

**Cornwall, Prince Edward Island
Committee of Council
August 12th, 2020 at 4:30 PM**

Chair Deputy Mayor Cory Stevenson (via phone)
Deputy Chair: Mayor Minerva McCourt (presiding)
Present: Councillor Corey Frizzell
Councillor Jill MacIsaac (via phone)
Councillor Shane McGuigan
Councillor Peter Meggs
Also: Kevin Coady – Chief Administrative Officer
Lori Bingley – Acting Manager of Corporate Services
Dean Lewis – Manager of Planning and Development
Tracey MacLean – Engagement Coordinator
Regrets: Councillor Elaine Barnes

CALL TO ORDER

Mayor Minerva McCourt called the meeting to order.

APPROVAL OF THE AGENDA

It was moved by Councillor Meggs and seconded by Councillor Frizzell that the agenda be approved as circulated with the addition of signage for AT trail to section 7b2 and donation requests to correspondence section.

Motion Carried

DISCLOSURE OF CONFLICT OF INTEREST

Nil

ADOPTION OF PREVIOUS MINUTES

It was moved by Councillor Meggs and seconded by Councillor Frizzell that the minutes of July 8, 2020 be approved as circulated.

Motion Carried

DELEGATIONS/PUBLIC INPUT

Nil

INFRASTRUCTURE

- a) Utility Loan Renewal: It was moved by Councillor Frizzell and seconded by Councillor Meggs to bring forth a resolution that the Town of Cornwall renew the current loan for its remaining five-year term with the National Bank of Canada at 2.4%.
- b) Wellfield Development Project Phase 2: It was moved by Councillor Barnes and seconded by Deputy Mayor Stevenson to bring forth a resolution that the Town of Cornwall upon, and pursuant to, the recommendation of the Town's Engineers, award Phase 2 of the Wellfield Development Project to the low bidder Island Coastal Services Ltd. in the amount of \$1,534,226.50 inclusive of HST

FINANCE/ADMINISTRATION

a) Reports

(i) Comparative Income Statements

- Councillor Meggs questioned the APM rental budget line and it not being used. This amount is budgeted for walking track and potential gym rentals but has not been used yet
- Councillor Meggs questioned why all Terry Fox electricity bills are not under Recreation. Staff will move these accounts

(ii) Health & Safety Committee Minutes

- Councillor Meggs noted that with hurricane season approaching there should be a meeting to review Emergency Measure procedures
- Manager Dean Lewis recommended that with the COVID situation there should be more defined guidelines for opening the warming station and that residents should be encouraged to be prepared

b) Items for Discussion:

(i) Crossing Guard Westwood School: Deputy Mayor Stevenson has had some inquiries as to why the Town no longer has crossing guards at the schools. CAO Coady will bring information back to the August 26th Committee of Council meeting.

(ii) Provincial Active Transportation Fund Opportunities: CAO Coady updated Council on the various applications that have been submitted and will put together a package for an upcoming Committee of Council meeting. The Town will also seek permission for naming of the Active Transportation Trail

(iii) Meeting by Electronic Means/Electronic Participation in Meetings: CAO Coady clarified to Council that if some are participating in meetings electronically, there needs to be enough for quorum in physical attendance. In order to have an electronic meeting, a resolution must be passed at least 24 hours prior to meeting.

MUNICIPAL SERVICES – Councillor Peter Meggs

a) Reports

- (i) Transit
- (ii) Humane Society
- (iii) Police
- (iv) Fire – No report, still not holding meetings
- (v) Bylaw Enforcement

b) Items for Discussion

- (i) Transit – In the report, Matthew Cassidy noted that there is still a 54% increase in 2020 over 2019 despite decreased ridership due to COVID
- (ii) Humane Society – There was discussion comparing the Animal Control Bylaw and Provincial Dog Act
- (iii) Policing Services – The report shows a busy month with increasing tickets over last 3 months
- (iv) Fire Services
- (v) Bylaw
- (vi) Engagement

PARKS & RECREATION – Inaugural CofC Recreation Meeting August 26th, 4:30pm

- a) Dog Park/Skate Park/Playground: It was moved by Councillor Frizzell and seconded by Deputy Mayor Stevenson to bring forth a resolution that the skate park, dog park and playground be located as shown on the drawing prepared by WSP attached to this resolution and as considered at the Committee of Council meeting of August 12, 2020, subject to an agreement with Communities 13 (APM Centre) as required.

CORRESPONDENCE

- a) Provincial Main Street AT Trail Phase 2
- b) Legion Magazine donation request: It was moved by Councillor Meggs and seconded by Deputy Mayor Stevenson to bring forth a resolution that the Town of Cornwall purchase a 1/10 page full colour ad, for the cost of \$280 including HST, in the Royal Canadian Legion annual “Military Service Recognition Book”.
- c) Lebanese Association donation request: It was moved by Councillor Frizzell and seconded by Councillor McGuigan to bring forth a resolution that the Town of Cornwall donate two hundred and fifty dollars (\$250) to the Canadian Lebanese Association of PEI for furtherance to the Lebanese Red Cross and other Non Governmental Organizations providing aid in the affected area.

IN CAMERA

MGA s.119(1)(d)

6:10pm It was moved by Deputy Mayor Stevenson and seconded by Councillor MacIsaac that at this time the meeting would move “in camera”

ADJOURNMENT

The meeting returned to open session and was adjourned at 6:40pm.



CORY STEVENSON
CHAIR