

**Town of Cornwall, Prince Edward Island
Committee of Council (2)
February 23, at 4:30 PM**

Chair: Deputy Mayor Cory Stevenson
Deputy Chair: Mayor Minerva McCourt
Present: Councillor Judy Herlihy
Councillor Corey Frizzell
Councillor Elaine Barnes
Councillor Shane McGuigan
Also: Kevin Coady – Chief Administrative Officer
Shelley Rector – DCAO Manager of Corporate Services
Kim Meunier – Manager of Parks and Recreation
Lori Bingley – Corporate Services Coordinator
Regrets: Councillor Jill MacIsaac

There were no members of the public in attendance.

CALL TO ORDER

Deputy Mayor Cory Stevenson called the meeting to order at 4:30pm.

APPROVAL OF THE AGENDA

It was moved by Councillor Barnes and seconded by Councillor Herlihy that the agenda be approved as circulated.

Motion Carried

DISCLOSURE OF CONFLICT OF INTEREST

Nil

ADOPTION OF PREVIOUS MINUTES

It was moved by Councillor Barnes and seconded by Mayor McCourt that the minutes of November 24, 2021, be approved as circulated.

Motion Carried

DELEGATIONS/PUBLIC INPUT

Nil

PARKS & RECREATION

- a) Monthly Report – Included in the package. It was noted that this Committee has not met since November due to Covid, so there was conversation regarding the success of Christmas programs; however, Deputy Mayor Stevenson suggested that more publicity could have gone into the ‘Ugly Christmas Sweater’ contest.

It was also noted that there had been a case of Covid at the camps, but that all applicable protocols were followed, and the situation was well handled.

Current programs are running well, and staff is looking forward to upcoming Snowfest activities, to be held February 23rd to February 27th.

Councillor McGuigan left the meeting at this time.

- b) Parkland Dedication – Council and staff had a lengthy discussion regarding the parkland dedication amounts for Primrose Point, West River, and Sunset Meadows. The agreed upon percentage of dedication is 7% of the assessed value of the completed development(s).

Councillor McGuigan returned to the meeting at this time.

- c) Sunrise Cove Park Project – There was a brief discussion regarding some potential parking options that may be available near this development. A future trail connection from this development to other town owned greenspace by Marianne Drive was also discussed and some funds will be budgeted for this connection.
- d) Skate Park Grade – There was discussion regarding the skate park out front of the Town Hall. It was determined the slope of the park is 3%, apparently the usual slope on such parks is 1.5%-2% and there have been a couple of complaints regarding this slope. The province installed the park; CAO Coady will add this to the agenda of the upcoming meeting with provincial transportation officials to see if there is anything they can/will do to adjust it.
- e) Winter Trail Grooming – Staff noted there have been phone calls regarding the lack of groomed winter trails for residents to use. It was noted lack of sufficient staff is one cause, as is the lack of equipment and/or operators to keep the trails groomed. Manager of Recreation, Kim Meunier, said she would contact the City of Charlottetown to see what they use to groom their trails and bring it back at the next meeting.

OTHER COMMITTEES

- a) Events Committee – Report was included in the Parks and Recreation report.
 - a. Discussions were held regarding solidifying funds for upcoming events.
 - b. Advertising for events needs to be more visual – having flyers around the Town and more advertisement on the Town sign would be helpful in this regard.
 - c. It was noted that Covid has impeded some of the events for Snowfest such as dancing, large group gatherings, and having sufficient staff available to run the events.
- b) Environment Committee – The minutes were included in the package:
 - a. Staff researched other municipalities with a forestry program to help develop a focus for Cornwall and what types of trees we should be protecting and how to protect them.
 - b. It was moved by Councillor Herlihy and seconded by Councillor Barnes that a motion be brought to Council to budget \$5,000 this fiscal year for an “Environmentally Friendly Lawn Care Rebate”.
- c) Inclusion and Diversity Committee – The committee met and discussed the addition of a fourth pole at Town Hall for the Indigenous flag to fly on a full-time basis. The committee is also open to adding new members.
- d) Health and Safety Committee Meeting – The Committee met on February 17, 2022, and a

report will be in next month's Committee of Council package.

CORRESPONDENCE

- a) Deputy Mayor Stevenson acknowledged an appreciation certificate that was sent to the Town by the Courageous Companions for our ad in their K9 magazine.
- b) Epilepsy Awareness Month – Deputy Mayor Stevenson moved, seconded by Councillor Herlihy that a motion be brought to Council to light up the Town Hall on March 26th, 2022, with purple lights in honour of Epilepsy Awareness Month and that Council proclaim March 26th as Epilepsy Awareness Day.
- (c) PEI Roadrunners Donation Request - It was moved by Deputy Mayor Stevenson, seconded by Councillor Frizzell that a motion be brought to Council that the Town donate \$300 to the PEI Roadrunners.

Councillor McGuigan left the meeting at this time.

OTHER

Nil

IN CAMERA

It was moved by Councillor Barnes and seconded by Councillor Frizzell to go in camera at 6:11pm to discuss items under s.119(1)(d)

Motion Carried.

ADJOURNMENT

The meeting resumed in open session at 6:30pm and was adjourned at 6:32pm



DEPUTY MAYOR CORY STEVENSON
CHAIR