

**Cornwall, Prince Edward Island  
Regular Meeting of Council  
Wednesday, July 20, 2022  
4:30 PM**

**Present:** Mayor Minerva McCourt – presiding  
Deputy Mayor Cory Stevenson  
Councillor Elaine Barnes (via phone)  
Councillor Judy Herlihy  
Councillor Jill MacIsaac

**Also:** Kevin Coady – CAO  
Shelley Rector – DCAO/Manager of Corporate Services  
Spencer Hay – Manager of Planning and Development  
Tracey MacLean – Engagement Coordinator

**Regrets:** Councillor Corey Frizzell  
Councillor Shane McGuigan

**CALL TO ORDER**

Mayor McCourt called the meeting to order at 4:32pm  
There were three members of the public present. Mayor McCourt welcomed all guests and congratulated Minister Mark McLane on his recent appointment as Minister of Finance and welcomed Spencer Hay as the new Manager of Planning and Development.

**LAND ACKNOWLEDGEMENT** Read

**APPROVAL OF THE AGENDA**

Deputy Mayor Stevenson moved, seconded by Councillor MacIsaac, that the agenda be approved as circulated.

**Motion Carried**

**DISCLOSURE OF PECUNIARY OR OTHER CONFLICT OF INTEREST**

Nil

**APPROVAL OF THE MINUTES**

- a) **June 15, 2022, Regular Council Meeting:** Councillor MacIsaac moved, seconded by Deputy Mayor Stevenson that the minutes of June 15, 2022, Regular Council Meeting be approved as circulated.
- b) **July 6, 2022, Special Council Meeting:** Councillor MacIsaac moved, seconded by Deputy Mayor Stevenson that the minutes of July 6, 2022, Special Council Meeting be approved as circulated.

**Motion Carried**

**BUSINESS ARISING**

Nil

## **PRESENTATIONS**

Nil

## **REPORTS OF COMMITTEES / RESOLUTIONS:**

### **INFRASTRUCTURE**

#### **Reports & Resolutions**

- a) **Minutes** – The Committee met last week; minutes are not yet available.
- b) **Resolutions**

#### **I-08-2022 ~ NR Lagoon Berm Repair Change Order #2**

**Moved by Councillor**            **Elaine Barnes**  
**Seconded by Councillor**    **Cory Stevenson**

**Whereas:** The Town of Cornwall Water and Sewer Utility infrastructure requires ongoing maintenance and upgrades, including the rehabilitation of the North River Lagoon cell #2 berm, and the Town of Cornwall applied, and were approved for, funding under the Investing in Canada Infrastructure Plan program to carry out a partial berm relining;

**And Whereas:** The North River Lagoon cell #2 berm has a further suspected fissure(s) in the lining of the lagoon, below the depth originally contracted for, and is experiencing the loss of partially treated wastewater directly into the ground requiring additional rehabilitation of the berm to that originally planned, for the cell to be put back into operation;

**And Whereas:** The Town of Cornwall has previously awarded the North River Berm Rehabilitation Project to Island Coastal Services Ltd. through an RFP process, and this is an urgent situation, and it is expedient to engage Island Coastal Services Ltd. to undertake the additional rehabilitation of the cell #2 berm at the North River Lagoon due to this urgency;

**Therefore, be it Resolved:** That the Town of Cornwall approve a change order to the original scope of the North River Lagoon Rehabilitation project to include additional relining of the lagoon berm from the toe of slope to the point of the original contract, in the estimated amount of five hundred and eighty nine thousand, nine hundred dollars (\$589,900) exclusive of HST to Island Coastal Services Ltd.

**Motion Carried**

### **PLANNING COMMITTEE**

#### **Reports & Resolutions:**

- a) **Minutes** – July 6, 2022
- b) **Resolutions**

#### **PL-18-2022 ~ Parking “The Hub” in Business Park**

**Moved by Councillor**            **Jill MacIsaac**  
**Seconded by Councillor**    **Judy Herlihy**

**Whereas:** The Town received an application for development on May 2, 2022, for Lot 22-18 W.B. MacPhail Drive, being a part of Parcel ID No. 856104 (the “Property”).

**And Whereas:** The Property is zoned Business Park (M2) and pursuant to said zoning Council may determine the number of parking stalls permitted for each M2 development. The proposed Development Plan includes 33 parking stalls.

**Therefore, Be It Resolved That:** Council grant approval to allow 33 parking stalls for the development at Lot 22-18 W.B. MacPhail Drive, being a part of Parcel ID No. 856104.

**Motion Carried**

**COMMITTEE OF COUNCIL – Deputy Mayor Cory Stevenson**

- (i) **FINANCE AND ADMINISTRATION**
  - Reports & Resolutions**
  - a) **Minutes – June 8, 2022**
  - b) **Resolutions**

**FA-33-2022 Election Bylaw – Second Reading**

**Moved by Councillor**            **Cory Stevenson**  
**Seconded by Councillor**    **Elaine Barnes**

**Whereas:** Elections PEI have recommended certain amendments be made to the Town of Cornwall Elections Bylaw #2018-05 for clarity purposes;

**And Whereas:** The Province of Prince Edward Island has passed a change in the *Municipal Elections* Regulations that mandate amendment to the Town of Cornwall Elections Bylaw #2018-05;

**And Whereas:** The Town of Cornwall has determined it to be more administratively expedient to pass a new Municipal Elections Bylaw to incorporate these changes;

**Therefore, be it Resolved:** That the Town of Cornwall Bylaw to Regulate Municipal Elections (Elections Bylaw), Bylaw #2022-03 be read and approved a second time.

**Motion Carried**

**FA-34-2022 Election Bylaw – Formal Adoption**

**Moved by Councillor**            **Cory Stevenson**  
**Seconded by Councillor**    **Elaine Barnes**

**Whereas:** Elections PEI have recommended certain amendments be made to the Town of Cornwall Elections Bylaw #2018-05 for clarity purposes;

**And Whereas:** The Province of Prince Edward Island has passed a change in the *Municipal Elections* Regulations that mandate amendment to the Town of Cornwall Elections Bylaw #2018-05;

**And Whereas:** The Town of Cornwall has determined it to be more administratively expedient to pass a new Municipal Elections Bylaw to incorporate these changes;

**And Whereas:** The Town of Cornwall Bylaw to Regulate Municipal Elections (Elections Bylaw), Bylaw #2022-03 was read and approved a first time at the regular council meeting held June 15, 2022;

**And Whereas:** The Town of Cornwall Bylaw to Regulate Municipal Elections (Elections Bylaw), Bylaw #2022-03 was read and approved a second time at the regular council meeting held July 20, 2022;

**Therefore, be it Resolved:** That Town of Cornwall Bylaw to Regulate Municipal Elections (Elections Bylaw), Bylaw #2022-03, be formally adopted.

#### **Motion Carried**

#### **FA-35-2022 Council Chambers Audio/Visual**

**Moved by Councillor Cory Stevenson**

**Seconded by Councillor Elaine Barnes**

**Whereas:** The Town of Cornwall council chambers serves several purposes primary of which are as the seat of the municipal government and as the Emergency Operations Centre (EOC) in times of a declared emergency;

**And Whereas:** The Town has recently begun videoing regular council meetings and neither the audio or visual quality is acceptable for this purpose or for its use as an EOC.

**And Whereas:** The Town of Cornwall requested proposals and pricing from local providers of audio visual systems, and only one quote was received;

**And Whereas:** Council has considered the proposal and pricing offered;

**Therefore, be it Resolved:** That the Town of Cornwall, accept the proposal provided by Pater Audio for the upgrade of the Audio and Visual Systems in the council chambers in the amount of seventeen thousand, one hundred and seventy four dollars (\$17,174) exclusive of HST.

#### **Motion Carried**

Councillor Barnes noted that she is very happy to see this finally beginning.

#### **FA-36-2022 Inclusion Statement**

**Moved by Councillor Judy Herlihy**

**Seconded by Councillor Cory Stevenson**

**Whereas:** The Town of Cornwall recognizes the importance of inclusion for its residents and would like to continue building on and enhancing its efforts in this regard to date;

**And Whereas:** The Town believes inclusion is important in creating a Community that allows every resident to participate in all aspects of community life;

**And Whereas:** The Diversity and Inclusion Committee has recommended the Town of Cornwall prioritize inclusion in all Town policies, practices, and processes;

**Therefore, be it Resolved:** The Town of Cornwall continue to create and maintain a culture of inclusion by ensuring our policies, practices and processes are inclusive, unbiased and create fair opportunities for everyone.

**Motion Carried**

**FA-37-2022 Wrongful Conviction Day**

**Moved by Councillor Cory Stevenson**

**Seconded by Councillor Elaine Barnes**

**Whereas:** Wrongful convictions cause tremendous personal, social, legal, and financial costs among others to those that have been wrongfully convicted;

**And Whereas:** Wrongful Conviction Day is a day designated to recognize those that have been forced to endure these tremendous consequences;

**And Whereas:** The Wrongful Conviction Day is a day to inform and educate the broader community on the causes and consequences associated with wrongful criminal convictions and more information can be found at [wrongfulconvictionday.com](http://wrongfulconvictionday.com);

**Therefore, be it Resolved:** October 2, 2022, is proclaimed as Wrongful Conviction Day in the Town of Cornwall.

**Motion Carried**

(ii) **MUNICIPAL SERVICES**  
**Monthly Reports were included in the package.**

1) **Reports & Resolutions**

(a) **Humane Society Report**

(b) **Fire Department Report - None**

(c) **Police Report** – Mayor McCourt noted that the mental health calls have increased. CAO Coady noted that the RCMP continue to conduct regular traffic enforcement initiatives.

(d) **Bylaw Enforcement**

(e) **Transit** – Transit numbers are continuing to increase, and discussions

continue on the electrification project.

**(f) Engagement.**

**iii) PARKS & RECREATION**

**a) Monthly Report: June 2022**

**CORRESPONDENCE**

- a) PEI Special Olympics – Thank You - Mayor McCourt and Deputy Mayor Stevenson attended the Special Olympics Gala recently. The PEI team did very well in Antigonish.
- b) PEI Police Association – Certificate of Appreciation for the Town’s continued support of the Crime Prevention Guide.
- c) Open Door Ministries – Thank You – Mayor McCourt and Deputy Mayor Stevenson attended the breakfast. It is very rewarding to see how the group is helping people to turn their lives around.

**OTHER BUSINESS**

- Deputy Mayor Stevenson noted that the Citizens on Patrol group is looking for more members to add to their current volunteer base.
- Deputy Mayor Stevenson noted that Cornerstone Church will be hosting a Carnival on September 10, 2022 which will be open to all residents. Online registration will be available.
- Deputy Mayor Stevenson congratulated Seven Grayland on the recent opening of Seven’s Pinballarama and wish the business well.
- Mayor McCourt noted the Cornerstone Youth Group has been busy with fun activities over the summer.
- Mayor McCourt passed along condolences to Graham Hicken, Elaine Barnes and family on the recent passing of Graham’s mother.

**IN CAMERA**

Nil

**ADJOURNMENT**

The meeting was adjourned at 4:52pm.

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MINERVA MCCOURT  
MAYOR

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KEVIN COADY  
CHIEF ADMINISTRATIVE OFFICER