

**Cornwall, Prince Edward Island  
Committee of Council (2)  
May 26, 2021 at 4:30 PM**

**Chair** Deputy Mayor Cory Stevenson  
**Deputy Chair:** Mayor Minerva McCourt  
**Present:** Councillor Corey Frizzell  
Councillor Herlihy  
Councillor Jill MacIsaac  
Councillor Shane McGuigan  
**Also:** Kevin Coady – Chief Administrative Officer  
Kim Meunier – Manager of Parks and Recreation  
Shelley Rector – DCAO Manager of Corporate Services  
Tracey MacLean – Engagement Coordinator  
Greg Lucas – Supervisor of Programs and Services  
**Regrets:** Councillor Elaine Barnes

There were two members of the public in attendance.

**CALL TO ORDER**

Deputy Mayor Cory Stevenson called the meeting to order at 4:30pm

**APPROVAL OF THE AGENDA**

It was moved by Councillor MacIsaac and seconded by Mayor McCourt that the agenda be approved as circulated.

**Motion Carried**

**DISCLOSURE OF CONFLICT OF INTEREST**

Nil

**ADOPTION OF PREVIOUS MINUTES**

April 28, 2021: It was moved by Councillor McGuigan and seconded by Councillor MacIsaac that the minutes of April 28, 2021 be approved as circulated.

**Motion Carried**

**DELEGATIONS/PUBLIC INPUT**

- Glen Flood Football PEI Executive Director: Glen thanked Council for the opportunity to attend the meeting and commented that the Terry Fox Sports Complex is a great facility. Glen noted the group recently received their invoice for upcoming turf rentals and wanted to pass along concerns regarding the hourly rate for the bookings as he thought it was higher than previous years. The Manager of Parks & Recreation noted that this has been their rate for several years unless the bookings had been made under a minor sports organization.

## **PARKS & RECREATION**

- a) Monthly Report – Included in package
  - a. TFSC Committee – It was moved by Councillor Frizzell and seconded by Deputy Mayor Stevenson to bring forth a resolution to Council that the Town of Cornwall re-establish the Terry Fox Sports Centre Advisory Committee subject to the updated Terms of Reference.

Councillor McGuigan left the meeting at this point.

- b. TFSC Washrooms 2021 – CPHO has approved the plan to proceed with washrooms facilities at the Terry Fox Sports Complex. The user groups will be responsible for cleaning during their rental times. The units will be serviced weekly. Councillor Frizzell would like staff to get prices to have facilities at the East Wiltshire and York Point fields.

Councillor McGuigan returned to the meeting at this point.

- c. Marking of Parks and Recreation Properties – Councillor McGuigan requested an update on the marking of Town properties. Staff advised that staff have only been back for a couple of weeks but that most parks entrances have been identified and marked and will continue to work on getting them done. Manager Kim Meunier will send along a list to Council.
      - d. APM Centre Board Member – It was moved by Deputy Mayor Stevenson and seconded by Councillor Frizzell to bring forth a resolution to Council that the Town of Cornwall appoint Mayor Minerva McCourt as the Council representative on the APM Centre Board.
      - e. Town Operated Fields Maintenance Procedures – There was discussion on the current plan for getting the fields ready for rentals in the spring. Staff noted that each year the request for rentals keeps getting earlier and there may be a need to bring seasonal staff back earlier to accommodate these requests. Council and staff reviewed breakdown of all the parks regular maintenance plans.
      - f. Parks and Recreation Programs Review (continued) – Council and staff reviewed the breakdown of camp programs.

## **OTHER COMMITTEES**

- a) Events Committee – Minutes included in the package. The Committee has recommended that the Park Parties not happen for now to ensure safety of staff and residents. This will be reviewed as restrictions are lifted in the Province.  
There was discussion on recognizing Cornwall residents on the Wall of Fame at the Terry Fox Sports Complex. Staff will begin to identify potential recipients.
- b) Environment Committee – Membership: It was moved by Councillor MacIsaac and seconded by Councillor Frizzell to bring forth a resolution to Council that Councillor Judy Herlihy be appointed as Chairperson, Councillor Jill MacIsaac be appointed as Deputy Chairperson, Planning and Development Manager Dean Lewis be appointed as the staff representative and the Cornwall Area Watershed Group Coordinator (or designate) be appointed as the representative of that body, as the mandatory members of the Environment Committee.
- c) Inclusion and Diversity Committee – Did not meet. Councillor Frizzell advised that he would be stepping away from the Inclusion and Diversity Committee.  
It was moved by Councillor MacIsaac and seconded by Councillor Frizzell to bring forth a resolution to Council that Councillor Judy Herlihy be appointed as Chairperson, and

Mayor Minerva McCourt be appointed as Deputy Chairperson to the Inclusion and Diversity Committee as the Council representatives.

d) Affordable Housing Committee – Did not meet.

**OTHER BUSINESS**

a) Insurance Proposal – CAO Coady noted that our current insurance carrier rates have been consistently rising and was hoping to receive quotes from other carriers but there wasn't enough time before deadline with current company.

**OTHER BUSINESS**

**IN CAMERA**

It was moved by Councillor MacIsaac and seconded by Deputy Mayor Stevenson that the meeting would move in camera at 6:23pm

The meeting resumed regular session at 6:30pm.

**ADJOURNMENT**

The meeting was adjourned at 6:30pm



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DEPUTY MAYOR CORY STEVENSON  
CHAIR