

**Cornwall, Prince Edward Island  
Regular Meeting of Council  
Wednesday, March 17, 2021  
4:30 PM**

**Present:** Mayor Minerva McCourt – presiding  
Deputy Mayor Cory Stevenson  
Councillor Elaine Barnes  
Councillor Corey Frizzell  
Councillor Jill MacIsaac  
Councillor Shane McGuigan

**Also:** Kevin Coady – Chief Administrative Officer  
Shelley Rector – Manager of Corporate Services  
Tracey MacLean – Engagement Coordinator

**CALL TO ORDER**

Mayor McCourt called the meeting to order at 4:30pm  
There were seven members of the public present

**APPROVAL OF THE AGENDA**

Councillor MacIsaac moved, seconded by Councillor Barnes, that the agenda be approved as circulated with the following amendment; Deputy Mayor Stevenson motioned to have the Literary Awards added to section 9-1-c

**Motion Carried**

**DISCLOSURE OF PECUNIARY OR OTHER CONFLICT OF INTEREST**

Nil

**APPROVAL OF THE MINUTES**

**February 17, 2021 Regular Council Meeting:** Councillor Barnes moved, seconded by Deputy Mayor Stevenson, that the Minutes of February 17, 2021 Regular Council Meeting be approved as circulated.

**Motion Carried**

**BUSINESS ARISING**

Nil

**PRESENTATIONS**

- Mayor McCourt, on behalf of the Town and Council, presented a plaque to Dr. Donald Stewart in recognition of his 35 years of dentistry in the Town of Cornwall. In addition to his many years serving Cornwall and area residents, Dr. Stewart employs numerous staff and was instrumental in restoring a long-standing Cornwall property on Main Street which currently houses his practice.

## **REPORTS OF COMMITTEES / RESOLUTIONS:**

### **INFRASTRUCTURE**

#### **Reports & Resolutions**

##### **a) Minutes:**

- Councillor Barnes thanked everyone that was able to attend the March 4<sup>th</sup> Infrastructure Committee meeting. She noted that a letter has been sent to Minister Aylward outlining traffic concerns on Meadowbank Rd in addition to a request for a 3-way stop sign at Hillside Meadows Dr and John St.

#### **I-03-2021 MSC Application Jessie Street Water Main Extension**

**Moved by Councillor**        **Elaine Barnes**  
**Seconded by Councillor**    **Cory Stevenson**

**Whereas:** The Town of Cornwall Water and Sewer Utility infrastructure requires significant upgrades; including an extension of the water and sewer mains from Jessie Street to Main Street at the business park entrance, to increase water quality, fire flow, water pressure and allow for further development in this area of Town,

**And Whereas:** The Municipal Strategic Component of the Gas Tax program has funding available for such projects,

**Therefore, be it Resolved:** That the Town of Cornwall approve applying to the Municipal Strategic Component of the Gas Tax fund for the Jessie Street Water/Sewer Main Extension project in the amount of \$92,655.75 which represents fifty percent of the estimated total eligible costs of the project.

**Motion Carried**

### **PLANNING COMMITTEE**

#### **Reports & Resolutions**

- a) Minutes:** The Committee did not meet due to Covid-19 Modified Red Alert Level

### **COMMITTEE OF COUNCIL – Deputy Mayor Cory Stevenson**

#### **(i) FINANCE AND ADMINISTRATION**

##### **Reports & Resolutions**

- a) Comparative Income Statement** – No comparative income statements in package. Draft budgets included and a Special Meeting of Council will be held Wednesday, March 31<sup>st</sup> at 4:30pm to pass the 2021/2022 Budgets.
- b) Resolutions:**

#### **FA-12-2021 Reserve Funds Bylaw – 1<sup>st</sup> Reading**

**Moved by Councillor**        **Corey Frizzell**  
**Seconded by Councillor**    **Jill MacIsaac**

**Whereas:** The Prince Edward Island *Municipal Government Act* (MGA) requires the passage of

a Reserve Fund Bylaw should a municipality desire to establish reserve funds,

**And Whereas:** The Town of Cornwall desires to establish reserve funds in the future and does not currently have an approved reserve fund bylaw,

**Therefore: Be it Resolved:** That Town of Cornwall Bylaw #2021-02, A Bylaw to Establish and Manage Reserve Funds be read and approved a first time.

**Motion Carried**

### **FA-13-2021 PEI Literary Awards**

**Moved by Councillor Cory Stevenson**

**Seconded by Councillor Corey Frizzell**

**Whereas:** The PEI Writers Guild supports the development and sustainability of the literary arts on PEI, and the Town of Cornwall supports participation in the arts, and the arts have become increasingly important during the current pandemic,

**And Whereas:** The PEI Writers Guild has requested that the Town of Cornwall sponsor the Short Story 2<sup>nd</sup> place prize in the amount of two hundred and fifty dollars (\$250) in the Island Literary Awards,

**Therefore, be it Resolved:** That the Town of Cornwall donate two hundred and fifty dollars (\$250) to the PEI Writers Guild for use as the 2<sup>nd</sup> place prize in the Short Story category of the Island Literary Awards.

**Motion Carried**

**(ii) MUNICIPAL SERVICES**  
**Monthly Reports were included in the package.**

**1) Reports & Resolutions**

**(a) Humane Society Report**

**(b) Fire Department Report**

**(c) Police Report** – CAO Coady informed Council that St Sgt Hubley would attend the next Committee of Council meeting.

**(d) Bylaw Enforcement**

**(e) Transit** – CAO Coady reported that transit numbers continue to decline due to Covid-19 but remains about 70% of the 2019 numbers.

**(f) Engagement** – Staff reported that they were attending an 8 week workshop “Lead the Shift – Diversity and Inclusion in the Workplace” put on through PEI Connectors.

**iii) PARKS & RECREATION**

**a) Minutes:** February 24, 2021 report included in the package. Further discussion will be held at the March 24, 2021 meeting.

**b) Resolutions:**

**PR-06-2021 Sports Tourism Strategy**

**Moved by Councillor**        **Elaine Barnes**  
**Seconded by Councillor**    **Cory Stevenson**

**Whereas:** The Town of Cornwall is committed to developing and investing in strategies that promote economic development and recreation, particularly during the current pandemic,

**And Whereas:** The Province of PEI realizes approximately 16.3 million dollars per year from sports tourism,

**And Whereas:** The Town of Cornwall owns and operates first class sporting facilities and desires to expand the use of such facilities in the area of sports tourism,

**Therefore, be it Resolved:** That the Town of Cornwall adopt the Sports Tourism Strategy, considered at the Committee of Council Meeting held on February 24, 2021 and attached to this resolution on a pilot project basis to be reviewed after one year.

**Motion Carried**

**CORRESPONDENCE**

- a) Autism Society of PEI – Thank you to the Town for their donation and continued support.

**OTHER BUSINESS**

- Deputy Mayor Stevenson congratulated Michelle McQuaid and Team Birt on their performance at the Scotties.
- Deputy Mayor congratulated Brianna O’Connor on her recent election to UPEI Student Council.
- Deputy Mayor Stevenson congratulated Bluefield’s Oliver Batchilder, Lilian Curley and teacher Chloe McCloskey on the recent Virtual Nationals Student debate.

**IN CAMERA**

Nil

**ADJOURNMENT**

The meeting was adjourned at 4:58pm.

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MINERVA MCCOURT  
MAYOR

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KEVIN COADY  
CHIEF ADMINISTRATIVE OFFICER