

**Town of Cornwall, Prince Edward Island
Committee of Council (2)
November 24, 2021, at 4:30 PM**

Chair: Deputy Mayor Cory Stevenson
Deputy Chair: Mayor Minerva McCourt
Present: Councillor Judy Herlihy
Councillor Corey Frizzell
Councillor Jill MacIsaac
Also: Shelley Rector – DCAO Manager of Corporate Services
Kim Meunier – Manager of Parks and Recreation
Tracey MacLean – Engagement Coordinator
Greg Lucas – Supervisor of Programs and Services
Regrets: Councillor Elaine Barnes
Councillor Shane McGuigan
Kevin Coady – Chief Administrative Officer

There were no members of the public in attendance.

CALL TO ORDER

Deputy Mayor Cory Stevenson called the meeting to order at 4:30pm.

Deputy Mayor Stevenson passed along good wishes and a speedy recovery to CAO Kevin Coady

APPROVAL OF THE AGENDA

It was moved by Councillor MacIsaac and seconded by Councillor Herlihy that the agenda be approved as circulated with the following additions:

- 1) Bus Lights Tour section 6e
- 2) December Meetings section 7e
- 3) Violence Against Women Discussion section 8b
- 4) In Camera – s.119 will be discussed first

Motion Carried

DISCLOSURE OF CONFLICT OF INTEREST

Nil

ADOPTION OF PREVIOUS MINUTES

October 27, 2021; It was moved by Councillor Herlihy and seconded by Councillor Frizzell that the minutes of September 22, 2021, be approved as circulated.

Motion Carried

DELEGATIONS/PUBLIC INPUT

Nil

PLANNING

- a) Variance – Lot 107 Ferry Road: Discussion was held on the developer’s request to build a duplex on the land. The Town has received a legal opinion and sent letters to residents

in the area. Responses will be discussed at the December Planning Committee meeting.

PARKS & RECREATION

- a) Monthly Report – Included in the package. Programs are running well and staff continues to work on the winter program lineup.
- b) Parking – TFSC Upper Field – There was discussion regarding the ongoing parking issues at the Terry Fox Complex and potential solutions. With the recent access closure to Eliot River parking lot from the Main Street entrance, it has caused issues with overflow parking on Main Street and Hilltop Drive.
- c) Collecting Attendance Stats @ Events at Town Sporting Facilities – Councillor Frizzell initiated a conversation regarding having staff develop a policy and procedure to track attendance at events taking place in the Town. Discussion determined that having accurate data would be good to have for future funding applications. Staff will look at having a draft for the January Committee of Council meeting.
- d) Active Transportation Fund Application Call (deadline Dec 3) – The deadline for the Active Transportation Funding is December 3, 2021. Applications will be going in for Phase 3 and 4 of the Active Transportation Trail as well as the MacPhail Woods Trail.
- e) Bus Lights Tour – The Town is partnering with T3 Transit to host a Christmas Lights Tour for residents. People must pre-register and if needed, the bus could pick up anyone, such as seniors, that weren't able to make it to the designated meeting location.

OTHER COMMITTEES

- a) Events Committee – Report was included in the Parks and Recreation report. Meetings were held to plan the December events.
 - a. The Christmas Parade was changed to December 11 to allow for a storm date
 - b. The Halloween event raised \$1545 for families in need
 - c. 102 meals were delivered to Veterans for the Veteran's Dinner. Thanks to everyone that helped make it a success. Everyone was very appreciative. Kudos to Karin Mendoza for the addition of the lovely poem in each bag
- b) Environment Committee – The committee meeting focused on discussion regarding:
 - a. A Forestry Management – the committee recommends looking at best practices
 - b. Karalee with CAWG will provide a presentation on green shoring
 - c. There was discussion on the Switch program and the added workload of participating in the program
- c) Inclusion and Diversity Committee – The committee held its initial meeting, there was great discussion on goals for the committee and getting feedback from residents in the new year
- d) Health and Safety Committee Meeting – The Committee will be meeting November 30
- e) December meetings – December's Planning will be held December 7 and Infrastructure will be combined with the Committee of Council meeting on December 8. Council will be held December 15. There will not be a Committee of Council held on December 22.

CORRESPONDENCE

- a) CHANCES Donation Request - It was moved by Deputy Mayor Stevenson and seconded by Councillor Herlihy to bring forth a resolution to Council that the Town of Cornwall donate two hundred and fifty (\$250) to CHANCES to assist in their continued work in

the Town.

- b) Community Action Committee – It was moved by Councillor Frizzell and seconded by Councillor Herlihy to bring forth a resolution to Council that the Town of Cornwall donate two hundred and fifty (\$250) to the Community Action Committee to assist with individuals and families in need this Christmas.
- c) Heart and Stroke Foundation – It was moved by Deputy Mayor Stevenson and seconded by Councillor Frizzell to bring forth a resolution to Council that the Town of Cornwall donate two hundred dollars (\$200) to the current Canadian Heart and Stroke Foundation fundraising campaign
- d) Violence Against Women – Councillor Herlihy noted that November 25 marks the start of the 16 day campaign for the Elimination of Gender Based Violence and that December 6 is the National Day of Remembrance. Staff will ensure that posts are made on the Town’s social media accounts.

OTHER

Nil

IN CAMERA

It was moved by Councillor MacIsaac and seconded by Councillor Frizzell to go in camera at 5:57pm.

Motion Carried.

ADJOURNMENT

The meeting resumed in open session at 6:48pm and was adjourned at 6:48pm



DEPUTY MAYOR CORY STEVENSON
CHAIR