

**Cornwall, Prince Edward Island
Regular Meeting of Council
Wednesday, December 15, 2021
4:30 PM**

Present: Mayor Minerva McCourt – presiding
Deputy Mayor Cory Stevenson
Councillor Elaine Barnes
Councillor Corey Frizzell
Councillor Judy Herlihy
Councillor Jill MacIsaac

Also: Shelley Rector – Deputy Chief Administrative Officer
Dean Lewis – Manager of Planning and Development
Tracey MacLean – Engagement Coordinator

Regrets: Councillor Jill MacIsaac
Councillor Shane McGuigan

CALL TO ORDER

Mayor McCourt called the meeting to order at 4:30pm
There were two members of the public present.

APPROVAL OF THE AGENDA

Councillor Barnes moved, seconded by Deputy Mayor Stevenson, that the agenda be approved as circulated with the addition of section 7F – Berm Change Order

Motion Carried

DISCLOSURE OF PECUNIARY OR OTHER CONFLICT OF INTEREST

Nil

APPROVAL OF THE MINUTES

a) **November 17, 2021, Regular Council Meeting:** Deputy Mayor Stevenson moved, seconded by Councillor Herlihy, that the Minutes of November 17, 2021, Regular Council Meeting be approved as circulated.

Motion Carried

BUSINESS ARISING

Nil

PRESENTATIONS

Nil

REPORTS OF COMMITTEES / RESOLUTIONS:

INFRASTRUCTURE

Reports & Resolutions

- a) **Minutes** – There was no meeting held in December.
- Councillor Barnes noted that although there was no meeting held in December there were some items discussed at the Committee of Council meeting including speeding on Lakeview Drive and a letter that would be sent to residents. Councillor Barnes would like to see the Provincial portion of project revenue increase. Deputy Mayor Stevenson requested an update on the Hillside Meadows stop sign.
- b) **Resolutions** –

I-22-2021 ~ Application for AT Trail Phase 3

Moved by Councillor **Cory Frizzell**
Seconded by Councillor **Cory Stevenson**

Whereas: The Town of Cornwall has completed both a Main Street and a Parks/Recreation/Open Spaces master plan in consultation with the residents of the Town and both of these plans call for the development of an Active Transportation Trail/Cycleway along the new Main Street from the North River Roundabout to the Terry Fox Sports Centre,

And Whereas: The Town of Cornwall wishes to encourage residents and visitors alike to engage in active transportation for both health and environmental reasons,

And Whereas: The Town of Cornwall has completed Phase 1 and Phase 2 and wishes to move forward with Phase 3 of the project connecting John St through to Meadowbank Rd.

Therefore, Be it Resolved: That the Town of Cornwall hereby approve submitting an application through the Active Transportation Fund Project for \$692,210.01 for Phase 3 of the project (from John St to Meadowbank Rd) to be constructed in the Summer of 2022.

Motion Carried

I-23-2021 ~ Application for AT Trail Phase 4

Moved by Councillor **Corey Frizzell**
Seconded by Councillor **Cory Stevenson**

Whereas: The Town of Cornwall has completed both a Main Street and a Parks/Recreation/Open Spaces master plan in consultation with the residents of the Town and both of these plans call for the development of an Active Transportation Trail/Cycleway along the new Main Street from the North River Roundabout to the Terry Fox Sports Centre,

And Whereas: The Town of Cornwall wishes to encourage residents and visitors alike to engage in active transportation for both health and environmental reasons,

And Whereas: The Town of Cornwall has completed Phase 1 and Phase 2 and wishes to move forward with Phase 4 of the project connecting the intersection of Meadowbank Rd and Main St to the far side of the Terry Fox Sports Complex.

Therefore, Be it Resolved: That the Town of Cornwall hereby approve submitting an application through the Active Transportation Fund Project for \$590,957.40 for Phase 4 of the project (from

the intersection of Meadowbank Rd and Main Street to the far side of the Terry Fox Sports Complex) to be constructed in the Summer of 2022.

Motion Carried

I-24-2021 ~ Application for AT Trail MacPhail Woods

Moved by Councillor **Corey Frizzell**
Seconded by Councillor **Cory Stevenson**

Whereas: The Town of Cornwall commissioned a Parks and Recreation Master Plan for the Town, and a centerpiece of the plan is an Active Transportation Trail connecting all areas of the Town;

And Whereas: The Town of Cornwall wishes to encourage residents and visitors alike to engage in active transportation for both health and environmental reasons,

And Whereas: The Town plans to commission a gravel trail through MacPhails Woods from Harold Court (which connects to existing trails) to Arbor Lane in Elliot Park;

Therefore, Be it Resolved: That the Town of Cornwall hereby approve submitting an application through the Active Transportation Fund Project for \$82,644.00 for the MacPhails Wood project (from Harold Court to Arbor Lane) to be constructed in the Summer of 2022.

Motion Carried

I-25-2021 ~ Tender Berm Repair North River

Moved by Councillor **Judy Herlihy**
Seconded by Councillor **Cory Stevenson**

Whereas: The Town of Cornwall Water and Sewer Utility infrastructure requires significant upgrades; including rehabilitation of the North River Lagoon cell #2 berm in order to make repairs and extend the life of the lagoon system,

And Whereas: The Town of Cornwall applied to, and were approved under, the Investing in Canada Infrastructure Plan (ICIP) program,

And Whereas: The Town of Cornwall has a duty to consult with Canada's Indigenous Peoples, the Epekwitnewaq Mi'kmaq for this project, and they have provided a letter saying they have no objection to our commencing work on the project,

And Whereas: A request for proposals was issued for the North River Berm Rehabilitation Project, and 3 bids were received,

Therefore, be it Resolved: That the Town of Cornwall upon, and pursuant to, the recommendation of the Town's bid evaluation committee, award the North River Berm Rehabilitation Project to Island Coastal Inc in the amount of \$300,150 inclusive of HST.

Motion Carried

I-26-2021 ~ Berm Repair Change Order

Moved by Councillor **Judy Herlihy**
Seconded by Councillor **Cory Stevenson**

Whereas: The Town of Cornwall Water and Sewer Utility infrastructure requires significant upgrades; including rehabilitation of the North River Lagoon cell #2 berm in order to make repairs and extend the life of the lagoon system,

And Whereas: The North River Lagoon cell #2 has a suspected fissure in the lining of the lagoon below the waterline and is experiencing loss of partially treated wastewater directly into the ground,

And Whereas: The Utility is working under the direction of the Prince Edward Island Department of Environment, Energy and Climate Action to maintain operation of the North River Lagoon while repairs are completed. An emergency bypass is required to be installed around cell #2 to ensure appropriate treatment of wastewater until the leak can be repaired,

And Whereas: The Town of Cornwall has awarded the North River Berm Rehabilitation Project to Island Coastal Inc through an RFP process, the Utility could engage Island Coastal Inc to provide costing and the installation of the bypass system at the North River Lagoon due to the urgency of the situation,

Therefore, be it Resolved: That the Town of Cornwall approve a change order drafted by WSP to the original scope of the North River Lagoon Rehabilitation project to install an emergency bypass of cell #2, in the estimated amount of \$286,130.00 plus HST to Island Coastal Inc.

Motion Carried

PLANNING COMMITTEE

Reports & Resolutions:

a) **Resolutions**

PL 17-2021 ~ Variance, Lot 107 Ferry Road

Moved by Councillor **Cory Stevenson**
Seconded by Councillor **Judy Herlihy**

Whereas: The Town received an application on December 7, 2021 to allow a 6% road frontage variance for the construction of an over and under duplex on Lot 107, Ferry Road, being Parcel ID No. 945477;

And Whereas: Council considered the Official Plan and the Town of Cornwall Zoning and Subdivision Control (Development) Bylaw #414, including section #20. Considering the lot is

impacted by an existing grave yard notched out of the front of the lot.

Therefore, Be It Resolved That: Council grant a 6% variance of the lot frontage to allow an over and under duplex on Lot 107, Ferry Road. This will permit a reduced frontage from 80ft to 75ft of frontage, subject to the Developer entering into a Development Agreement with the Town.

Motion Carried

PL-18-2021 ~ MacRae Drive – Temporary Permit

Moved by Councillor **Judy Herlihy**
Seconded by Councillor **Corey Frizzell**

Whereas: The Town received an application on November 23, 2021 to allow the temporary occupation of a Recreational Trailer at 14 MacRae Drive, being Parcel ID No. 529299;

And Whereas: Council considered the Official Plan and the Town of Cornwall Zoning and Subdivision Control (Development) Bylaw #414, including section #4.22;

Therefore, Be It Resolved: Council grant approval of a Temporary Permit to allow the occupation of a Recreational Trailer for a period of no more than 30 days from the date of issue at 14 MacRae Drive, being Parcel ID No. 529299 and subject to the Developer entering into a Development Agreement with the Town.

Motion Carried

COMMITTEE OF COUNCIL – Deputy Mayor Cory Stevenson

- (i) **FINANCE AND ADMINISTRATION**
 Reports & Resolutions
 - a) **Minutes – October 13, 2021**
 - b) **Comparative Income Statements** – Included in the package
 - c) **Resolutions**

F/A-45-2021 - Community Action Committee Donation

Moved by Councillor **Corey Frizzell**
Seconded by Councillor **Judy Herlihy**

Whereas: The Community Action Committee is a group of community associations, school and Town representatives that are working to create a central hub to provide assistance to vulnerable residents in our community.

And Whereas: The Community Action Committee recognizes that there are many individuals and families struggling especially during the Christmas season and would like to provide assistance.

Therefore, be it Resolved that the Town of Cornwall donate two hundred and fifty (\$250) to the Community Action Committee to assist with individuals and families in need this Christmas.

Motion Carried

F/A-46-2021 - CHANCES Donation

Moved by Councillor **Cory Stevenson**
Seconded by Councillor **Judy Herlihy**

Whereas: CHANCES will be supporting approximately 140 vulnerable families over the holiday season and has been successful in past years in the provision of essentials such as food and clothing to these families.

And Whereas: The holiday season is a particularly difficult time for many who struggle throughout the year to meet the basic needs of their families.

And Whereas: CHANCES is requesting financial support for this initiative and recognizes that the generosity of individuals and businesses is key to supporting families and especially children at this time of year.

Therefore, be it Resolved that the Town of Cornwall donate two hundred and fifty (\$250) to CHANCES to assist in their continued work in the Town.

Motion Carried

F/A-44-2021 - Heart and Stroke Foundation Donation

Moved by Councillor **Cory Stevenson**
Seconded by Councillor **Corey Frizzell**

Whereas: Heart disease is the number one cause of premature death for women in Canada,

And Whereas: Women continue to be under researched, under diagnosed, under treated, under aware of the risks and over dying due to heart disease,

And Whereas: The Heart and Stroke Foundation is conducting a donation campaign to fund research into women's heart health and Manulife Financial will double any donation in this campaign.

Therefore: Be it Resolved: That the Town of Cornwall donate two hundred dollars (\$200) to the current Canadian Heart and Stroke Foundation fundraising campaign.

Motion Carried

(ii) MUNICIPAL SERVICES

Monthly Reports were included in the package.

1) Reports & Resolutions

(a) Humane Society Report

(b) Fire Department Report

(c) Police Report – Lots of activity reported – Councillor Barnes commented on how surprising it is that every month is very busy.

(d) Bylaw Enforcement – Mayor McCourt noted that the dumpster that was blocking the accessible parking space at the Great Canadian Dollar Store had been moved.

(e) Transit – Mayor McCourt noted that the new route to Chateau Estates is running and seems to be getting good usage.

(f) Engagement – Staff attended the Physicians Reception hosted by the City of Charlottetown

iii) PARKS & RECREATION

a) **Report:** The November report was included in the package. Councillor Barnes noted that the Christmas events were well attended and very appreciated. Everyone was happy to be able to get the breakfast and parade in before the restrictions came into place. The movie night will be cancelled due to the new restrictions on gatherings.

CORRESPONDENCE

OTHER BUSINESS

- Deputy Mayor Stevenson congratulated Richard Lemm on his new book “Imagined Truths: Myths from a Draft-Dodging Poet”
- Mayor McCourt will be attending the Covid Warrior Awards at the Lieutenant Governor’s House on December 16, 2021
- Mayor McCourt congratulated everyone on the successful Christmas events.
- Mayor McCourt wishes staff a Merry Christmas thanked them for their hard work and adapting to all the Covid changes throughout the year
- Mayor McCourt thanked Council for all their support throughout the year and wished everyone a wonderful holiday time with their families

IN CAMERA

Nil

ADJOURNMENT

The meeting was adjourned at 5:02pm.

MINERVA MCCOURT
MAYOR

SHELLEY RECTOR
DEPUTY CHIEF ADMINISTRATIVE OFFICER