

**Cornwall, Prince Edward Island**

**Regular Meeting of Council  
Wednesday, September 16, 2020  
4:30 PM**

**Present:** Mayor Minerva McCourt – presiding  
Deputy Mayor Cory Stevenson  
Councillor Elaine Barnes (via phone in)  
Councillor Corey Frizzell  
Councillor Jill MacIsaac  
Councillor Peter Meggs (via phone in)  
Councillor Shane McGuigan

**Also:** Kevin Coady – Chief Administrative Officer  
Tracey MacLean – Engagement Coordinator

**CALL TO ORDER**

Mayor McCourt called the meeting to order at 4:30pm  
There were three members of the public present

**APPROVAL OF THE AGENDA**

Councillor MacIsaac moved, seconded by Councillor Frizzell, that the agenda be approved as circulated. Councillor Frizzell noted that the inaugural Committee of Council (Parks & Recreation) draft meeting minutes were not in the package.

**Motion Carried**

**DISCLOSURE OF PECUNIARY OR OTHER CONFLICT OF INTEREST**

Nil

**APPROVAL OF THE MINUTES**

It was moved by Deputy Mayor Stevenson, seconded by Councillor MacIsaac, that the Minutes of August 19, 2020 Regular Council Meeting be approved as circulated.

**Motion Carried**

**BUSINESS ARISING**

Nil

**PRESENTATIONS**

Ray Gaudet: Mayor McCourt recognized and thanked Ray Gaudet for his work in getting Citizens on Patrol started in Cornwall and his 12 years of dedicated volunteering with the group. Also on hand for the presentation were Staff Sgt Shane Hubley and COP Chairperson Karen Forrest.

## **REPORTS OF COMMITTEES / RESOLUTIONS:**

### **INFRASTRUCTURE**

#### **Reports & Resolutions**

##### **a) Minutes:** Included in package.

- Councillor Barnes thanked everyone that was able to attend the Infrastructure meeting.
- Councillor Frizzell requested that staff follow up with a letter to TIE on getting a left turn off of Ferry Rd now that it's on to Main St. Councillor Barnes noted that having that access would alleviate traffic on other side streets.
- Councillor McGuigan noted that the lights at the industrial park are still turning red when no one waiting to come out and asked that staff follow up on it.
- Councillor MacIsaac suggested some public posts on construction that is happening within the Town to help keep residents informed.

### **PLANNING COMMITTEE**

#### **Reports & Resolutions**

##### **a) Minutes** Included in package

- Skate Park/Dog Park: These relocations to APM property were discussed with APM Board Chair Geoff Connolly, Geoff doesn't see a problem with the request, and it will go to the APM AGM on September 24 for approval.
- There was general discussion on the food truck near the old post office.
- Councillor Frizzell requested that staff compile a report of housing units (single and multi-unit) for next Council meeting.
- Council discussed the legal opinion received regarding 6-8 Keri Dr., Councillor Barnes expressed her disappointment with the opinion.

#### **PL-09-2020 Pool Variance, 70 Eagle Drive**

**Moved by Councillor**      **Jill MacIsaac**  
**Seconded by Councillor**      **Cory Stevenson**

**Whereas:** The Town received an application on July 31, 2020 to allow a 18.3% lot coverage variance for a pool at 70 Eagle Drive, being Parcel ID No. 1089200;

**And Whereas:** Council considered the Official Plan and the Town of Cornwall Zoning and Subdivision Control (Development) Bylaw #414, including section #20;

**And Whereas:** Council realizes the shape and area of his lot are uniquely impacted by the location of the lift station;

**Be It Resolved That:** Council grant approval to allow a 18.3% lot coverage variance for a pool at 70 Eagle Drive, Parcel ID No. 1089200 subject to the developer entering into a Development Agreement with the Town.

**Motion Carried**

**PL-10-2020 New Street Name, Town Utilities Facilities**

**Moved by Councillor**        **Jill MacIsaac**  
**Seconded by Councillor**    **Cory Stevenson**

**Whereas:** a new development was granted access, by the Town, through the private right of way leading to the Town’s Utility Maintenance building;

**And Whereas:** the *Emergency 911 Act* requires the naming of a private roadway that provides access to 3 or more improved lots;

**And Whereas:** the Town of Cornwall is responsible to assign street names and civic addresses within its jurisdiction;

**Be It Resolved That:** Council approve naming the private right of way that runs from W.B MacPhail to the Town’s Utility Maintenance building as “**Tower Lane**”.

**Motion Carried**

**COMMITTEE OF COUNCIL – Deputy Mayor Cory Stevenson**

**(i) FINANCE AND ADMINISTRATION**

**Reports & Resolutions**

**a) Comparative Income Statement – Included in the package**

- Mayor McCourt sent a letter to the Province with regards to safety issues near Westwood School and the possible need for crossing guards. A response from Norbert Carpenter indicates that it should be a municipal responsibility. CAO Coady has been looking into info from the City of Charlottetown. There was discussion on what the best course would be if the Town decides to move forward with crossing guards.
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**FA-21-2020 AT Trail Phase 1 Change Order**

**Moved by Councillor**        **Corey Frizzell**  
**Seconded by Councillor**    **Cory Stevenson**

**Whereas:** The Town of Cornwall is currently developing Phase 1 of its Active Transportation Trail along Main Street and this project did not initially include trail lighting due to budgetary restraints,

**And Whereas:** The Town has been approved for funding for lighting along Phase 1 and Phase 2 of the Active Transportation Trail under the Provincial Active Transportation Fund,

**Therefore, be it Resolved:** That the Town of Cornwall authorize a change order, in the amount

of \$244,662 inclusive of HST, to the Active Transportation Trail Phase 1 contract to add the installation of trail lighting and that 50% of this cost shall be funded through the Provincial Active Transportation Fund.

**Motion Carried**

**FA-22-2020 Rescind AT Trail Phase 3 Project**

**Moved by Councillor**        **Corey Frizzell**  
**Seconded by Councillor**    **Cory Stevenson**

**Whereas:** The Town of Cornwall is currently developing Phase 1 of its Active Transportation Trail along Main Street,

**And Whereas:** The Town had scheduled Phase 2 of the Active Transportation Trail for construction in 2021, but the Town has now been approved for 50% funding for Phase 2 of the Trail under the Provincial Active Transportation Fund,

**And Whereas:** The Town desires to complete both phases of the Active Transportation Trail this construction season, but the estimated combined costs of the two projects, including lighting, exceeds available funds by approximately \$263,608,

**Therefore, be it Resolved:** That the Town of Cornwall rescind approved Canada-PEI Infrastructure Project #5.5.12 Active Transportation Trail Phase 3 in the amount of \$387,750, to offset any shortfall in Phases 1 and 2, and that any residual funds from Phases 1 and 2 will be reapplied to future infrastructure projects in the Town,

**And, be it Further Resolved:** that the Town Line of Credit be used as bridge funding for the projects until funding from senior levels of government is received.

**Motion Carried**

(ii)        **MUNICIPAL SERVICES**  
              **Monthly Reports were included in the package.**

**1) Reports & Resolutions**

**(a) Humane Society Report**

**(b) Fire Department Report**

**(c) Police Report**

**(d) Bylaw Enforcement** – The bylaw enforcement officer is comfortable doing pesticide inspections and does them in other municipalities.

**(e) Transit** – August showed a 15% decrease over 2019 but overall 2020 has a 45% increase in ridership over 2019.

**(f) Engagement**

**(g) Citizens on Patrol**

**(h) CAWG** – Councillor Meggs noted the tragic passing of CAWG Coordinator Karalee McAskill’s dad. During that time the crew kept working and Karalee has been writing reports and preparing applications for funding.

**iii) PARKS & RECREATION**

- a) **Monthly Report** - Included in package
- Councillor MacIsaac requested a synopsis of the Eliot River Ramblers presentation – CAO Coady advised that he would resend her the email information and that Adrian Desbarats would be back for the October meeting.
  - Councillor Frizzell asked for clarification on when the gates are locked/unlocked at facilities and if residents can use facilities when they are not booked. CAO Coady advised that Parks and Recreation Manager Kim Meunier would best be able to answer those questions.
- b) **Cornfest** – A modified version of Cornfest will take place September 17<sup>th</sup> to 20<sup>th</sup>. Staff will be adhering to CPHO guidelines to ensure safety of staff and participants.

**CORRESPONDENCE**

Nil

**OTHER BUSINESS**

Nil

**IN CAMERA**

Nil

**ADJOURNMENT**

The meeting was adjourned at 5:57pm.

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MINERVA MCCOURT  
MAYOR

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KEVIN COADY  
CHIEF ADMINISTRATIVE OFFICER