

**Cornwall, Prince Edward Island  
Committee of Council  
June 10th, 2020 at 4:30 PM**

**Chair** Deputy Mayor Cory Stevenson  
**Deputy Chair:** Mayor Minerva McCourt  
**Present:** Councillor Elaine Barnes (phone)  
Councillor Corey Frizzell  
Councillor Jill MacIsaac  
Councillor Shane McGuigan  
Councillor Peter Meggs (phone)  
**Also:** Kevin Coady – Chief Administrative Officer  
Kim Meunier – Parks and Recreation Manager (phone)  
Dean Lewis – Manager of Planning and Development  
Tracey MacLean – Engagement Coordinator

**CALL TO ORDER**

Chair Cory Stevenson called the meeting to order.

**APPROVAL OF THE AGENDA**

It was moved by Councillor MacIsaac and seconded by Mayor McCourt that the agenda be approved as circulated with the addition of West River Estates Secondary Egress to section 10, In Camera.

**Motion Carried**

**DISCLOSURE OF CONFLICT OF INTEREST**

Councillor MacIsaac will reclude herself for the additional In Camera session item.

**ADOPTION OF PREVIOUS MINUTES**

It was moved by Councillor Barnes and seconded by Councillor MacIsaac that the minutes of May 13, 2020 be adopted as circulated.

**Motion Carried**

**DELEGATIONS/PUBLIC INPUT**

Nil

**FINANCE/ADMINISTRATION – Councillor Corey Frizzell**

**a) Reports**

Income Statements were included in the package.

**b) Items for Discussion:**

- i) COVID-19: Town Hall offices will be re-opening June 15<sup>th</sup>, 2020. Public will now be allowed into the building but meetings with staff will be by appointment only. Staff continue to work in office and at home. Welcome to the new Planning and Development Clerk Paula Griffin.

- ii) Windcrest Property: It was moved by Councillor Frizzell and seconded by Deputy

Mayor Stevenson that the Town of Cornwall orders the owner of 42 and 46 Windcrest Drive to bring the properties into compliance with the Town of Cornwall *Zoning & Subdivision Control (Development) Bylaw #414* and the Town of Cornwall *Property Maintenance Bylaw #221*.

## **MUNICIPAL SERVICES – Councillor Peter Meggs**

### **a) Reports**

- (i) Transit
- (ii) Humane Society
- (iii) Police
- (iv) Fire
- (v) Bylaw Enforcement

### **b) Items for Discussion**

- (i) Transit
- (ii) Humane Society
- (iii) Policing Services:
  - a. Citizens on Patrol have resumed patrols following guidelines laid out in their approved operational plan.
  - b. RCMP reports speeding tickets issued numbers are up.
- (iv) Fire Services
- (v) Bylaw Enforcement: Any concerns regarding bylaw issues should be directed to CAO Coady to pass along to the Bylaw Enforcement Officer.
- (vi) Engagement: PEIANC have been hosting weekly Zoom check in meetings. Councillor Meggs joined most recent one. There was discussion on international students residing at the Dutch Inn that have been unable to leave. Kim has been in regular contact with the Dutch Inn regarding the students staying there.
- (vii) CAWG: CAWG is meeting tonight via Zoom. Some of their staff are currently back to work.

## **PARKS & RECREATION**

Events:

- Staff is working to create some virtual Canada Day events.
- Chill on the Hill will be cancelled. Staff will post an announcement.
- Park Parties will be cancelled for this summer.
- Staff will investigate a possible location to have a pickleball court.
- Staff will post notices reminding people of the importance of adhering to maximum allowed numbers and social distancing at all our facilities.

### **a) Reports:**

### **b) Items for Discussion:**

- (i) Skate Park/Dog Park/Disc Golf – It was moved by Councillor MacIsaac and seconded by Councillor Stevenson that the skate park be moved, subject to an agreement with Communities 13 (APM Centre), to PID# 899369. Staff will continue to work on possible locations for the dog park and disc golf course.
- (ii) Green Space Signage – Staff will investigate getting signage to clearly identify Town owned property. The Planning Dept will identify the boundaries.
- (iii) AT Trail/Cycleway – It was moved by Councillor Frizzell and seconded by Councillor Stevenson that the Town of Cornwall, per the recommendation of the

Town's engineers, award the contract for Phase 1 of the Active Transportation Trail to the low bidder, Duffy's Construction, for the price of six hundred and ninety five thousand nine hundred and fifty seven dollars (\$695,957).

- (iv) Sunrise Cove Green Space Visit – Council will do a walking tour of the property on July 7<sup>th</sup>.
- (v) Sports Courts Line Painting – Staff is getting a quote for having lines painted on the basketball courts, this will be combined with the painting of the parking spots at the Town Office and the Civic Centre, as well as the painting of stop lines at several intersections in the Town.

### **PLANNING**

Lot 40 – Arsenault Bros: Developers are seeking permission to allow occupancy in completed building at rear of development area while construction continues on the second building. In order to grant this request while the site remains a construction zone, developers would have to adhere to conditions in original development agreement while meeting all necessary safety standards.

6:00pm Councillor MacIsaac left the meeting at this time

6:07pm Councillor Barnes left the meeting at this time

### **CORRESPONDENCE**

#### **IN CAMERA**


6:15pm It was moved by Councillor Frizzell and seconded by Councillor McGuigan that at this time the meeting would move “in camera”

6:52pm Councillor Meggs left the meeting at this time

7:00pm The regular meeting resumed at this time

### **ADJOURNMENT**

The meeting was adjourned at 7:18pm.



CORY STEVENSON  
CHAIR