

**Cornwall, Prince Edward Island
Committee of Council
February 10, 2021 at 4:30 PM**

Chair Deputy Mayor Cory Stevenson
Deputy Chair: Mayor Minerva McCourt
Present: Councillor Corey Frizzell
Councillor Shane McGuigan
Councillor Jill MacIsaac (via phone)
Also: Kevin Coady – Chief Administrative Officer
Shelley Rector – Manager of Corporate Services
Lori Bingley – Corporate Services Coordinator
Regrets: Councillor Elaine Barnes

CALL TO ORDER

Deputy Mayor Stevenson called the meeting to order at 4:30pm.

APPROVAL OF THE AGENDA

It was moved by Councillor Frizzell and seconded by Mayor McCourt that the agenda be approved as circulated.

Motion Carried

DISCLOSURE OF CONFLICT OF INTEREST

Nil

ADOPTION OF PREVIOUS MINUTES

It was moved by Councillor McGuigan and seconded by Councillor Frizzell that the minutes of January 13, 2021 be approved as circulated.

Motion Carried

DELEGATIONS/PUBLIC INPUT

Nil

FINANCE/ADMINISTRATION

a) Reports

- (i) Comparative Income Statement: Corporate Services Manager Shelley Rector clarified some of the changes made to the comparative income statement format based on previous discussions.
- (ii) Health and Safety Committee Minutes: no discussion

b) Items for Discussion:

- (i) Environment Committee TOR's – it was moved by Councillor Frizzell and seconded by Councillor McGuigan to bring forward a resolution to approve the terms of reference.
- (ii) Crossing Guards Update: One staff has been hired, but the concern is to have

- a back-up. It was suggested by Council that staff re-advertise the position.
- (iii) Chamber Audio/Visual and COVID Upgrades – staff reported that everything is on schedule and should be ready to go by the Council meeting on the 17th.
- (iv) Pre Budget Public Information Meeting: The meeting was originally planned for February 25th but after a brief discussion it was tentatively moved to Thursday, March 4th.
- (v) Byelection: Councillor Meggs completed his duties on January 27th, which leaves a vacant spot on Council. After a brief discussion and in consultation with Elections PEI, it was determined the Byelection would take place Monday, May 17th.
- (vi) Working Alone Policy DRAFT: It was moved by Councillor Frizzell and seconded by Councillor McGuigan to bring forward a resolution to approve the policy as presented.
- (vii) Workplace Harassment Policy DRAFT: It was moved by Deputy Mayor Stevenson and seconded by Councillor McGuigan to bring forward a resolution to approve this policy as presented.

MUNICIPAL SERVICES – Councillor Peter Meggs

a) Reports

- (i) Transit
- (ii) Humane Society
- (iii) Police
- (iv) Fire
- (v) Bylaw Enforcement

b) Items for Discussion

- (vi) Transit – Chief Administrative Officer Kevin Coady stated the new diesels should be arriving by the end of February/early March.
- (i) Humane Society
- (ii) Policing Services: Councillor Frizzell questioned the term “trespassing” and asked that staff invite Staff Sergeant Hubley to attend the April Committee of Council to clarify.
- (iii) Fire
- (vii) Bylaw Enforcement
- (viii) Engagement: It was noted by staff that swag bags and water bottles with the town logo are available.

CORRESPONDENCE

- (i) Westwood Primary – Thank You: The Town received a thank you from Westwood Primary for the donation to the Christmas Families Project.
- (ii) Gifts from the Heart – Thank You: The Town received a thank you from Gifts from the Heart for supporting the Christmas Love Project.
- (iii) Pharmacare – Peter Julian MP: The Town received a support request from MP Julian regarding Private Member’s Bill C-213, An Act to Enact the Canada Pharmacare Act. After careful deliberation, it was moved by Councillor Frizzell and seconded by Councillor McGuigan to bring forward a resolution to support this bill.
- (iv) Census: It was moved by Councillor Frizzell and seconded by Deputy Mayor Stevenson to bring forward a resolution to support encouraging residents to

complete their census questionnaire.

Council was reminded by staff that the Official Plan Review information session would be held on Saturday, February 13th and to forward any questions ahead of time.

EMPLOYEE RECOGNITION

Council recognized Engagement Coordinator, Tracey MacLean, for completing her Professional Communications Certificate from UPEI.

IN CAMERA

Nil

ADJOURNMENT

The meeting was adjourned at 5:08pm.



A handwritten signature in blue ink, appearing to read 'Cory Stevenson', is written over a horizontal line.

CORY STEVENSON
CHAIR