

**Cornwall, Prince Edward Island
Committee of Council
March 10, 2021 at 4:30 PM**

Chair Deputy Mayor Cory Stevenson
Deputy Chair Mayor Minerva McCourt
Present: Councillor Corey Frizzell
Councillor Jill MacIsaac (via phone)
Also: Kevin Coady – Chief Administrative Officer
Shelley Rector – Manager of Corporate Services (via phone)
Lori Bingley – Corporate Services Coordinator
Regrets: Councillor Elaine Barnes
Councillor Shane McGuigan

CALL TO ORDER

Deputy Mayor Stevenson called the meeting to order at 4:30pm.

APPROVAL OF THE AGENDA

It was moved by Councillor Frizzell and seconded by Mayor McCourt that the agenda be approved as circulated.

Motion Carried

DISCLOSURE OF CONFLICT OF INTEREST

Nil

ADOPTION OF PREVIOUS MINUTES

It was moved by Mayor McCourt and seconded by Councillor Frizzell that the minutes of February 10, 2021 be approved as circulated.

Motion Carried

DELEGATIONS/PUBLIC INPUT

Nil

FINANCE/ADMINISTRATION

- a) Reports
 - (i) Comparative Income Statement:
- b) Items for Discussion:
 - (i) Environment Committee Members – It was decided that Council would wait until the by-election is over before assigning members to the Environment Committee
 - (ii) APM Committee Member - It was decided that Council would wait until the by-election is over before assigning a liaison to the APM Committee. Mayor McCourt attended the March 9th virtual meeting.
 - (iii) Crossing Guards Update: The position has been re-offered for a back up position and staff have received a few applications.

- (iv) Chamber Audio/Visual and COVID Upgrades - Staff reported that everything is on schedule for the March 17th Council meeting and that the meeting would be recorded and posted online the next day.
- (v) CADC Membership - There will need to be a call out for the resident member
- (vi) Byelection: The Byelection will take place Monday, May 17th. Provisions for Covid are unsure at this time. The Returning Officer will have an office at Town Hall.
- (vii) Online Survey Results - The online pre-budget survey resulted in good responses and feedback, these were discussed and considered by committee members.
- (viii) Draft Budgets - The Pre-Budget Public Consultation will take place March 16th 6:00-7:30pm with a preregistration required. A Special Meeting of Council to pass the Budget will take place March 31st. CAO Coady will send out a reminder to Council with the upcoming dates.
- (ix) Draft Building Code Bylaw - Still work to do before completion.
- (x) Draft Reserve Funds Bylaw - It was moved by Councillor Frizzell and seconded by Councillor MacIsaac to bring forth a resolution to Council for the first reading of Bylaw #2021-02, a Bylaw to Establish and Manage Reserve Funds.

MUNICIPAL SERVICES

a) Reports

- (i) Transit
- (ii) Humane Society
- (iii) Police
- (iv) Fire
- (v) Bylaw Enforcement

b) Items for Discussion

- (vi) Transit
- (vii) Humane Society
- (i) Policing Services
- (ii) Fire
- (viii) Bylaw Enforcement
- (ix) Engagement

CORRESPONDENCE

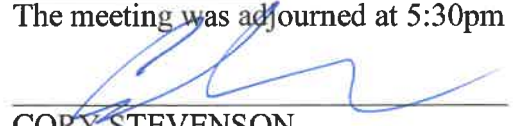
- (i) PEI Writers Guild Request for Sponsorship “Island Literary Awards” - It was moved by Deputy Mayor Stevenson and seconded by Councillor Frizzell to bring forth a resolution to Council that the Town of Cornwall donate two hundred and fifty dollars (\$250) to the PEI Writers Guild for use as the 2nd place prize in the Short Story category of the Island Literary Awards.

IN CAMERA

Nil

ADJOURNMENT

The meeting was adjourned at 5:30pm



CORY STEVENSON
CHAIR