

**Cornwall, Prince Edward Island
Regular Meeting of Council
Wednesday, October 21, 2020
4:30 PM**

Present: Mayor Minerva McCourt – presiding
Deputy Mayor Cory Stevenson
Councillor Elaine Barnes (via phone in)
Councillor Corey Frizzell
Councillor Jill MacIsaac
Councillor Shane McGuigan

Also: Kevin Coady – Chief Administrative Officer
Shelley Rector – Manager of Corporate Services
Tracey MacLean – Engagement Coordinator

Regrets: Councillor Peter Meggs

CALL TO ORDER

Mayor McCourt called the meeting to order at 4:30pm
There were three members of the public present

APPROVAL OF THE AGENDA

Councillor MacIsaac moved, seconded by Deputy Mayor Stevenson, that the agenda be approved as circulated with the request from Councillor Frizzell to change the title of 9-1-f to Electoral Boundaries Commission.

Motion Carried

DISCLOSURE OF PECUNIARY OR OTHER CONFLICT OF INTEREST

Nil

APPROVAL OF THE MINUTES

- a) **September 16, 2020 Regular Meeting of Council:** It was moved by Councillor MacIsaac, seconded by Deputy Mayor Stevenson, that the Minutes of September 16, 2020 Regular Council Meeting be approved as circulated.
- b) **September 23, 2020 Special Meeting of Council:** It was moved by Deputy Mayor Stevenson, seconded by Councillor MacIsaac, that the September 23, 2020 Special Meeting of Council be approved as circulated.

Motions Carried

BUSINESS ARISING

Nil

PRESENTATIONS

Nil

REPORTS OF COMMITTEES / RESOLUTIONS:

INFRASTRUCTURE

Reports & Resolutions

- a) **Minutes:** The Committee did not meet.
- b) **Resolutions:**

I-08-2020 ICIP Wellfield Project Loan

Moved by Councillor **Elaine Barnes**
Seconded by Councillor **Cory Stevenson**

Whereas: The Town of Cornwall Water and Sewer Utility has been approved through the Investing in Canada Infrastructure Program (ICIP) for a project to develop a new wellfield to supply the future domestic water needs of the Town,

And Whereas: The ICIP program provides federal/provincial funding of 73.33% of a project, and the Cornwall Wellfield project was tendered in two phases for the combined amount of two million six hundred and fourteen thousand, two hundred and forty four dollars (\$2,614,244),

And Whereas: The Town of Cornwall desires to finance the project through a bridge loan in the amount of \$2,614,244 from the National Bank, with the portions of the project funded through the senior levels of government (\$1,917,025) being in the form of a demand loan repayable as payments from the senior levels of government are received at the interest rate of Prime less .75%, the remaining municipal portion (\$697,219) of the financing shall convert to a term loan upon project completion with a five year term on a fifteen year amortization at an approximate annual interest rate of 2.21%, final rate, acceptable to the Town, to be determined at the time of booking of the term loan,

And Whereas: The securing of this loan does not cause the Town of Cornwall to exceed its statutorily mandated debt limit,

Therefore, be it Resolved: That the Town of Cornwall commission the loan as described above for the Cornwall Wellfield Development Project.

Motion Carried

PLANNING COMMITTEE

Reports & Resolutions

- a) **Minutes** Included in package
- b) **Resolution**

PL-11-2020 New Street Name

Moved by Councillor **Jill MacIsaac**
Seconded by Councillor **Cory Stevenson**

Whereas: A new development was granted access, by the Town, through the Existing 66' Right of Way shown on the Preliminary Drawing No. 16111-8 prepared by Derek A. French Professional Services Inc. and dated October 31, 2018;

And Whereas: The *Emergency 911 Act* requires the naming of a private roadway that provides access to 3 or more improved lots;

And Whereas: The Town of Cornwall is responsible to assign street names and civic addresses within its jurisdiction;

Therefore, be it Resolved: That Council approve naming the Existing 66' Right of Way shown on the Preliminary Drawing No. 16111-8 prepared by Derek A. French Professional Services Inc. and dated October 31, 2018 as "Silver Heron Lane".

Motion Carried

COMMITTEE OF COUNCIL – Deputy Mayor Cory Stevenson

(i) FINANCE AND ADMINISTRATION

Reports & Resolutions

- a) **Comparative Income Statement** – Included in the package
- b) **Corporate Services Manager/DCAO** – CAO Coady and Mayor McCourt welcomed Shelley Rector as the new Manager of Corporate Services with added DCAO duties.
- c) **Audit** – The draft audit has been received, Michelle Burge from MRSB will present the final draft next week at the Committee of Council meeting. A copy should be in Friday's Committee of Council package.
- d) **Resolutions**

FA-23-2020 APM Board, Council Representative

Moved by Councillor **Cory Stevenson**
Seconded by Councillor **Shane McGuigan**

Whereas: The Town of Cornwall holds one seat on the Communities 13 (APM Centre) Board, and Councillor Shane McGuigan has been the council representative for the initial two years of this council term,

And Whereas: Councillor McGuigan has expressed a desire to have a change in the council representative for the final two years of this council term,

Therefore, be it Resolved: That the Town of Cornwall appoint Councillor Peter Meggs as the council representative on the APM Centre Board.

Motion Carried

FA-24-2020 Crossing Guards

Moved by Councillor **Elaine Barnes**
Seconded by Councillor **Corey Frizzell**

Whereas: The Town of Cornwall has received resident inquiries regarding the potential of having school crossing guards from time to time and particularly so this school year, primarily at Westwood Elementary School, but at other locations as well,

And Whereas: The Town of Cornwall has in the past provided school crossing guard services and is in favor of providing the service again if it is shown to be necessary,

Therefore, be it Resolved: That the Town of Cornwall hire and train (through the City of Charlottetown) two crossing guards as a pilot project with the project to be evaluated prior to the passing of the 2021-2020 operating budget,

And, be it Further Resolved: That one crossing guard be positioned at Westwood Elementary School, the second to serve as a backup to the Westwood position or as may be further determined by council.

Motion Carried

FA-25-2020 Electoral Boundaries Commission

Moved by Councillor **Corey Frizzell**
Seconded by Councillor **Cory Stevenson**

Whereas: The Town of Cornwall current municipal electoral system is premised upon an open ward system for the election of council,

And Whereas: The Town of Cornwall has been experiencing substantial development and growth for the past several years and this growth and development has resulted in discussion regarding converting to a ward system for the election of council in the Town,

And Whereas: Council is uncertain as to which system would best serve the residents of the Town now and into the future, and are desirous of examining the options available,

Therefore, be it Resolved: That the Town of Cornwall establish an Electoral Boundaries Commission, following the requirements of section 39 of the *Municipal Government Act*, to study the issue of municipal electoral wards in the Town and report back to council.

Motion Denied

(ii) **MUNICIPAL SERVICES**
 Monthly Reports were included in the package.

- 1) **Reports & Resolutions**
 - (a) **Humane Society Report**
 - (b) **Fire Department Report**
 - (c) **Police Report**
 - (d) **Bylaw Enforcement**
 - (e) **Transit**
 - (f) **Engagement**

iii) PARKS & RECREATION

a) Minutes

b) Monthly Report

- Deputy Mayor Stevenson noted that there would be an inaugural meeting of the Events Committee in the near future.
- Deputy Mayor Stevenson noted that he was speaking with the youth leader at Cornerstone Church and she is excited about potentially partnering with the Town.
- Councillor Frizzell requested an update on concerns regarding the Youth Centre and was advised that the Town is always reviewing programs and currently the Youth Centre is being reviewed.
- Councillor McGuigan requested that if the youth centre does close that the funds continue to be allocated for that age group.
- Deputy Mayor Stevenson congratulated Parks & Recreation staff on a successful Cornfest and requested that safety precautions regarding Halloween be posted on the Town's social media.
- Councillor Frizzell requested an update on the dog park location. CAO Coady has a draft agreement with a few more items to be worked out.
- Manager Meunier will bring program information and feedback to next week's meeting.
- Councillor Frizzell requested an update on fans being allowed in the Terry Fox Complex. CAO Coady advised that he would check with Manager Meunier. * Later in the meeting Councillor Frizzell received notification that the new operational plan had been approved and fans would now be allowed on site.

CORRESPONDENCE

Nil

OTHER BUSINESS

- CAO Coady received the information and application form for the COVID resiliency fund.
- Deputy Mayor Stevenson congratulated the four Cornwall businesses (Sam's Restaurant, Pizza Delight, JR's Pizza and Decker's Dairy Bar) that participated in the 2020 Burger Love Campaign. It was a great boost to the local economy.
- Councillor Frizzell noted that the Timberwolves U-12 will be playing against Charlottetown on Thursday evening 7pm at the Terry Fox Sports Complex for anyone that would like to come cheer them on.

IN CAMERA

Nil

ADJOURNMENT

The meeting was adjourned at 5:25pm.

MINERVA MCCOURT
MAYOR

KEVIN COADY
CHIEF ADMINISTRATIVE OFFICER