

**Town of Cornwall
Cornwall, Prince Edward Island
Committee of Council (1)
August 10, 2022, 4:30 PM**

Chair Deputy Mayor Cory Stevenson
Deputy Chair Mayor Minerva McCourt
Present: Councillor Elaine Barnes (via phone at 4:57pm)
Councillor Corey Frizzell
Councillor Judy Herlihy
Councillor Shane McGuigan
Also: Kevin Coady – CAO
Shelley Rector – Manager of Corporate Services (via phone at 5:40pm)
Spencer Hay – Manager of Planning and Development
Paula Griffin - Planning and Development Technician
Tracey MacLean – Engagement Coordinator
Regrets: Councillor Jill MacIsaac

CALL TO ORDER

Deputy Mayor Stevenson called the meeting to order at 4:30pm.

There were four members of the public in attendance.

APPROVAL OF THE AGENDA

It was moved by Councillor Herlihy and seconded by Councillor Frizzell that the agenda be approved as circulated.

Motion Carried

DISCLOSURE OF CONFLICT OF INTEREST

Mayor Minerva McCourt will recuse herself for section 6-a.

ADOPTION OF PREVIOUS MINUTES

It was moved by Councillor McGuigan and seconded by Councillor Herlihy that the minutes of July 13, 2022, be approved as circulated with the fixing of one typo.

Motion Carried

DELEGATIONS/PUBLIC INPUT

Nil

Mayor McCourt left the meeting at 4:32pm

PLANNING

- a) Rezoning PID 777557 – Peter MacDonald – Peter, Lana, and Josh MacDonald (PBJ Construction) Peter thanked Council for the opportunity to request a reconsideration of their application to re-zone their property on Cornwall Road to allow for a residential

building to be built on one lot and a business built on their other lot. Prior to the new Official Plan and Zoning Bylaw, the zoning would have allowed for a residential building to be on the land, but the new zoning is strictly commercial. Peter noted that prior to the changes, he had been in discussions with the Planning Department staff regarding his plans for the property. Councillor Frizzell expressed his reservations regarding rezoning commercial property to rural residential as the town needs commercial development and the higher taxes that zoning brings in. Councillor McGuigan spoke in favour of the rezoning as any tax revenue differential on the small piece of property would be insignificant and the fact that the lot has sat vacant for 32 years.

The CAO noted that there would need to be a resolution brought forward to Council, to either deny the application or move it forward in the process to a public meeting, as committees only make recommendations, and Mr. MacDonald would need a Council decision to be able to launch an appeal on the matter if he should so choose.

It was moved by Councillor McGuigan and seconded by Councillor Herlihy to bring forth a resolution to Council that the application to rezone PID 777557 from M2 to RR be presented at a Public Meeting pursuant to Section 22.2(4) of the Zoning & Subdivision Control (Development) Bylaw #422.

Mayor McCourt returned to the meeting at 5:13pm

- b) Public Meeting Items/Comments – Council was presented a copy of comments received from the July 27, 2022, Public Meeting.
- c) Trailer McRae Drive PID#528299 – Update – A letter was delivered to the homeowner by a process server no response has been received from the property owner yet. It was moved by Councillor Frizzell and seconded by Councillor McGuigan to bring forth a resolution to Council that should the recreational trailer remain occupied on the Property after September 15, 2022, Council hereby authorizes Town administration to engage legal counsel to take whatever legal steps are available, and may be necessary, to have the property brought back into compliance with the Town of Cornwall Zoning and Subdivision Control (Development) Bylaw #422 regarding the recreational trailer.
- d) 107 Windcrest – Update – After being served, the owner sent a letter to the Town apologizing for the delay and noted that he would be complying and submitting a new drainage plan.

INFRASTRUCTURE

- a) Buildings Snow Removal Tender Award – After only receiving one tender for the parking lot snow removal, there was discussion on the options. Councillor Frizzell would like to see it being done in house as opposed to contracting out. The matter will be brought to the upcoming Infrastructure meeting for further discussion.
- b) Snow Clearing Equipment Purchase – It was moved by Councillor Frizzell and seconded by Councillor McGuigan to bring forth a resolution to Council that the Town of Cornwall accept the proposal from SNT Solutions as considered at the Committee of Council meeting, among others, held August 10, 2022, for the purchase of a 2018 Wille Model

265 complete with plow, blower and sander attachments for the price of \$167,609 exclusive of HST, and the purchase of a 2020 Wille Model 375 complete with bucket, plow, blower and sander attachments for the price of \$191,528 exclusive of HST.

- c) Community Gardens Trail Bridge – The Town received two bids for the reconstruct the Community Gardens Trail Bridge and the prices have doubled to what was budgeted. There was discussion on whether repairs need be done right away and possible safety issues. Councillor Herlihy noted that she would be okay with moving forward. Deputy Mayor Stevenson and Councillors Frizzell and McGuigan noted that they would be okay with leaving it for now. There will be further discussion before a decision is made.

FINANCE/ADMINISTRATION

a) Reports

- i) The Comparative Income Statement for the first quarter of fiscal year 2022/23 was in the package. Manager of Corporate Services Shelley Rector noted that the July statements would be in the package for the regular meeting of Council on August 17.

b) Items for Discussion

- i) Transit - Investing in Canada Infrastructure Program (ICIP) Application – It was moved by Councillor Herlihy and seconded by Councillor MacIsaac to bring forth a resolution to Council that the Town of Cornwall support the application by the Capital Area Transit Coordinating Committee (CATCC), comprised of the Towns of Cornwall and Stratford and the City of Charlottetown, to the ICIP for the transit electrification and fleet refurbishment program.

MUNICIPAL SERVICES

a) Reports

- (i) Transit
- (ii) Humane Society
- (iii) Police
- (iv) Fire - none
- (v) Bylaw Enforcement

b) Items for Discussion

- (i) Transit – Transit ridership numbers are continuing to increase and are now at pre pandemic levels.
- (ii) Policing Services – Councillor Frizzell would like to find out from St/Sgt Hubley what the procedure is for break in investigations.
- (iii) Fire – Councillor Herlihy noted she would like to see more information on the monthly reports.
- (iv) Bylaw Enforcement
- (vi) Engagement

PARKS and RECREATION

- a) Report – P&R Monthly Report - Deputy Mayor Stevenson reported that the Canada Day events went very well with a lot of positive feedback. The Town is very appreciative of all the sponsors and participants. He noted that the due to staff restrictions, the park

parties have been reduced and the department will host a Summer Fun Night on August 26, 2022.

b) Items for Discussion

- i) AT Trail Traffic Cones by Fire Hall – Councillor Frizzell was wondering why there were traffic cones on the Active Transportation Trail. CAO Coady will check with the NRRFD.

SUB COMMITTEES

- a) Environment Committee – Minutes June 21, 2022 – Councillor Herlihy requested an update on the Green Lawn Rebate program. Staff will provide the numbers to date. The Committee has taken a hiatus from meetings for the summer but is still working with CAWG on some projects.
- b) Health and Safety Committee – Minutes June 28, 2022 – Welcome to the new Chair Spencer Hay and thanks to CAO Kevin Coady for being the acting chair.

CORRESPONDENCE

- a) Thank You – Health PEI – The Town received a thank you for hosting an undergraduate medical student during the Community Visit Week.
- b) Thank You – M.A.D.D. – The Town received a certificate of appreciation for the Town’s continued support of the MADD Message Yearbook.
- c) Sunrise Cove Sign – The Town received a request from a Sunrise Cove resident for the Town to provide a budget for repairs to the sign entering the sub-division. There was discussion on developing a policy for such requests and discussion on sub-divisions having their own homeowners’ associations; this request will not be considered until such time as a policy for such initiatives has been established or a Homeowners Association, or equivalent organization, has been established.
- d) Braggers Cup – Sponsorship Request – It was moved by Councillor MacIsaac and seconded by Councillor Herlihy to bring forth a resolution to Council that the Town of Cornwall donate two hundred and fifty dollars (\$250) to the Bragger’s Cup Tournament to sponsor a hole in the tournament

EMPLOYEE RECOGNITION

- a) Stephen O’Shea – Congratulations to Stephen O’Shea on receiving his Operator’s Certificate for Water Distribution WD 1 and Wastewater Collection WWC 1.
- b) Lori Bingley – Congratulations to Lori Bingley for completing the Certificate in Local Government for Human Resource Administration.

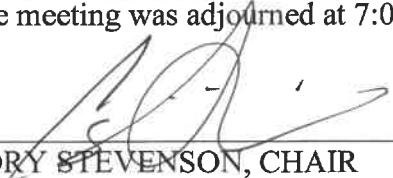
IN CAMERA

It was moved by Councillor Herlihy and seconded by Councillor Frizzell to go in camera at 6:48pm to discuss items under s.119(1)(d) of the MGA.

The meeting resumed in open session at 7:03pm.

ADJOURNMENT

The meeting was adjourned at 7:04pm



CORY STEVENSON, CHAIR