C.P.I. Increase: A 1.2% increase will be budgeted for
- (v) CADC: It was moved by Councillor Frizzell and seconded by Councillor Meggs That the Town of Cornwall join the Capital Area Development Corporation in accordance with the terms proposed by the Province.
- (vi) Municipal Marketing: The Town will obtain other quotes for marketing the Town with its current branding.
- (vii) Additional Committee of Council Meeting: An additional Committee of Council meeting will take place on the 4th Wednesday of the month starting in April.
- (viii) Digital Signs – Synergy Signs: The Town received a new quote from Synergy Signs with an option for the Town to own the sign.
- (ix) Health & Safety Committee Minutes: The Committee met and heard concerns. The Committee will be updating incident forms and will post standards in Town buildings.

MUNICIPAL SERVICES – Councillor Peter Meggs

a) Reports

- (i) Transit
- (ii) Humane Society
- (iii) Police
- (iv) Fire
- (v) Bylaw Enforcement

b) Items for Discussion

- (i) Transit: Ridership numbers continue to be very good. Councillor Meggs and Deputy Mayor Stevenson attended the electric bus demonstration.
- (ii) Humane Society
- (iii) Policing Services: Tickets were up in the last month.
- (iv) Fire Services
- (v) Bylaw Enforcement
- (vi) Engagement
- (vii) Crossing Guards: There was some discussion on when there used to be crossing guards at Westwood and Eliot River Schools.
- (viii) CAWG Project Support: CAWG will be applying for Federal funding and are seeking a letter of support from the Town.

PARKS & RECREATION

a) Reports: The report is in the Council package

- Congratulations to the Parks and Recreation department on a very successful Snowfest event.
- The new crokinole game was well received and may be something the department looks at having for next year in addition to outdoor rinks.
- Patrick Ledwell put on a great show.
- \$918 was raised for the Tyne Valley rink fund.

b) Items for Discussion:

- (i) Skate Park/Dog Park/Disc Golf: Locations will need to be found for these once the new road construction starts. Staff will contact Dennis MacKenzie to get recommendations for the disc golf course.
- (ii) Grass Cutting 2020: The Town will contract Twins Landscaping for a one-year contract for cutting of the large plots of grass within the Town. This has been added to the 2020-2021 Town budget.
- (iii) "Wild Child" Program: The Town has been approached to have the Wild Child program held in the Town. The program is very successful and there is no cost or Town staff required.
- (iv) "Chill on the Hill" Update: The 2nd Chill on the Hill event is planned for August 8, 2020. Staff have begun planning for the event.

CORRESPONDENCE

- a) Open Door Outreach – Thank You; Autism Society – Thank You: The Town received thank you letters for recent donations to these organizations.

IN CAMERA

Removed from agenda

ADJOURNMENT

The meeting was adjourned at 5:50pm.



CORY STEVENSON
CHAIR