



Town of
Cornwall

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REQUEST FOR PROPOSAL
TOC-Infra-2023-01

Town of Cornwall
Utility Master Plan
Utility Department

Amendment #1

April 5, 2023

Document Access

The Town of Cornwall has setup a Dropbox (file sharing service) for proponents to view past reports and studies that are relevant to the current request for proposals for the New Utility Master Plan.

For access to the Dropbox, proponents must request access by contacting Doug Longmoore, Infrastructure Manager, by e-mail at dlongmoore@cornwallpe.ca.

Questions / Response

All questions and responses received by the Town to April 3, 2023, have been compiled and are listed below.

1. Can all the listed Reference Documents in the RFP be provided for preparation of the proposal?
Referenced documents will be made available via online cloud sharing platform. Any proponent interested in reviewing these documents must contact the Town via email to be granted access.
2. Will the working WaterCAD data file be provided?
Working WaterCad data will be provided to the successful proponent.
3. Has all the record drawing information been added to the Town's GIS data sets? If not, how much data remains to be imported into the GIS data set?
GIS linework is mostly complete with the newest projects not yet added and information missing on where as-built drawings were not produced. Elevation information is limited.
4. What data is in the Town's GIS data set?
The Town's GIS data has information on water and sewer pipe sizes, install year, and some invert information.
5. What performance data is available for the two treatment lagoons?
Information is available from flow meters installed on the system outlet structures, recent wastewater chemical samples and recent project design drawings. Some of this information is included in recent reports for each lagoon.
6. Is the cover letter and executive summary included in the 20 page limit?
Cover letter and summary are not included in the 20 page limit.
7. Is there a standard contract that Town uses, or will the proponent be responsible for preparing the contract for execution?
The successful proponent will be responsible for preparing a contract to the approval of the Town.

8. Item 2.10 of the RFP states that *“the Successful Proponent must use OpenFlows WaterCAD and SewerCAD for the computer modelling requirements of their review”*. Later in the document under activity 2 it is stated that *“Consultant to recommend the modelling software that would be required to permit Cornwall to make changes to the computer model as future development progresses”*. The statements appear to contradict each other, please clarify.

Computer modelling is to be done in *OpenFlows WaterCAD and SewerCAD*, however, as a deliverable and for the Town of Cornwall to use in the future, licensing for those software packages are quite substantial so an open or low cost licensing model package is to be recommended.

9. Item 3.4 makes note of use of Provincial LiDAR. Will the Town be purchasing and providing LiDAR from the Province or are we to carry a cost to purchase this information?

The Town can access provincial LiDAR information that may be provided as a CAD file.

10. Does the Town have flow data for water and wastewater that can be used to calibrate the models? If not, is the expectation for the successful proponent to collect this data and can an allowance be provided for data collection similar to the CCTV allowance?

Some flow data has been collected. If deemed necessary additional flow data can be collected by Town staff to be used to calibrate the models.