

**Cornwall, Prince Edward Island
Regular Meeting of Council
Wednesday, March 16, 2022
4:30 PM**

Present: Mayor Minerva McCourt – presiding
Deputy Mayor Cory Stevenson
Councillor Elaine Barnes (via phone)
Councillor Corey Frizzell
Councillor Judy Herlihy
Councillor Jill MacIsaac
Councillor Shane McGuigan

Also: Kevin Coady – CAO
Dean Lewis – Manager of Planning and Development
Tracey MacLean – Engagement Coordinator

CALL TO ORDER

Mayor McCourt called the meeting to order at 4:30pm
There was one member of the public present.

APPROVAL OF THE AGENDA

Deputy Mayor Stevenson moved, seconded by Councillor Herlihy, that the agenda be approved as circulated.

Motion Carried

DISCLOSURE OF PECUNIARY OR OTHER CONFLICT OF INTEREST

Councillor McGuigan will reclude himself for section 8-e
Councillor Frizzell will reclude himself for section 9-g

APPROVAL OF THE MINUTES

a) **February 16, 2022, Regular Council Meeting:** Councillor Herlihy moved, seconded by Deputy Mayor Stevenson, that the Minutes of February 16, 2022, Regular Council Meeting be approved as circulated.

Motion Carried

BUSINESS ARISING

Nil

PRESENTATIONS

Nil

REPORTS OF COMMITTEES / RESOLUTIONS:

INFRASTRUCTURE

Reports & Resolutions

a) **Minutes** – The Committee met March 10, 2022 – the minutes were not available for

package distribution.

- Councillor Barnes noted that the Province has given permission for the Town to use the children cut-out safety signs in subdivisions.

b) Resolutions –

I-01-2022 ~ Conditional Management Plan (Shellfishery)

Moved by Councillor **Elaine Barnes**
Seconded by Councillor **Cory Stevenson**

Whereas: The Town of Cornwall Water and Sewer Utility is a signatory to a Conditional Management Plan that outlines the roles and responsibilities of the signatories, including, among others, Fisheries and Oceans Canada, Environment and Climate Change Canada, and the Canadian Food Inspection Agency, in the event of an unplanned release/discharge incident from a Wastewater Treatment Plant (WWTP) or its associated collection system,

And Whereas: The Conditional Management Plan is of a five year duration and is due for renewal effective April 23, 2022,

Therefore, be it Resolved: That the Town of Cornwall renew their commitment and sign the renewal for the Conditional Management Plan as outlined above.

Motion Carried

PLANNING COMMITTEE

Reports & Resolutions:

- a) **Minutes – March 2, 2022**
- b) **Resolutions**

PL-03-2022 ~ Zoning & Subdivision Bylaw #422 Second Reading

Moved by Councillor **Cory Stevenson**
Seconded by Councillor **Elaine Barnes**

Whereas: The *Planning Act* requires Municipalities to review their Official Plans and Bylaws every 5 years; and

Whereas: The Town has engaged Professional Planners to carry out the review and the process provided opportunity for the public to review and comment and the town has considered the public comments received; and

Whereas: Cornwall has followed the process for reviewing its Official Plan and Zoning and Development Bylaws as outlined in the Planning Act; and

Whereas: The Town of Cornwall Zoning & Subdivision Control (Development) Bylaw #422 was read and approved for the first time at the Town of Cornwall Council meeting held on February 16, 2022;

Therefore, Be It Resolved: That the Town of Cornwall Zoning & Subdivision Control (Development) Bylaw #422 be read and approved for the second time.

Motion Carried

PL-04-2022 ~ Zoning & Subdivision Bylaw #422 Formal Adoption

Moved by Councillor **Cory Stevenson**
Seconded by Councillor **Elaine Barnes**

Whereas: The *Planning Act* requires Municipalities to review their Official Plans and Bylaws every 5 years; and

Whereas: The Town of Cornwall has engaged Professional Planners to carry out the review and the process provided opportunity for the public to review and comment and the town has considered the public comments received; and

Whereas: The Town has followed the process for reviewing its Official Plan and Zoning and Development Bylaws as outlined in the *Planning Act*; and

Whereas: The Town of Cornwall Zoning & Subdivision Control (Development) Bylaw #422 was read and approved for the first time at the Town of Cornwall regular Council meeting held on February 16, 2022;

Whereas: The Town of Cornwall Zoning & Subdivision Control (Development) Bylaw #422 was read and approved for the second time at the Town of Cornwall regular Council meeting held on March 16, 2022;

Therefore, Be It Resolved: That the Town of Cornwall Zoning & Subdivision Control (Development) Bylaw #422 is hereby formally adopted as a Bylaw of the Town of Cornwall.

Motion Carried

PL-05-2022 ~ Official Plan Adoption (2022)

Moved by Councillor **Elaine Barnes**
Seconded by Councillor **Cory Stevenson**

Whereas: The *Planning Act* requires Municipalities to review their Official Plans and Bylaws every 5 years; and

Whereas: The Town has engaged Professional Planners to carry out the review and the process provided opportunity for the public to review and comment and the town has considered the public comments received; and

Whereas: The Town has followed the process for reviewing its Official Plan and Zoning and Development Bylaws as outlined in the *Planning Act*;

Therefore, Be It Resolved: That the Town of Cornwall Official Plan (2022) is hereby formally adopted.

Motion Carried

Councillor McGuigan left the meeting at 4:36pm

PL-06-2022 Subdivision of Parcel ID No. 624999

Moved by Councillor **Elaine Barnes**
Seconded by Councillor **Judy Herlihy**

Whereas: The Town received an application from John Taylor on February 16th, 2022, to subdivide PID #624999 in accordance with a preliminary plan prepared by Morris Geomatics & Engineering Ltd. dated March 4th, 2022, and identified as Drawing No. 21184.102 (the “Subdivision”);

And Whereas: Council considered the Official Plan and the Town of Cornwall Zoning and Subdivision Control (Development) Bylaw #414, including Sections #8 and #22;

And Whereas: Council supports development in this area but does not yet have all of the information required in order to grant Preliminary Approval of the Subdivision;

And Whereas: The outstanding items required in order for Council to assess the Subdivision include, but are not limited to, the following:

- 1- The location of the proposed well field, approved by Department of Environment, for the Subdivision;
- 2- An engineer-designed water distribution system that meets the Town’s servicing standards, as certified by a professional engineer;
- 3- The categorization of the proposed lots and confirmation that the lot sizes meet the minimum lot size requirements set by bylaw and under provincial regulations;
- 4- A stormwater management plan and street design approved by the Province’s Department of Transportation and Infrastructure; and
- 5- A signed subdivision agreement between the Town and the property owner on terms satisfactory to the Town.

Therefore, Be It Resolved: That Council instruct its Development Officer to request the additional information required in order to determine whether the Subdivision meets the bylaw requirements and whether preliminary approval can be granted.

Motion Carried

Councillor McGuigan returned to the meeting at 4:40pm

COMMITTEE OF COUNCIL – Deputy Mayor Cory Stevenson

- (i) FINANCE AND ADMINISTRATION**
 - Reports & Resolutions**
 - a) **Minutes** – February 9, 2022
 - b) **Comparative Income Statements** – Included in the package
 - c) **Resolutions**

FA-04-2022 Epilepsy Awareness Month

Moved by Councillor Judy Herlihy
Seconded by Councillor Cory Stevenson

Whereas: March is Epilepsy Awareness Month and March 26th is officially designated as “Purple Day” in Canada and 85 other countries around the world;

And Whereas: In recent years national and international landmarks have been illuminated in purple to mark “Purple Day” and The Town wishes to raise epilepsy awareness;

Therefore, be it Resolved: That the Town of Cornwall illuminate the Town of Cornwall Administration Building with purple lighting on Saturday March 26 in support of “Purple Day”.

Motion Carried

FA-05-2022 PEI Roadrunners Donation

Moved by Councillor Cory Stevenson
Seconded by Councillor Corey Frizzell

Whereas: The PEI Roadrunners is a local non-profit club which promotes the sport of running on PEI and encourages all residents to adopt a healthy active lifestyle;

And Whereas: The Town of Cornwall has, over the years, supported the club in various ways and the club is currently seeking support from the Town as a prize sponsor in their fundraising “Like and Share” and “Photo” contests;

Therefore, be it Resolved: That the Town of Cornwall provide a grand total of three hundred dollars (\$300), to be used for three prizes in these PEI Roadrunner fundraising initiatives.

Motion Carried

FA-06-2022 CPI Increase

Moved by Councillor Judy Herlihy
Seconded by Councillor Cory Stevenson

Whereas: The increase in the Consumer Price Index for the Province of Prince Edward Island for the calendar year 2021, as determined by the Government of Prince Edward Island, is five point one percent (5.1%);

Therefore, be it Resolved: That the Town of Cornwall for the purposes of the 2022/23 budget use the CPI rate of 5.1% as required.

Motion Carried

FA-07-2022 Support for Ukraine

Moved by Councillor Cory Stevenson
Seconded by Councillor Corey Frizzell

Whereas: The country of Ukraine has been invaded and the Town of Cornwall council and residents are disturbed by this deplorable act of aggression and deeply troubled by the horrific scenes currently coming out of Ukraine;

And Whereas: The Town of Cornwall wishes to signify its support for the people of Ukraine as they continue to cope under this illegal act of aggression;

Therefore, be it Resolved: That the Town of Cornwall show its support for the people of Ukraine including illuminating the Town of Cornwall Administration Office in the national colours of Ukraine.

Motion Carried

Town hall will be illuminated in blue and yellow for the remainder of the month in support of the Ukraine except for the weekend of March 26 when it will be illuminated in purple in support of Epilepsy Awareness.

Councillor Frizzell left the meeting at 4:50pm

FA-08-2022 Anderson House (International Women's Day) Donation

Moved by Councillor Elaine Barnes
Seconded by Councillor Corey Stevenson

Whereas: March 8, 2022, was International Women's Day and the Town of Cornwall, in recognition of this day, wishes to support PEI Family Violence Prevention Services (Anderson House) for the purchase of items on their needs list, which list is available for viewing on their website;

Therefore, be it Resolved: That the Town of Cornwall donate \$500 to the PEI Family Violence Prevention Services (Anderson House) for the purchase of items on their needs list in support of the services they provide to residents of PEI and the Town of Cornwall.

Motion Carried

Councillor Frizzell returned to the meeting at 4:52pm

FA-09-2022 PEI Crime Stoppers Donation

Moved by Councillor Cory Stevenson
Seconded by Councillor Judy Herlihy

Whereas: PEI Crime Stoppers is a registered non-profit organization, in its 33rd year of operation, which was established to assist in crime prevention and the promotion of safer communities across PEI;

And Whereas: PEI Crime Stoppers is a benefit to the residents of the Town of Cornwall, and it relies completely upon donations to fund its operations;

Therefore, be it Resolved: That the Town of Cornwall donate \$250 to PEI Crime Stoppers to assist in their ongoing operations in furtherance of crime prevention and the promotion of safer communities.

Motion Carried

FA-10-2022 M.A.D.D. Canada Ad Purchase

Moved by Councillor Cory Stevenson
Seconded by Councillor Elaine Barnes

Whereas: On average, four Canadians are killed and 175 are injured every day as a result of impaired driving;

And Whereas: MADD Canada is a registered non-profit agency whose mission is “to stop impaired driving and support victims of that violent crime”;

And Whereas: MADD Canada annually publishes a “Message Yearbook” which is supported by the sale of advertising in the yearbook and the Town of Cornwall wishes to support MADD Canada in pursuit of the fulfillment of its mission;

Therefore, be it Resolved: That the Town of Cornwall purchase a colour business card advertisement in MADD Canada’s annual “Message Yearbook” for the cost of \$299 plus the applicable HST.

Motion Carried

FA-11-2022 Cornwall Local Food Banks Donation

Moved by Councillor **Elaine Barnes**
Seconded by Councillor **Judy Herlihy**

Whereas: In each fiscal year the Town of Cornwall budgets a funding amount to be donated to groups and organizations that contribute to the quality of life in the town and to the benefit and well being of its residents;

And Whereas: For the fiscal year 2021/22 the budgeted amount was not fully expended with a total of \$1,900 remaining;

And Whereas: The current economic situation in our town, province and country is creating great hardship for many of our residents and driving increased demand upon our local foodbanks;

Therefore, be it Resolved: That the Town of Cornwall donate the funds remaining in the donation line of the 2021/22 budget, \$1,900, to local foodbanks that provide service in the Town of Cornwall.

Motion Carried

- (ii) **MUNICIPAL SERVICES**
 Monthly Reports were included in the package.
 - 1) **Reports & Resolutions**
 - (a) **Humane Society Report**
 - (b) **Fire Department Report**
 - (c) **Police Report**
 - (d) **Bylaw Enforcement**
 - (e) **Transit**
 - (f) **Engagement**

- iii) **PARKS & RECREATION**
 - a) **Report:** February Report included in package.

SUB COMMITTEES

- (a) **Affordable Housing Committee**
- (b) **Diversity and Inclusion Committee** – Minutes – February 22, 2022
 - a. Councillor Herlihy reminded Council that Erin Cusack would be doing the Diversity and Gender Analysis Presentation on Monday, April 4, 2022
 - b. The Committee has a public call out for new members.
- (c) **Environmental Committee** – Minutes – February 15, 2022
 - a. The Committee discussed the ongoing Forestry Management conversation as well as the Spring education initiative and rebate program.
- (d) **Events Committee** – Did not meet – will meet near the end of March.
- (e) **Health and Safety Committee** – Minutes – February 17, 2022.

CORRESPONDENCE

OTHER BUSINESS

- Deputy Mayor Stevenson congratulated Eliot River School on being the top fundraiser in the Terry Fox Fundraising campaign raising over \$6000.
- Deputy Mayor Stevenson also congratulated Eliot River School on their collection of over 300 cereal boxes to be donated to local food banks. Thanks to Leary's Independent Grocer for partnering with the school on this initiative.
- Mayor McCourt passed along condolences to the family of Joe Coady. Joe was one of the first CAO's in Cornwall. Jason Coady is the Deputy Mayor in Charlottetown
- Councillor Frizzell passed along condolences to the family of Phyliss Sentner.

IN CAMERA

It was moved by Councillor MacIsaac and seconded by Deputy Mayor Stevenson that the meeting would move into closed session at 5:44pm

The meeting resumed open session at 6:27pm

ADJOURNMENT

The meeting was adjourned at 6:30pm.


MINERVA MCCOURT
MAYOR


SHELLEY RECTOR
DEPUTY CHIEF ADMINISTRATIVE OFFICER