

**Town of Cornwall  
Cornwall, Prince Edward Island  
Committee of Council  
March 15, 2023, 4:30 PM**

**Chair** Deputy Mayor Jill MacIsaac  
**Deputy Chair** Mayor Minerva McCourt  
**Present:** Councillor Elaine Barnes  
Councillor Steven Campbell  
Councillor Corey Frizzell  
Councillor Judy Herlihy  
Councillor Cory Stevenson  
**Also:** Kevin Coady – CAO  
Shelley Rector – Manager of Corporate Services/DCAO  
Tracey MacLean – Engagement Coordinator  
Spencer Hay – Manager of Planning and Development

**CALL TO ORDER**

Deputy Mayor MacIsaac called the meeting to order at 4:30pm.

There was one member of the public in attendance.

**APPROVAL OF THE AGENDA**

It was moved by Councillor Frizzell and seconded by Councillor Stevenson that the agenda be approved as circulated with the following amendments:

- Move Planning to section 7.
- Add Letter of Support for IDH Holdings to section 7-Planning

**Motion Carried**

**DISCLOSURE OF CONFLICT OF INTEREST**

Nil

**ADOPTION OF PREVIOUS MINUTES**

It was moved by Councillor Herlihy and seconded by Councillor Barnes that the minutes of February 15, 2023, be approved as circulated with the addition of end time for in camera and regular session.

**Motion Carried**

**DELEGATIONS/PUBLIC INPUT**

RCMP – Chief Superintendent Derek Santosuosso thanked Council for the opportunity to come meet the newly elected Council. He noted that he likes to meet 3-4 times per year just to stay in touch but is always available should any questions or issues arise. Councillors commented that they have been happy with the RCMP presence in the Town and very appreciative of the OT hours that members have put in for the extra road checks. When available, members have been great to attend Town events. Staff Sgt Shane Hubley has always been very helpful with Town issues. There was discussion on RCMP social media posts to make residents aware of potential

issues and ways to stay safe in the community and potential community initiatives to promote a positive awareness of the RCMP.

## **ADMINISTRATION**

- a) Madd Message Yearbook Advertising – It was moved by Councillor Stevenson and seconded by Councillor Campbell to bring forth a resolution to Council that the Town of Cornwall purchase a colour business card advertisement in MADD Canada’s annual “Message Yearbook” for the cost of \$299 plus the applicable HST.
- b) Thank You – Camp Abegweit – Thank you for donation.
  - Councillors Stevenson, Frizzell and Barnes noted that they have received several requests to have a splash pad at the Poolside Park. There was discussion on whether that was the best location long term given the long term goal to have a multi-use facility built in Cornwall. The approximate cost of a splash pad would be over \$350,000.00. Councillor Barnes suggested that the study for a multi-use facility be moved from the 2025/2026 Capital plan to the 2024/2025 Capital Plan.
- c) RFD – Draft Operating Budgets 2023/24 - It was moved by Councillor Frizzell and seconded by Councillor Stevenson to bring forth a resolution to Council that the 2023/24 operating budget for the Town of Cornwall with Revenues of \$5,382,504 and Expenditures of \$4,733,284 be adopted.
- d) RFD – Draft Capital Budgets 2023/24 - It was moved by Councillor Frizzell and seconded by Councillor Stevenson to bring forth a resolution to Council that That the 2023/24 capital budget for the Town of Cornwall with proposed expenditures of \$4,886,147 including carry forward projects, be adopted.
- e) RFD - Draft Capital Plan 2024-2028 - It was moved by Councillor Frizzell and seconded by Councillor Stevenson to bring forth a resolution to Council that That the Town of Cornwall approve the updated Capital Plan, for the fiscal years 2024/25 through 2027/28, with total proposed capital expenditures of \$21,991,849.

## **ENVIRONMENT and SUSTAINABILITY**

- a) Reports/Minutes
  - (i) Minutes – February 13, 2023
    - The Committee discussed the Hyde park restoration plan and the Water School which will take place April 17 to 21 with an anticipated attendance of 140 students.
    - Councillor Herlihy noted that she and CAO Coady met with the President of Pace Atlantic. They received more information in a large document form. He is going to send along a more condensed versions that can be forwarded to Council for review.
- b) Information Items
  - (i) Deputy Chairperson – Councillor Stevenson has been appointed as Deputy Chair of the Committee.

- c) Requests for decision
  - (i) Property Maintenance Bylaw Amendment – It was moved by Councillor Stevenson and seconded by Councillor Herlihy to bring forth a resolution to Council that the Town of Cornwall Bylaw to amend the Property Maintenance Bylaw, Bylaw #2023-221B to allow residents to partake in an annual initiative known as “No Mow May”.

## **FINANCE and MUNICIPAL SERVICES**

- a) Reports/Minutes
  - (i) Minutes – February 1, 2023
- b) Information Items
  - (i) Ecole Francois Boute – Sponsorship Request – After some discussion, it was decided that this request would be brought back in the next fiscal year.
  - (ii) Kids Camp Cottage Raffle – Council will not be moving forward on this request. It did not meet the donation criteria.
  - (iii) Committee Change – After consideration of committee content, Mayor McCourt will be moving the Finance component of Finance and Municipal Services Committee to the Committee of Council. The committee will be renamed Municipal and Emergency Services – committee members will remain the same.
  - (iv) Municipal Services Reports (Fire/Police/Bylaw/Humane Society/Transit)
- c) Requests for Decision
  - (i) Cornerstone Church “Beautiful You Event” – It was moved by Councillor Frizzell and seconded by Councillor Stevenson to bring forth a resolution to Council that the Town of Cornwall donate \$300 to Cornerstone Church to cover the cost of the rental fee for the York Point Community Hall for the “Beautiful You” boutique.

## **PARKS and RECREATION**

- a) Reports/Minutes
  - (i) Minutes – February 8, 2023
    - Councillor Stevenson noted that the Snowfest events were a great success with lots of positive feedback from attendees.
    - The Canada Games Cultural event with Ava and Lily Rashed was well attended. The girls are very talented and it would be great to have them back at a future event.
    - Councillor Stevenson noted that the Parks and Recreation Department have been getting requests from election candidates to volunteer or sponsor events. To keep things fair, and with the limited opportunities to sponsor, candidates will be given the opportunity to volunteer at events.
- b) Information Items
  - (i) Proposed Tranquility/MacPhail Trail Connection – The Parks and Recreation

Committee received requests from residents of River View Terrace to connect the Tranquility Trail to the new MacPhail Trail. There is currently no plans to add a sidewalk or AT Trail along Ferry Road but it is the intent of the committee to add the connection of the two trails to the Capital Budget for 2024-2025.

## **PLANNING**

- a) Reports/Minutes
  - (i) February 1, 2023
- b) Information Items – Nil
- c) Request for Decision
  - (i) Letter of Support – IDH Holdings – It was moved by Councillor MacIsaac and seconded by Councillor Frizzell to bring forth a resolution to Council that Council provide IHD Holdings Inc. with a Letter of Support for their application to the Housing Development Challenge.
  - (ii) Variance – 920 Main Street – It was moved by Councillor Frizzell and seconded by Councillor Herlihy to bring forth a resolution to Council that the Town approve an application to subdivide two (2) Lots from PID 247858, being 920 Main Street, as shown in Drawing No. 22426 prepared by Island Surveying & Engineering and dated February 23, 2023.

## **PUBLIC WORKS**

- a) Reports/Minutes
  - (i) Minutes – Did not meet.
- b) Information Items – Nil
- c) Request for Decision - Nil

## **WATER/SEWER UTILITY**

- a) Reports/Minutes
  - (i) Minutes – Did not meet. The next Committee meeting will take place on March 22, 2023.
- b) Information Items
- c) Requests for Decision
  - (i) Utility rates – It was moved by Councillor Barnes and seconded by Councillor Stevenson to bring forth a resolution to Council that That the Cornwall Water and Sewer Utility Corporation water and sewer service rates will increase by 8% effective July 1, 2023, for the fiscal year 2023/24 and 8% effective July 1, 2024, for the fiscal year 2024/25.

- (ii) ICIP Water Tower Application – It was moved by Councillor Barnes and seconded by Councillor Stevenson to bring forth a resolution to Council that That the Town of Cornwall approve applying to the Investing in Canada Infrastructure Plan fund for a New Water Tower at the New Wellfield in the amount of \$3,025,329.88 which represents 73.33% of the estimated total eligible costs of the project.

**CORRESPONENCE**

Deputy Mayor MacIsaac wished her dad and well-known Cornwall business man, Bruce MacIsaac, a very happy 75<sup>th</sup> birthday!

**IN CAMERA**

MGA s. 119 (1)(d) It was moved by Councillor Barnes and seconded by deputy Mayor MacIsaac that the meeting would move “in camera” at 6:51pm.

The meeting resumed regular session at 7:53pm.

**ADJOURNMENT**

The meeting was adjourned at 7:54pm.

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JILL MACISAAC, CHAIR