

**Cornwall, Prince Edward Island
Regular Meeting of Council
Wednesday, January 20, 2021
4:30 PM**

Present: Mayor Minerva McCourt – presiding
Deputy Mayor Cory Stevenson
Councillor Elaine Barnes
Councillor Corey Frizzell
Councillor Jill MacIsaac
Councillor Shane McGuigan
Councillor Peter Meggs

Also: Kevin Coady – Chief Administrative Officer
Shelley Rector – Manager of Corporate Services
Tracey MacLean – Engagement Coordinator

CALL TO ORDER

Mayor McCourt called the meeting to order at 4:30pm
There was one member of the public present

APPROVAL OF THE AGENDA

Councillor Barnes moved, seconded by Councillor Meggs, that the agenda be approved as circulated.

Motion Carried

DISCLOSURE OF PECUNIARY OR OTHER CONFLICT OF INTEREST

Nil

Councillor McGuigan arrived at 4:42pm

APPROVAL OF THE MINUTES

It was moved by Councillor MacIsaac, seconded by Councillor Meggs, that the Minutes of November 18, 2020 Regular Council Meeting be approved as circulated.

Motions Carried

BUSINESS ARISING

Nil

PRESENTATIONS

Nil

REPORTS OF COMMITTEES / RESOLUTIONS:

INFRASTRUCTURE

Reports & Resolutions

a) Minutes:

- Councillor Barnes thanked everyone that was able to attend the January meeting and noted that it was a very informative discussion. Councillor Barnes welcomed Billy Ramsay as the new Infrastructure Supervisor.

b) Resolutions:

I-01-2021 Speed Hump Policy

Moved by Councillor **Elaine Barnes**
Seconded by Councillor **Peter Meggs**

Whereas: The Town of Cornwall desires consistency in the placement and installation of speed humps in the Town,

And Whereas: The Town of Cornwall Infrastructure Committee has considered, and agrees with, the proposed guidelines,

Therefore, be it Resolved: That the Town of Cornwall adopt the Speed Hump Policy and Procedure for Installation of Speed Humps dated January 20, 2021 and as considered at the Infrastructure Committee meeting held on January 7, 2021,

And be it further Resolved: That these guidelines are effective as of the date of this resolution, January 20, 2021.

Motion Carried

I-02-2021 Rate Study RFP Award

Moved by Councillor **Elaine Barnes**
Seconded by Councillor **Peter Meggs**

Whereas: The Town of Cornwall requires the development of a rate structure using appropriate industry benchmarks that will recommend baseline rates required to fund the operational and capital requirements of the water and sewer systems,

And Whereas: The Town of Cornwall requires the development of a rate structure for the utilities to enable an equitable system of charges for all customers,

And Whereas: A request for proposals was issued for a Rate Study project, and 3 bids were received,

Therefore, be it Resolved: That the Town of Cornwall upon, and pursuant to, the recommendation of the Town's bid evaluation committee, award the Utility Rate Study to G. Isnor Inc. in the amount of \$39,890 inclusive of HST.

Motion Carried

PLANNING COMMITTEE

Reports & Resolutions

a) Minutes Included in package

- An Official Plan Information Session with Council and staff will take place on February 13th, 2021 followed at a later date by a Public Meeting.

b) Resolutions

COMMITTEE OF COUNCIL – Deputy Mayor Cory Stevenson

(i) FINANCE AND ADMINISTRATION

Reports & Resolutions

a) Comparative Income Statement – Included in the package. Councillor MacIsaac noted that the new income statement format was great and much easier to understand.

b) Resolutions

FA-01-2021 Regular Council Meeting Schedule for 2021

Moved by Councillor **Cory Stevenson**
Seconded by Councillor **Shane McGuigan**

Whereas: The Town of Cornwall Procedural Bylaw requires that prior to the beginning of each calendar year the Council shall by resolution establish, or confirm, a schedule of regular council meetings for the next calendar year,

Therefore, Be it Resolved: That the Town of Cornwall confirm that the regular monthly meetings of the Council shall be held on the third Wednesday of each month starting at 4:30pm in the Town Hall Council Chambers

Motion Carried

FA-02-2021 Line of Credit Renewals

Moved by Councillor **Corey Frizzell**
Seconded by Councillor **Cory Stevenson**

Whereas: The Town of Cornwall is required to renew the Town and Utility operating lines of credit on an annual basis,

And Whereas: The National Bank of Canada has offered renewal terms as outlined below:

A. Line of credit – \$550,000.00 (Utility) at the Canadian Prime Rate less 0.75% per annum.
Purpose - Credit for operations and capital expenditures,

B. Line of credit – \$1,000,000.00 (Town) at the Canadian Prime Rate less 0.75% per annum.
Purpose - Credit for operations and capital expenditures,

Therefore, Be it Resolved: That the Town of Cornwall accepts the renewal of the lines of credit on the above noted terms.

Motion Carried

FA-03-2021 Open Door Outreach Donation

Moved by Councillor **Cory Stevenson**
Seconded by Councillor **Peter Meggs**

Whereas: The Open Door Outreach organization is celebrating their fifteenth year of rebuilding lives by empowering PEI's marginalized women to reach their full potential,

And Whereas: The Town of Cornwall has received a request from Open Door Outreach to assist in their ongoing efforts in this regard,

Therefore, be it Resolved: That the Town of Cornwall donate two hundred and fifty dollars (\$250) to Open Door Outreach.

Motion Carried

FA-04-2021 QEH Friends for Life Donation

Moved by Councillor **Shane McGuigan**
Seconded by Councillor **Cory Stevenson**

Whereas: The Queen Elizabeth Hospital (QEH) Friends for Life Campaign this year is raising funds for equipment to allow for retinal repair surgeries to be completed on PEI instead of requiring off Island travel for the service,

And Whereas: Time is of the essence in the provision of this service when required, and it is required by an average of eight hundred Islanders per year including numerous Cornwall residents,

Therefore, be it Resolved: That the Town of Cornwall donate two hundred and fifty dollars (\$250) to the QEH 2021 Friends for Life Campaign.

Motion Carried

FA-05-2021 MADD Canada Advertising

Moved by Councillor **Cory Stevenson**
Seconded by Councillor **Peter Meggs**

Whereas: Impaired Driving is a continuing serious problem in our town, province, and country,

And Whereas: The Town of Cornwall generally purchases a business card size advertising to support Mothers Against Drunk Drivers (MADD) Canada in their annual MADD Message Yearbook,

Therefore, be it Resolved: That the Town of Cornwall purchase a business card size advertisement in the annual MADD Message Yearbook for the price of two hundred and ninety nine dollars (\$299) plus HST.

Motion Carried

**(ii) MUNICIPAL SERVICES
Monthly Reports were included in the package.**

1) Reports & Resolutions

(a) Humane Society Report

(b) Fire Department Report

(c) Police Report – Councillor Meggs made note of the number of summary offense tickets which for 2020 is a significant increase over 2019.

(d) Bylaw Enforcement

(e) Transit – Councillor Meggs noted that Covid caused a significant decrease in Transit ridership.

(f) Engagement

- At the end of his report, Councillor Meggs announced that this would be his final report as he would be retiring, after 13 years, from Council effective January 27, 2021. He and his wife Linda will be moving to Cornwall, Ontario to be closer to family. Councillor Meggs noted that it was a difficult decision to make as he has really enjoyed being on Council and thanked everyone for the opportunity. Mayor McCourt, Councillors and Manager of Planning and Development Dean Lewis thanked Councillor Meggs for his dedication to the Town's residents and everyone will be very sad to see him leave but wished him all the best on the move.

iii) PARKS & RECREATION

a) Minutes

CORRESPONDENCE

- a) East Wiltshire School – A thank you letter was received from East Wiltshire School for the Town's contribution to the Breakfast Program

OTHER BUSINESS

Nil.

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IN CAMERA

Nil

ADJOURNMENT

The meeting was adjourned at 5:05pm.

MINERVA MCCOURT
MAYOR

KEVIN COADY
CHIEF ADMINISTRATIVE OFFICER