

**Cornwall, Prince Edward Island
Committee of Council
July 8th, 2020 at 4:30 PM**

Chair Deputy Mayor Cory Stevenson
Deputy Chair: Mayor Minerva McCourt
Present: Councillor Elaine Barnes (phone)
Councillor Shane McGuigan
Councillor Peter Meggs
Also: Kevin Coady – Chief Administrative Officer
Lori Bingley – Acting Manager of Corporate Services
Kim Meunier – Parks and Recreation Manager
Dean Lewis – Manager of Planning and Development
Tracey MacLean – Engagement Coordinator
Regrets: Councillor Corey Frizzell
Councillor Jill MacIsaac

CALL TO ORDER

Chair Cory Stevenson called the meeting to order.

APPROVAL OF THE AGENDA

It was moved by Mayor McCourt and seconded by Councillor Meggs that the agenda be approved as circulated with the addition of a Planning section

Motion Carried

DISCLOSURE OF CONFLICT OF INTEREST

Nil

ADOPTION OF PREVIOUS MINUTES

It was moved by Councillor Meggs and seconded by Mayor McCourt that the minutes of June 10, 2020 be adopted as circulated with the amendment of one typo.

Motion Carried

DELEGATIONS/PUBLIC INPUT

Nil

PLANNING

A public meeting was held on Tuesday, July 7th, 2020. The meeting went well with some good discussions with residents. As a result, the following resolutions will be brought forward:

- i) **Development Concept Amendment, Phase 2, West River Estates:** It was moved by Councillor Meggs and seconded by Councillor McGuigan to bring forth a resolution that Council grant Preliminary Approval to Development Concept Plan showing Phase 2 of West River Estates Subdivision, as depicted in the Derek A. French Professional Services Drawing No.1934 and dated March 17, 2020, subject to the Developer entering into a Subdivision and Development Agreement with the Town.

- ii) **Sale of Town Land, PID 1104280:** It was moved by Councillor Meggs and seconded by Councillor Frizzell to bring forth a resolution that Council grant approval for the sale to JAAS Holdings Inc. of a portion of PID 1104280 (Parcel E-2) as shown in the Derek A. French Professional Services Drawing titled “CONCEPT B - Proposed Emergency Vehicle Access” and dated February 25, 2020 for use as a secondary emergency access for West River Estates Subdivision, Phase 1, subject to the Developers providing written approval from the Department of Transportation, Infrastructure and Energy and the Fire Marshals Office confirming acceptance of the design as well as entering a Purchase and Sale Agreement as well as a Development Agreement with the Town.

- iii) **Harvest Hills Development:** It was moved by Councillor Meggs and seconded by Deputy Mayor Stevenson to bring forth a resolution that Council approve the amendment to the Development Concept for Lot 50 found in the Development Agreement registered at the Queens County Registry Office on August 8, 2019 in Book 5778 as Document No. 6053, in relation to the development of Phase 3A and 3B of the Harvest Hills Subdivision on PID No. 1061563 and allow the construction of up to two (2) 6 unit apartment-style buildings with a maximum of 12 units on Lot 50”, Parcel ID No. 1115351. Subject to the development meeting conditions in the Town Bylaws and the Property owners entering a Development Agreement with the Town.

INFRASTRUCTURE – Councillor Elaine Barnes

- a) **Wellfield Development Project Phase 1 Tender Submissions:** It was moved by Councillor Barnes and seconded by Deputy Mayor Stevenson to bring forth a resolution that the Town of Cornwall upon, and pursuant to, the recommendation of the Town’s Engineers, award Phase 1 of the Wellfield Development Project to the low bidder Island Coastal Services Ltd. in the amount of \$1,079,913.25 inclusive of HST.

FINANCE/ADMINISTRATION

a) Reports

- Income Statements were included in the package.
- Councillor Meggs questioned why there was income reported in Spring revenue when there were no programs – the Province had subsidized day camp spots until the end of June to ensure spots were held for parents.
- Deputy Mayor Stevenson requested an update on having dividers in vehicles. Recreation Manager Kim Meunier had looked into it with the City of Charlottetown, they indicated that the dividers interfered with site lines and air flow.
- Mayor McCourt congratulated Manager Kim Meunier and her staff on the passing inspections conducted at the Cornwall Civic Centre for the day camps.

b) Items for Discussion:

- i) **Pride Flag Raising:** The PEI Pride flag will be flown during the week of July 27th, 2020
- ii) **Health & Safety Committee Minutes:** Councillor Barnes suggested that the Town should look into reusable masks for staff.
- iii) **Canadian Labour Congress – Proposed COVID Municipal Funding Resolution:**

CAO Coady will follow up for more information.

MUNICIPAL SERVICES – Councillor Peter Meggs

a) Reports

- (i) Transit
- (ii) Humane Society
- (iii) Police
- (iv) Fire
- (v) Bylaw Enforcement

b) Items for Discussion

- (i) Transit
- (ii) Humane Society
- (iii) Policing Services
- (iv) Fire Services
- (v) Bylaw Enforcement: Councillor McGuigan had questions on the pool regulation bylaw and fence requirements.
- (vi) Engagement: Staff will send a copy of the PEIANC survey of COVID issues for newcomers.
- (vii) CAWG – 2019 Financial Report was included in the package.

PARKS & RECREATION

a) Report: Added to package

b) Items for Discussion:

- (i) Skate Park/Dog Park/Disc Golf Locations:
 - a. Skate Park: A proposal regarding a potential location for the skate park has been sent to the APM Centre for review.
 - b. Dog Park: Letters have been sent out to property owners in the Lakeview Dr/Chateau Estates for feedback on potential location for one of the dog parks. Staff will review and look at addressing any concerns raised.
 - c. Disc Golf: Staff and consultant are continuing to look for a suitable location.
- (ii) Playground by Skate Park: There was discussion on possible re-location areas.

CORRESPONDENCE

- (i) Special Olympics – Donation Request: It was moved by Councillor Barnes and seconded by Deputy Mayor Stevenson to bring forth a resolution that the Town of Cornwall, in lieu of purchasing tickets this year, donate three hundred dollars (\$300) to Special Olympics PEI.
- (ii) CHANGE Program – Donation Request: It was moved by Councillor McGuigan and seconded by Councillor Meggs to bring forth a resolution that the Town of Cornwall, in lieu of providing space for the CHANGE program, pays for rental of the APM Centre for use by the CHANGE program in the amount of one thousand seven hundred and thirty four dollars (\$1,734.00).
- (iii) QEH – Donation Request: It was decided not to donate at this time.
- (iv) Make A Wish Foundation – Thank You: A thank you letter was received in acknowledgement of a donation from the Town.

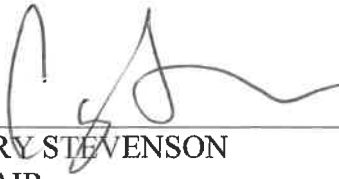
IN CAMERA

MGA s.119(1)(d)

6:17pm It was moved by Councillor Barnes and seconded by Councillor McGuigan that at this time the meeting would move "in camera"

ADJOURNMENT

The meeting returned to open session and was adjourned at 7:08pm.



CORY STEVENSON
CHAIR