

**Town of Cornwall, Prince Edward Island
Committee of Council (2)
March 23, at 4:30 PM**

Chair: Deputy Mayor Cory Stevenson
Deputy Chair: Mayor Minerva McCourt
Present: Councillor Judy Herlihy
Councillor Jill MacIsaac
Councillor Corey Frizzell
Councillor Elaine Barnes
Councillor Shane McGuigan
Also: Kevin Coady – Chief Administrative Officer
Shelley Rector – DCAO Manager of Corporate Services
Kim Meunier – Manager of Parks and Recreation
Lori Bingley – Corporate Services Coordinator

There were no members of the public in attendance.

CALL TO ORDER

Deputy Mayor Cory Stevenson called the meeting to order at 4:30pm.

APPROVAL OF THE AGENDA

Addition to the agenda: Scottsview Meadows Subdivision

It was moved by Councillor MacIsaac and seconded by Councillor Herlihy that the agenda be approved as amended.

Motion Carried

DISCLOSURE OF CONFLICT OF INTEREST

Nil

SCOTTSVIEW MEADOWS, PORTION of PID No. 246736

Staff stated the subdivision agreement for Phase One is almost complete. It was moved by Councillor MacIsaac and seconded by Councillor Frizzell to bring forward a recommendation to council to grant preliminary approval of Phase One of Scottsview Meadows Subdivision, subject to the developer entering into a subdivision agreement with the Town.

Motion Carried

ADOPTION OF PREVIOUS MINUTES

It was moved by Councillor MacIsaac and seconded by Councillor Barnes that the minutes of February 23, 2022, be approved as circulated.

Motion Carried

DELEGATIONS/PUBLIC INPUT

Nil

PARKS & RECREATION

- a) Monthly Report – Included in the package. It was noted the March break camp had higher numbers than expected and all went well.

Snowfest was a success, and council thanked staff for all of their hard work and dedication to this event.

Staff received an email regarding concerns over the gate being closed at Eliot River School. Council was in unanimous agreement the gate remain closed as of 6:00pm every evening.

Councillor McGuigan arrived at this time.

- b) Environmentally Healthy Lawn Rebate Parameters – Council discussed the parameters for the rebate, and it was moved by Councillor Herlihy and seconded by Councillor Barnes to recommend \$5000 be budgeted for this rebate, with maximum approval of \$50 per resident property from May to October each year until the funds are depleted.

Councillor McGuigan arrived at the meeting at this time.

- c) 55 Plus Winter Games 2023 – Council and staff agree this is a large undertaking for the Town to take without support from the 55 Plus association. Kim Meunier, Manager of Parks and Recreation, will have discussions with the organizers and come back to Council for further discussion.
- d) Winter Trail Grooming – Staff reached out to other municipalities to see what they were using to groom some of the trails. One consideration is a Snowdog Groomer, but we would require someone to operate it during the winter months.
- e) APM Centre Ownership – After a lengthy discussion, as well as reviewing correspondence from the APM board, it was decided that CAO Kevin Coady will draft a letter for the Mayor to sign requesting a meeting regarding this ongoing discussion.

FINANCE/ADMINISTRATION

- a) Non-Resident Tax Rates – It was moved by Councillor Frizzell and seconded by Councillor Herlihy to recommend an increase the non resident tax rates, and amount would be discussed and finalized at the public budget consultation meeting to be held on March 24, 2022 at the Town Hall.

OTHER COMMITTEES

- a) Events Committee – Report was included in the Parks and Recreation report.
 - a. Discussions were held regarding solidifying funds for upcoming events.
 - b. Advertising for events needs to be more visual – having flyers around the Town and more advertisement on the Town sign would be helpful in this regard.
 - c. It was noted that Covid has impeded some of the events for Snowfest such as dancing, large group gatherings, and having sufficient staff available to run the

events.

- b) Environment Committee – The minutes were not ready in time for Committee of Council meeting. They discussed World Water Day, as well as the Urban Forestry Plan where the Town will receive funding to purchase and donate trees to the community.
- c) Inclusion and Diversity Committee – The committee will be meeting on Monday, March 28th, 2022 at 5:30pm and will update the committee next month.
- d) Health and Safety Committee Meeting – Nothing new to report; however, staff will need to find a replacement for the current Health and Safety Chair as he is leaving his position next month.

CORRESPONDENCE

- a) The Royal Canadian Legion has requested the Town purchase an Ad in their booklet and it was moved by Deputy Mayor Stevenson and seconded by Councillor MacIsaac to recommend Council purchase the \$250 Ad.

Motion Carried.

OTHER

Nil

IN CAMERA

It was moved by Councillor MacIsaac and seconded by Councillor Barnes to go in camera at 6:25pm to discuss items under s.119(1)(d)

Motion Carried.

ADJOURNMENT

The meeting resumed in open session at 7:00pm and was adjourned at 7:00pm



DEPUTY MAYOR CORY STEVENSON
CHAIR