TOWN OF CORNWALL
RESOLUTION

DATE: May 18, 2022

DEPARTMENT: Finance/Administration

MOTION NUMBER: F/A-22-2022 Council Remuneration and Expenses

MOTION CARRIED ✓ 3-0

MOTION LOST _____

MOTION WITHDRAWN _____

Moved by Councillor _____ **Cory Stevenson**

Seconded by **Councillor** _____ **Jill MacIsaac**

Whereas: Town of Cornwall Council Remuneration Bylaw #102 requires significant upgrading and amendments;

And Whereas: The Town of Cornwall Council has determined it to be more expedient to pass a new Remuneration Bylaw based upon, among other things, the 2022 Council Remuneration and Allowances report commissioned by Council;

Therefore, be it Resolved: That Town of Cornwall Bylaw #2022-02, the Council Remuneration and Expenses Bylaw be read and approved a first time.

Town of Cornwall
so much to offer...

COUNCIL REMUNERATION AND EXPENSES BYLAW
BYLAW #2022-02

IT IS ENACTED by the Council of the Town of Cornwall as follows:

1. Purpose

1.1 A bylaw relating to the remuneration and expenses of the Mayor, Deputy Mayor and other Council Members, this bylaw may be cited as the "Remuneration Bylaw"

2. Authority

2.1 This bylaw is enacted under the authority of the *Municipal Government Act* R.S.P.E.I. 1988, Cap. M-12.1.

3. Administration

3.1 This Bylaw shall be administered by the Chief Administrative Officer of the Town or by persons designated by the Chief Administrative Officer.

4. Application

4.1 This Bylaw applies to the Mayor, Deputy Mayor, and other members of the Town of Cornwall Council.

5. Remuneration Rates

5.1 The Mayor, Deputy Mayor and other Council Members shall be entitled to receive the following annual salaries for the discharge of their duties:

(a) The sum of $18,407.20 for the Mayor;

(b) The sum of $10,584.14 for the Deputy Mayor; and

(c) The sum of $9,203.60 for all other Council Members.

6. Cellular Phone Allowance

6.1 All members of council, including the mayor and deputy mayor, may receive a $50.00 allowance per month for use of their personal cell phones for town business.

7. Technology Allowance

7.1 A technology allowance of $1,000 shall be paid to all council members, including the mayor and deputy mayor, upon election, and upon each re-election there after.

8. Increments

8.1 The annual remuneration referenced in Section 5 above, shall be increased annually on each January 1 by an amount equal to the average percentage increase approved for Town staff for that year.

9. Expenses

9.1 The Mayor, Deputy Mayor and other Council Members shall be entitled to be reimbursed for travel and expenses incurred in the discharge of the duties of their office in accordance with the Town's policy for reimbursement of staff expenses.

10. Independent Review

10.1 Council shall commission an independent review of the remuneration of Council Members no later than twelve (12) months prior to the date scheduled for a regular election.

11. Independent Review Adoption

11.1 Following Council's receipt of the independent review referenced in Section 10 above, and at least six (6) months prior to the date scheduled for a regular election, Council shall adopt any changes to remuneration that Council deems appropriate, and such changes shall take effect immediately after the next municipal election.

12. Remuneration Payment

12.1 The remuneration shall be paid in quarterly instalments in the third month of each quarterly period, subject to any deductions required by federal or provincial statutes or by the Town's benefit plan.

13. Expenses

13.1 Expenses shall be paid as requested by the Mayor, Deputy Mayor and other Council Members upon the Town's receipt of appropriate substantiation, such substantiation shall normally be submitted within 30 days of incurring the expense, in exceptional circumstances and subject to Chief Administrative Officer approval, substantiated expenses may be accepted for payment after the 30 day period.

14. Total Remuneration

14.1 Neither the Mayor, nor the Deputy Mayor, nor any Councillor who chairs or serves on any committee, commission, or board of the Town, shall receive any remuneration or honorarium to chair or serve on that committee, commission, or board, other than the remuneration set out in this bylaw.

15. Severability

15.1 If any provision in this bylaw is deemed to be invalid for any reason, then that provision shall be severed from this bylaw and all remaining provisions shall remain valid and in force.

16. Effective Date

16.1 This Council Remuneration and Expenses Bylaw, Bylaw# 2022-02, is effective on the date of approval and adoption below.

17. Repeal

17.1 Upon adoption of this Bylaw, the Town of Cornwall Remuneration Bylaw #102 is hereby repealed.

First Reading:

This bylaw was read and formally approved by a majority of Council members present at the Council meeting held on the ____ day of _____ 2022.

Second Reading:

This bylaw was read and formally approved by a majority of Council members present at the Council meeting held on the ____ day of _____ 2022.

Formal Adoption by Council:

This bylaw was formally adopted by a majority of Council members present at the Council meeting held on the ____ day of _____ 2022.

Signatures

_____ _____

Mayor **Chief Administrative Officer**

Certified to be a true copy of the Town of Cornwall Remuneration and Expenses Bylaw, Bylaw #2022-02.

_____ _____

Chief Administrative Officer **Date**