

TOWN OF CORNWALL
UTILITY COMMITTEE MEETING
Monday, February 6th, 2023, at 4:30 p.m.

~ A G E N D A ~

1. Call to Order
2. Land Acknowledgement
3. Approval of Agenda/Additions to Agenda
4. Disclosure of Conflict of Interest
5. Approval of Minutes – January 9th, 2022
6. Project Update - Utility
7. MPWWA Sponsorship Request
8. Utility Rates
9. Update Cornwall Road
10. In Camera MGA s.119(1)
11. Adjournment

**TOWN OF CORNWALL
UTILITY COMMITTEE MEETING
Monday, January 9th, 2023, at 4:30 PM**

Chair: Councillor Elaine Barnes
Present: Deputy Mayor Jill MacIsaac
Councillor Cory Stevenson

Also: Shelley Rector – Deputy Chief Administrative Officer
Doug Longmoore – Infrastructure Manager
Regrets: Mayor Minerva McCourt
Kevin Coady – Chief Administrative Officer

CALL TO ORDER

The meeting was called to order at 4:30 p.m. by Chair Elaine Barnes.

LAND ACKNOWLEDGEMENT

The Chair read the land acknowledgement; that the land we gather on is the ancestral land of the Mi'kmaq and we respect the Mi'kmaq as the Indigenous People of Prince Edward Island.

APPROVAL OF THE AGENDA

It was moved by Deputy Mayor MacIsaac and seconded by Councillor Stevenson that the agenda be approved as circulated with the additions of discussion of the following agenda items: Appointment of Deputy Chair; and Memos and Requests for Decision for Council.

Motion Carried

DISCLOSURE OF CONFLICT OF INTEREST

Nil.

APPROVAL OF MINUTES

It was moved by Councillor Stevenson, seconded by Deputy Mayor MacIsaac that the Infrastructure Committee minutes of September 1st, 2022, be approved as circulated.

Motion Carried

BUSINESS ARISING

Nil

APPOINTMENT OF DEPUTY CHAIR

It was moved by Deputy Mayor MacIsaac, seconded by Councillor Stevenson that Councillor Stevenson shall be appointed Deputy Chair of the Utility Committee.

Motion Carried

MEMOS AND REQUESTS FOR DECISION FOR COUNCIL

The Committee discussed that there will be new forms used to relay information from the

Committee to Council. Memos forms will be used for information updates and for Requests for Decisions forms will be used to add background information to support resolutions of Council.

PROJECT/ OPERATIONAL UPDATES

A project update summary was included in the package.

Main Street Watermain – Project is completed other than outstanding deficiencies and reinstatement to be completed in the spring.

Wellfield Development – Ongoing deficiencies and reinstatement to be completed.

North River Berm – Cell 2 berm repairs completed and filling as scheduled. It is expected that treatment facility will resume normal operations in middle of January.

Hyde Creek Lagoon – Upgrades and sludge removal project is complete with reinstatement to be completed in the spring.

Utility Master Plan – Staff are preparing RFP documents for new Utility Master Plan. Funding was received under the Municipal Strategic Component of gas tax funding.

REQUEST TO WAIVE UTILITY FEES

The Town received a request to waive Utility fees from a resident at 59 Ferry Road. The property was damaged in Fiona and is under repair. The Utility Committee sympathises with the property owners; however, the Committee denied the request to waive the Utility fees as there was no interruption of water and sewer services provided by the Utility and no negligence on part of the Utility in providing water and sewer services to the property.

EMERGENCY RESPONSE PLANNING LIST

Included in the package was a working list of items that could be used by the Town and Utility to improve emergency planning and response in events similar to hurricane Fiona. Items include new generators for various sites, new transfer switches, gas and diesel storage and new communications system when cell phones systems fail.

The committee requests that items be prioritized and added to capital budget, and to secure funding to proceed with approved improvements to Town's infrastructure.

FUNDING UPDATE CORNWALL ROAD

There has been no further update on the funding for extension of services for Cornwall Road and no new intake requests for funding under the federal Investing in Canada Infrastructure Program.

IN CAMERA MGA s.119(1)

It was moved by Deputy Mayor MacIsaac and seconded by Councillor Stevenson to go In Camera at 5:30pm to consider a matter pursuant to MGA s.119(1).

Motion Carried

The meeting resumed in open session at 5:40p.m.

MEETING TIME

The next meeting time is Monday, February 6th, 2023, at 4:30p.m. at the Town Hall.

MEETING ADJOURNED AT 5:41p.m.

ELAINE BARNES
CHAIR

DOUG LONGMOORE
INFRASTRUCTURE MANAGER

DRAFT

INFRASTRUCTURE PROJECTS UPDATE

February 1, 2023

Main Street Water Main (ICIP)

Reinstatement of Main Street remains outstanding especially around driveways for individual resident. Contractor is required to maintain driving surfaces until all reinstatement is completed in the Spring.

Wellfield Development (ICIP)

There continues to remain outstanding deficiencies for the contractor to complete and ongoing investigation by the engineer as to why the water produced at the new wellfield contains excessive amounts of air. Water has been tested and is safe to use.

Contractor, engineer, and staff have been making progress on getting deficiencies resolved.

North River Lagoon Berm Repair (ICIP)

Project has been completed. Cell #2 of the lagoon system has filled and there are no signs of any leaks, and treatment facility is operating properly. Reinstatement of top of the berms and fence repair will be carried out in the spring.

Hyde Creek Lagoon Upgrades and Sludge Removal (MSC)

Sludge Removal and upgrades have been completed at the Hyde Creek (Cornwall) Lagoon. Reinstatement of the top berms from the heavy equipment will be completed in the Spring.

Utility Master Plan (MSC)

Funding was received for the Town to complete an updated Utility Master Plan. Staff are working on the RFP for an appropriate consulting firm to complete the utility review and create a new Utility Master Plan for the Town.

Doug Longmoore

From: Maritime Provinces Water & Wastewater Association
<Maritime_Provinces_Water_Wastew@mail.vresp.com>
Sent: January 11, 2023 9:09 AM
To: Doug Longmoore
Subject: 2023 MPWWA Seminar Sponsorship

Follow Up Flag: Follow up
Flag Status: Flagged



MPWWA Seminar Sponsorship
April 2nd to 5th, 2023
Charlottetown, PE
April 2-5, 2023

The Maritime Provinces Water & Wastewater Association (MPWWA) is committed to the improved operation of water and wastewater treatment plants through the better understanding of the design, construction and management of these facilities and their associated distribution and collection systems.

Through the provision of regular "hands on" workshops and seminars, the MPWWA has enabled operators to upgrade their knowledge and has provided operators, especially those in smaller Maritime centers, the opportunity to receive important training.

The MPWWA continues to grow due to the strength of its dedicated members. It is your support and contributions that assist us in achieving our goals in this growing industry. To that end the MPWWA is offering differing Sponsorship opportunities for your business or company to take advantage of.

Sponsorship Level (Check one)

One Star (\$750)

Includes:

- Ad on website and in Blue Booklet
- Slide at Meet and Greet
- Acknowledgement from podium
- Signage during Health Break
- 5 seconds on electronic media display

Two Star (\$1000)

Includes:

One Star Level plus:

- Signage at Registration
- 10 seconds on electronic media display

Three Star (\$1500)

Includes:

One Star Level plus:

- Signage at Registration and Breakfast
- Corporate leaflet in delegate's bag (to be supplied by sponsor)
- Free registration for 1 delegate
- 15 seconds on electronic media display
- Company logo on hotel key envelopes

(Limited to 4)

Four Star (\$2000)

Includes:

One Star Level plus:

- Signage at Registration, Breakfast and Banquet
- Corporate leaflet in delegate's bag (to be supplied by sponsor)
- Free registration for 2 delegates
- 20 seconds on electronic media display
- Company logo on hotel keys

(Limited to 4)

Contribution Level (Verify amount of Contribution)

\$100-\$250 contribution - recognized at "Meet and Greet" with slide.
\$_____

\$275-\$400 contribution - recognized at "Meet and Greet" with slide and from floor at
"Opening Session"
\$_____

\$425-\$550 contribution - recognized at "Meet and Greet" with slide, from floor at "Opening
\$_____ Session" and from floor at "Annual General Meeting"

\$600 contribution - recognized as sponsor of "Stay til the End cash draw"
(only one available) - recognized at "Meet and Greet" with slide and from floor at
"Opening Session"
- Signage at Registration, Breakfast and Banquet

Name: _____

Organization: _____

Mailing Address: _____

City, Province: _____ Postal Code: _____

Phone: _____ Fax: _____ Email: _____

Payment Options: Cheque Visa MasterCard

Name on Card _____

Card Number: _____ Expiry: _____ CVV _____

Signature: _____

Cheques should be made payable to:
MPWWA
C/O Clara Shea, Executive Secretary
PO Box 28142 Dartmouth, NS B2W 6E2
Phone 902-434-8874 Fax 902-434-8859

Thank you,

Clara Shea
MPWWA
902-434-8874

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