

**Cornwall, Prince Edward Island**

**Regular Meeting of Council  
Wednesday, August 19, 2020  
4:30 PM**

**Present:** Mayor Minerva McCourt – presiding  
Deputy Mayor Cory Stevenson  
Councillor Corey Frizzell  
Councillor Jill MacIsaac  
Councillor Peter Meggs  
Councillor Elaine Barnes (via phone in)

**Also:** Kevin Coady – Chief Administrative Officer  
Tracey MacLean – Engagement Coordinator

**Regrets:** Councillor Shane McGuigan

**CALL TO ORDER**

Mayor McCourt called the meeting to order at 4:30pm  
There were no members of the public present

**APPROVAL OF THE AGENDA**

Councillor Meggs moved, seconded by Councillor Barnes, that the agenda be approved as circulated.

**Motion Carried**

**DISCLOSURE OF PECUNIARY OR OTHER CONFLICT OF INTEREST**

Nil

**APPROVAL OF THE MINUTES**

It was moved by Deputy Mayor Stevenson, seconded by Councillor MacIsaac, that the Minutes of June 17, 2020 Regular Council Meeting be approved as circulated.

**Motion Carried**

It was moved by Councillor MacIsaac, seconded by Councillor Barnes, that the Minutes of July 15, 2020 Special Council Meeting be approved as circulated.

**Motion Carried**

**BUSINESS ARISING**

Nil

**PRESENTATIONS**

Nil

## **REPORTS OF COMMITTEES / RESOLUTIONS:**

### **INFRASTRUCTURE**

#### **Reports & Resolutions**

- a) **Minutes:** Included in package.
  - Councillor Barnes noted that resident safety is always a main discussion at committee meetings
  - Councillor Frizzell noted that in the “other” section wording should be changed from “discussions have been had with” to “Councillor Frizzell had discussions with”

#### **I-04-2020 Utility Loan Renewal**

**Moved by Councillor**            **Corey Frizzell**  
**Seconded by Councillor**    **Peter Meggs**

**Whereas:** The Town of Cornwall Water and Sewer Utility obtained a loan from the National Bank of Canada in 2010 for \$1,320,240.91 at an interest rate of 4.7% in a restructuring of existing credit facilities; the loan was established on a 10 year term with an amortization period of 15 years,

**And Whereas:** This loan is now due for renewal and the National Bank has offered to renew the loan, with a remaining balance of \$546,295.88, at an annual interest rate of 2.4% over the remaining 5 years of the loan period,

**Therefore, be it Resolved:** That the Town of Cornwall renew the current loan for its remaining five year term with the National Bank of Canada at 2.4%.

**Motion Carried**

#### **I-05-2020 Wellfield Development Phase 2 Tender Award**

**Moved by Councillor**            **Elaine Barnes**  
**Seconded by Councillor**    **Cory Stevenson**

**Whereas:** The Town of Cornwall has experienced unprecedented growth over the past several years and requires an additional wellfield to ensure a clean and safe potable water supply is available for the Town for the long term and to enable further growth in the Town,

**And Whereas:** The Town of Cornwall applied to, and were approved under, the Investing in Canada Infrastructure Program for 73.33% funding to carry out this Wellfield Development project,

**And Whereas:** Due to the scope of the project, it was broken into 2 Phases, and a tender call was issued for Phase 2 of the project and one bid was received,

**And Whereas:** This bid was within the budgeted allocation for this phase,

**Therefore, be it Resolved:** That the Town of Cornwall upon, and pursuant to, the recommendation of the Town’s Engineers, award Phase 2 of the Wellfield Development Project to the low bidder Island Coastal Services Ltd. in the amount of \$1,534,226.50 inclusive of HST.

**Motion Carried**

**I-06-2020 Sidewalk Installation Award**

**Moved by Councillor**        **Elaine Barnes**  
**Seconded by Councillor**    **Cory Stevenson**

**Whereas:** The Town of Cornwall approved the replacement of approximately 600 feet of sidewalk along Ferry Road and Gardiner Drive in the 2020/2021 Capital Budget,

**And Whereas:** The Public Works Department sought prices from four contractors to carry out this work, the lowest price received was \$31,500 from Remley Construction Ltd.,

**Therefore, Be it Resolved:** That Remley Construction Ltd. be awarded the sidewalk project for \$31,500 exclusive of HST.

**Motion Carried**

**I-07-2020 Fire Hydrant Installation Award**

**Moved by Councillor**        **Elaine Barnes**  
**Seconded by Councillor**    **Cory Stevenson**

**Whereas:** The Town of Cornwall Water and Sewer Utility approved the installation of 2 additional fire hydrants in the 2020/2021 Capital Budget,

**And Whereas:** The Public Works Department sought prices from four contractors to carry out this work, the lowest price received was \$20,000 exclusive of HST from JD Backhoeing Services Ltd.,

**Therefore, Be it Resolved:** That JD Backhoeing Services Ltd. be awarded the fire hydrant installation project for the amount of \$20,000 exclusive of HST.

**Motion Carried**

**PLANNING COMMITTEE**

**Reports & Resolutions**

**a) Minutes** Included in package

- Deputy Mayor Stevenson and Councillor Barnes inquired as to a follow up on matters at 6 & 8 Keri Drive. CAO Coady noted that the matter would be further discussed at the next Planning Committee meeting.
- There was discussion on having staff compile data on numbers of single, semi and multi-unit dwellings existing in the Town.

## **PL-08-2020 Revision to Development Permit Application**

**Moved by Councillor**        **Jill MacIsaac**  
**Seconded by Councillor**    **Peter Meggs**

**Whereas:** circumstances continually change within the Town and amendments to documents and forms may be required from time to time to better meet those changing circumstances,

**And Whereas:** developing a clear, concise Development Permit Application document that requests information specifically for the intended project will simplify the application process and ensure the necessary information is being provided,

**Therefore, Be It Resolved:** That Council grant approval to revise the current Development Permit Application to create a more user-friendly document, as presented at the Planning Committee meeting on August 5, 2020 and attached to this resolution, which reflects changing circumstances within the Town and meets all provisions of the Planning Act.

**Motion Carried**

### **COMMITTEE OF COUNCIL – Deputy Mayor Cory Stevenson**

- (i) **FINANCE AND ADMINISTRATION**  
**Reports & Resolutions**
  - a) **Comparative Income Statement** – Included in the package
    - Councillor Frizzell noted that he had been talking to Fadi Rashed from the Lebanese Association and he was very grateful to hear that the Town would be making a donation to the Lebanese Relief Fund.

## **FA-19-2020 Legion Donation**

**Moved by Councillor**        **Peter Meggs**  
**Seconded by Councillor**    **Cory Stevenson**

**Whereas:** The Royal Canadian Legion Prince Edward Island Command annually publishes the “Military Service Recognition Book” which recognizes Islanders, including Cornwall residents, who have served in Canada’s wars since 1914;

**And Whereas:** Funds raised through this publication also assist the Legion in the delivery of its many other ongoing community initiatives;

**Therefore, be it Resolved:** That the Town of Cornwall purchase a 1/10 page full colour ad, for the cost of \$280 including HST, in the Royal Canadian Legion annual “Military Service Recognition Book”.

**Motion Carried**

## **FA-20-2020 Canadian Lebanese Association Donation**

**Moved by Councillor Corey Frizzell**  
**Seconded by Councillor Peter Meggs**

**Whereas:** On August 4, 2020, a powerful explosion rocked the Lebanese capital of Beirut causing extensive casualties and damage;

**And Whereas:** The Town of Cornwall is an annual supporter of the Canadian Lebanese Association of PEI;

**And Whereas:** The Canadian Lebanese Association of PEI has reached out to the Town of Cornwall for a monetary donation to assist in the provision of food, shelter and medical aid to those impacted by this disaster, and the Town of Cornwall desires to assist in those endeavours;

**Therefore, be it Resolved:** That the Town of Cornwall donate two hundred and fifty dollars (\$250) to the Canadian Lebanese Association of PEI for furtherance to the Lebanese Red Cross and other Non Governmental Organizations providing aid in the affected area.

### **Motion Carried**

#### **(ii) MUNICIPAL SERVICES**

**Monthly Reports were included in the package.**

##### **1) Reports & Resolutions**

- (a) Humane Society Report** – The Town is in the process of reviewing the Animal Control bylaw
- (b) Fire Department Report**
- (c) Police Report** – RCMP have had a busy month with calls
- (d) Bylaw Enforcement**
- (e) Transit** – Ridership continues to be up 54% over 2019 numbers
- (f) Engagement**
- (g) Citizens on Patrol** - Citizens on Patrol have moved their meetings to the 3<sup>rd</sup> Wednesday of the month.

#### **iii) PARKS & RECREATION**

- a) Monthly Report** - Included in package
  - The package for the August 26<sup>th</sup> inaugural Committee of Council will go out on Monday, August 24<sup>th</sup>
  - Councillor Barnes requested that the new location for the dog park be accessible and possibly doubled gated.

##### **b) Resolution**

## **PR-06-2020 Parks at Town Hall**

**Moved by Councillor Jill MacIsaac**  
**Seconded by Councillor Cory Stevenson**

**Whereas:** The Province of Prince Edward Island is constructing a new road connecting Main

Street with Lowther Drive, and the construction of this road necessitates that the Town of Cornwall relocate the existing dog park and skate park and playground from that location;

**And Whereas:** Residents of the Town Hall area desire that these facilities be kept in this area, and the Town of Cornwall Main Street Spatial Master Plan identifies the area around the Town Hall as a “Village Commons” type area to which the continued presence of these facilities contributes;

**And Whereas:** The Town of Cornwall has considered various locations throughout the community for other potential locations for these amenities;

**Therefore, be it Resolved:** That the skate park, dog park and playground be located as shown on the drawing prepared by WSP attached to this resolution and as considered at the Committee of Council meeting of August 12, 2020, subject to an agreement with Communities 13 (APM Centre) as required;

**And Be it Further Resolved:** That as the relocation of the Town Hall driveway is necessary and incidental to the new location of the skatepark and this relocation was unforeseen until this time, that the Province of PEI Department of Transportation, Infrastructure and Energy are authorized to complete the new Town Hall driveway as an extra to the new road construction contract and invoice the Town of Cornwall for that work on a cost recovery basis.

#### **Motion Carried**

#### **CORRESPONDENCE**

- a) Big Brothers/Big Sisters PEI – Thank you letter

#### **OTHER BUSINESS**

Deputy Mayor Stevenson congratulated Twillingate for their Kraft Hockeyville win and Tyne Valley for their great efforts. He also thanked Cornwall staff and residents for their contribution to the Rally for the Valley campaign.

#### **IN CAMERA**

MGA s.119(1)(d) It was moved by Councillor MacIsaac and seconded by Councillor Meggs that the meeting would enter “in camera” at 5:25pm.

The meeting returned to open session at 5:50pm.

#### **ADJOURNMENT**

The meeting was adjourned at 5:55pm.

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MINERVA MCCOURT  
MAYOR

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KEVIN COADY  
CHIEF ADMINISTRATIVE OFFICER