

**Cornwall, Prince Edward Island  
Committee of Council (1)  
December 8, 2021, 4:30 PM**

**Chair** Deputy Mayor Cory Stevenson  
**Deputy Chair** Mayor Minerva McCourt  
**Present:** Councillor Corey Frizzell  
Councillor Judy Herlihy  
**Also:** Shelley Rector – DCAO/Manager of Corporate Services  
Tracey MacLean – Engagement Coordinator  
Kim Meunier – Manager of Parks and Recreation  
Dean Lewis – Manager of Planning and Development  
Doug Longmoore – Manager of Infrastructure and Public Works  
Clarence Frizzell – Supervisor Parks and Recreation  
**Regrets:** Councillor Elaine Barnes  
Councillor Jill MacIsaac  
Councillor Shane McGuigan (arrived at 5:25pm)

**CALL TO ORDER**

Deputy Mayor Stevenson called the meeting to order at 4:30pm.

There was zero public in attendance.

**APPROVAL OF THE AGENDA**

It was moved by Councillor Herlihy and seconded by Councillor Frizzell that the agenda be approved as circulated with the following additions:

- 5 Planning
  - a) MacRae Drive
  - b) Lot 107 Ferry Rd
  - c) 15 York Point Rd
  - d) Official Plan Update
- 6 d – COP Update
- 10 c – Radio Holiday Ads

**Motion Carried**

**DISCLOSURE OF CONFLICT OF INTEREST**

Nil

**ADOPTION OF PREVIOUS MINUTES**

It was moved by Councillor Herlihy and seconded by Councillor Frizzell that the minutes of November 10, 2021, be approved as circulated.

**Motion Carried**

## **DELEGATIONS/PUBLIC INPUT**

Nil

## **PLANNING**

- a) MacRae Drive – It was moved by Councillor Herlihy and seconded by Councillor Frizzell to bring forth a resolution that Council grant approval of a Temporary Permit to allow the occupation of a Recreational Trailer for a period of no more than 30 days from the date of issue at 14 MacRae Drive, being Parcel ID No. 529299 and subject to the Developer entering into a Development Agreement with the Town.
- b) Lot 107 Ferry Rd – It was moved by Deputy Mayor Stevenson and seconded by Councillor Herlihy to bring forth a resolution that Council grant a 6% variance of the lot frontage to allow an over and under duplex on Lot 107, Ferry Road. This will permit a reduced frontage from 80ft to 75ft of frontage, subject to the Developer entering into a Development Agreement with the Town.
- c) 15 York Point Rd – There was discussion on allowing change of use for renovations. The building permit will be subject to specific conditions such as barrier free units, sheltered garbage area and that the pool must be maintained at Provincial standards.
- d) Official Plan Update – Manager of Planning and Development, Dean Lewis provided Council with a printed copy of the Power Point presentation and asked Council to provide any input before the January 2022 meeting.

## **PARKS and RECREATION**

- a) Outdoor Rinks – There was discussion on the proposed rink at the Town’s skatepark. Staff stated that there are concerns regarding the slope as well as lack of lighting and water source. It was decided that for this year, the Town would continue to utilize the rink at Town Hall for skating only and the rinks at the Terry Fox Sports Complex for hockey only.  
Councillor Frizzell noted that the proposed rink in Primrose Point is not feasible due to the land not being level, there is no water source, no lights and no vehicle access. He thanked staff Clarence Frizzell for meeting him at the location and providing his opinion. Mayor McCourt suggested that moving forward, staff and Council determine what is needed and develop a plan.  
DCAO Rector will check with the Province to see what can be done about the slope at the skate park as it was the Province that had it re-located when Mercedes Dr was created.
- b) Promotional Materials – There was discussion on increasing the supply of Town branded materials that can be given away at events, etc. DCAO Rector noted that there currently is not a budget or a procedure for the distribution of materials and will bring a draft procedure to be reviewed.
- c) Potato Give Away – In light of the current potato crisis, there was discussion on incorporating a potato giveaway into the Holiday events. Given the short time frame, one feasible option is to get some bags to use as prizes at the Holiday Trivia. Councillor Herlihy suggested looking at doing a giveaway as a separate event once the holidays are over. Councillor Frizzell suggested a letter of support sent on behalf of the Town to CFIA and the Prime Minister to please find a solution soon.
- d) COP Update – Deputy Mayor Stevenson noted that he attended the COP meeting and wanted to pass along some items from the meeting. The group noted that it feels very supported by the Town. The group asked to pass along the suggestions that: 1- ask the Province about not allowing signs in the roundabouts and 2 – that a gate be put in place to

close off the parking lot at East Wiltshire School fields to help make patrols easier as there have been a number of issues with trespassers in the area. Manager of Parks and Recreation Kim Meunier will follow up with the school.

## **INFRASTRUCTURE**

- a) Project/Operational Updates – The operational updates were included in the package.
- b) Tender Berm Repair North River Lagoon – It was moved by Councillor Herlihy and seconded by Deputy Mayor Stevenson to bring forth a resolution that That the Town of Cornwall upon, and pursuant to, the recommendation of the Town’s bid evaluation committee, award the North River Berm Rehabilitation Project to Island Coastal Inc in the amount of \$300,150 inclusive of HST.
- c) Funding Applications
  - a. Phase 3 – It was moved by Councillor Frizzell and seconded by Deputy Mayor Stevenson to bring forth a resolution to Council that the Town of Cornwall hereby approve submitting an application through the Active Transportation Fund Project for \$692,210.01 for Phase 3 of the project (from John St to Meadowbank Rd) to be constructed in the Summer of 2022.
  - b. Phase 4 – It was moved by Councillor Frizzell and seconded by Deputy Mayor Stevenson to bring forth a resolution that the Town of Cornwall hereby approve submitting an application through the Active Transportation Fund Project for \$590,957.40 for Phase 4 of the project (from the intersection of Meadowbank Rd and Main Street to the far side of the Terry Fox Sports Complex) to be constructed in the Summer of 2022.
  - c. MacPhail Woods – It was moved by Councillor Frizzell and seconded by Deputy Mayor Stevenson to bring forth a resolution that the Town of Cornwall hereby approve submitting an application through the Active Transportation Fund Project for \$82,644.00 for the MacPhails Wood project (from Harold Court to Arbor Lane) to be constructed in the Summer of 2022.
  - d.
- d) 2022 Road Paving Requests (Highways) – The Infrastructure Committee has identified a list of priority streets for paving in the 2022 season and will be forwarding the letter to the Department of Infrastructure and Transportation.
- e) Resident Safety
  - a. Policing Requests (RCMP) – The Committee would like to bring forward a request to the RCMP for extra patrols on Kingston and Meadowbank Roads. Other areas suggested were the parking lot behind Westwood School and the area behind Leary’s Grocer/PEILCC.
  - b. Resident Concerns (Lakeview) – Speeding continues to be an issue in the area and the RCMP have been made aware. The Committee would like to send a letter to the residents to remind them of safety issues.
  - c. Updates (Tentative)

## **FINANCE/ADMINISTRATION**

- a) **Reports**
  - (i) Comparative Income Statement – included in the package. Manager of Corporate Services Shelley Rector provided an overview on key points of the report.
- b) **Items for Discussion**
  - i) Mayor’s Levee – Following the recommendations of the CPHO, there will not be a New

Year's Levee on January 1, 2022.

**MUNICIPAL SERVICES**

**a) Reports**

- (i) Transit
- (ii) Humane Society
- (iii) Police
- (iv) Fire
- (v) Bylaw Enforcement

**b) Items for Discussion**

- (i) Transit
- (ii) Policing Services – CAO Coady received an email from the RCMP that Cst Parsons did an extra patrol last month.
- (iii) Fire
- (iv) Bylaw Enforcement
- (vi) Engagement

**CORRESPONDENCE**

- a) Kingston Royal Canadian Legion – A thank you letter was received for the Town's continued support, especially the Veteran's Dinner.
- b) Heart and Stroke Foundation – Donation Request It was moved by Deputy Mayor Stevenson and seconded by Councillor Frizzell to bring forth a resolution to Council that the Town of Cornwall donate two hundred dollars (\$200) to the current Canadian Heart and Stroke Foundation fundraising campaign.
- c) Radio Ads – Council decided not to move forward with a radio advertising campaign for this Holiday Season.

**IN CAMERA**

It was moved by Councillor Herlihy and seconded by Councillor McGuigan to go in camera at 6:25pm.

Motion Carried

**ADJOURNMENT**

The meeting resumed in open session at 6:55pm and was adjourned at 6:55pm

  
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CORY STEVENSON, CHAIR