

**Cornwall, Prince Edward Island
Regular Meeting of Council
Wednesday, March 22, 2023
4:30 PM**

Present: Deputy Mayor Jill MacIsaac – presiding
Councillor Elaine Barnes
Councillor Steven Campbell
Councillor Corey Frizzell
Councillor Judy Herlihy
Councillor Cory Stevenson

Also: Kevin Coady – CAO
Shelley Rector – Manager of Corporate Services/DCAO
Doug Longmoore – Manager of Infrastructure
Tracey MacLean – Engagement Coordinator

Regrets: Mayor Minerva McCourt

CALL TO ORDER

Deputy Mayor Jill MacIsaac called the meeting to order at 4:30pm.
One member of the public arrived at 5pm.

LAND ACKNOWLEDGEMENT Read

APPROVAL OF THE AGENDA

Councillor Stevenson moved, seconded by Councillor Barnes, that the agenda be approved as circulated.

Motion Carried

DISCLOSURE OF PECUNIARY OR OTHER CONFLICT OF INTEREST

Nil

APPROVAL OF THE MINUTES

a) **February 22, 2023, Regular Council Meeting:** Councillor Herlihy moved, seconded by Councillor Campbell that the minutes of February 22, 2023, Regular Council Meeting be approved as circulated.

Motion Carried

BUSINESS ARISING

Nil

PRESENTATIONS

Nil

REPORTS OF COMMITTEES / RESOLUTIONS:

COMMITTEE OF COUNCIL

- a) **Minutes/Reports: February 15, 2023** - included in the package.
- b) **Resolutions:**

COC-03-2023 MADD – Advertising Purchase

Moved by Councillor Cory Stevenson

Seconded by Councillor Steven Campbell

Whereas: On average, four Canadians are killed and 175 are injured every day as a result of impaired driving;

And Whereas: MADD Canada is a registered non-profit agency whose mission is “to stop impaired driving and support victims of that violent crime”;

And Whereas: MADD Canada annually publishes a “Message Yearbook” which is supported by the sale of advertising in the yearbook and the Town of Cornwall wishes to support MADD Canada in pursuit of the fulfillment of its mission;

Therefore, be it Resolved: That the Town of Cornwall purchase a colour business card advertisement in MADD Canada’s annual “Message Yearbook” for the cost of \$299 plus the applicable HST.

Motion Carried

COC-04-2023 “Beautiful You” Donation

Moved by Councillor Corey Frizzell

Seconded by Councillor Cory Stevenson

Whereas: Cornerstone Church has been giving away free prom dresses, shoes and accessories to those who need them for the past six years through a program called “Beautiful You” and have given away 400 dresses through the program to date.

And Whereas: This year their free dress boutique is being held at the York Point Community Hall which is costing a rental fee of \$300.00;

And Whereas: The Town of Cornwall desires to assist in this very worthwhile endeavor and have been asked to donate the \$300 to cover the rental fee;

Therefore, be it Resolved: That the Town of Cornwall donate \$300 to Cornerstone Church to

cover the cost of the rental fee for the York Point Community Hall for the “Beautiful You” boutique.

Motion Carried

Councillor Frizzell noted that the Town has partnered with Cornerstone Church on a number of youth initiatives.

Councillor Stevenson would like to have someone reach out to the York Point Hall to see about making it a regular location for the sale.

ENVIRONMENT AND SUSTAINABILITY

a) **Minutes/Reports: February 13, 2023** - included in the package.

b) **Resolutions:**

ES-01-2023 Property Maintenance Bylaw #221 Amendment

Moved by Councillor **Cory Stevenson**
Seconded by Councillor **Judy Herlihy**

Whereas: Many municipalities, organizations and individuals partake in an annual initiative known as “No Mow May” and the Town of Cornwall Environment and Sustainability Committee would like to enable this initiative in the Town;

And Whereas: The Town of Cornwall Property Maintenance Bylaw does not currently allow for this initiative it and requires an amendment to allow this initiative to proceed;

Therefore, be it Resolved: That the Town of Cornwall Bylaw to amend the Property Maintenance Bylaw, Bylaw #2023-221B, be read and approved a first time.

Motion Carried

There was a lengthy discussion on the pros and cons of the Town supporting No Mow May.

- Councillor Barnes supports but noted reservations about the possibility of an increase in rodents and weeds. She would like a wildflower campaign to be considered as a sustainable resource for bees all season.
- Councillor Herlihy agreed that the wildflower campaign is a great initiative and will take the suggestion to the Environment and Sustainability Committee. She also noted that No Mow May is intended to bridge the gap to when wildflowers bloom.
- Councillor Frizzell supports but noted concerns and read an excerpt from an article from the University of Maine regarding the possibility of an increase in ticks and lyme disease.
- Councillor Campbell had concerns that Town properties/sports fields would not be mowed during this time but was assured that was not the case and the Town would be maintained as normal.

- CAO Coady noted that there have not generally been many complaints in May and clarified that residents are not obligated to participate in No Mow May.

FINANCE AND MUNICIPAL SERVICES

a) Minutes/Reports:

- i) Minutes – February 1, 2023 – included in the package.
- ii) NRRFD, RCMP, Bylaw, Humane Society, Transit Reports

b) Resolutions:

FMS-08-2023 2023/24 Town Operating Budget

Moved by Councillor **Corey Frizzell**
Seconded by Councillor **Cory Stevenson**

Be It Resolved:

That the 2023/24 operating budget for the Town of Cornwall with Revenues of \$5,433,837 and Expenditures of \$5,433,823 be adopted; and

Be It Further Resolved:

That municipal taxation rates for 2023 shall remain unchanged and those rates are:

A Municipal Tax Rate of \$0.46 per \$100 of assessment be levied against all non-commercial property in the Town of Cornwall for the period of January 1, 2023 to December 31, 2023 as per the provisions of the *Real Property Tax Act*, save and except, the non-commercial component of property which is owned by a non-resident person or non-resident corporation where the Municipal Tax Rate shall be \$1.00 per \$100 of assessment;

The non-commercial component of hotels and motels where the Municipal Tax Rate shall be: \$0.66 per \$100 of assessment where the owner is a resident person or resident corporation; or \$1.32 per \$100 of assessment where the owner is a non-resident person or a non-resident corporation;

The non-commercial component of apartment buildings containing three or more units where the Municipal Tax Rate shall be \$0.66 per \$100 of assessment where the owner is a resident person or a resident corporation; or \$1.32 per \$100 of assessment where the owner is a non-resident person or a non-resident corporation;

Be It Further Resolved:

That a Municipal Tax Rate of \$0.96 per \$100 of assessment be levied against commercial property in the Town of Cornwall for the period of January 1, 2023, to December 31, 2023, as per the provisions of the *Real Property Tax Act*;

Be It Further Resolved:

That a Municipal Tax Rate for bona fide farm properties be rebated \$0.20 per \$100 of assessment for farm buildings in the Town of Cornwall for the period of January 1, 2023, to December 31, 2023, as per the provisions of the *Real Property Tax Act*.

NOTE: For the purposes of this resolution, ‘non-resident person’ and ‘non-resident corporation’ applies to property owners as described in Section 24 of the Real Property Tax Act Regulations

Motion Carried

FMS-09-2023 2023/24 Town Capital Budget

Moved by Councillor Corey Frizzell
Seconded by Councillor Cory Stevenson

Be It Resolved:

That the 2023/24 capital budget for the Town of Cornwall with proposed expenditures of \$4,886,147 including carry forward projects, be adopted; and

Be It Further Resolved:

That various expenditures in the capital budget are subject to the availability of funds from other levels of government and, should the proposed funding not be available from those levels of government, those projects may or may not proceed, at the discretion of Council.

Motion Carried

FMS-10-2023 2024/25 – 2027/28 Capital Plan

Moved by Councillor Corey Frizzell
Seconded by Councillor Cory Stevenson

Whereas: The Town of Cornwall is required to have a 5-year capital expenditure plan, including both municipal and utility requirements, to access capital infrastructure funding from senior levels of government and to ensure the prudent and efficient use of capital funds;

And Whereas: A capital plan is a dynamic planning document which needs to be kept current on an annual basis, and the first year of the 5-year capital plan is as contained in the current year capital budget;

Therefore, be it Resolved: That the Town of Cornwall approve the updated and attached Capital Plan, for the fiscal years 2024/25 through 2027/28, with total proposed capital expenditures of \$21,991,849.

Motion Carried

PARKS AND RECREATION

- a) **Minutes/Reports: Minutes – February 8, 2023** – included in the package.
- Councillor Stevenson reported that the Snowfest events were very successful. Thanks to staff, volunteers and residents for making it happen.
 - The outdoor rink is now closed for the season – thanks to staff for their hard work on the rink.
 - Councillor Stevenson thanked all Cornwall participants and volunteers for logging many hours at the numerous Canada Games activities. He noted that the Cultural event with Ava and Lily Rashed was a great day.
 - The new Spring Flyer is available. The display stands are very popular.
 - There have been lots of requests for turf field times.
 - Councillor Stevenson congratulated Scottie’s participants: Michelle Shea with Team Birt on many close games and Lauren Lenentine with Team Jones on their silver medal.
 - Councillor Stevenson congratulated recent hockey provincial winners:
 - North River U13AA Flames, AA provincial champions, coached by Dylan Cameron
 - Matrix Association U13 AAA provincial champs
 - NR U15 A, Team Savoie, Silver Medal
 - NR U11 Rec, Team Hardy, Silver Medal
 - Councillor Stevenson wished good luck to the following teams for the next weekend of provincials:
 - U11 A Flames
 - U13 A, Team Spence
 - U13 A, Team Wood
 - U15 AA Flames
 - U18 A, Team Buchanan
 - U18 A, Team Callaghan
 - U18 A Female Girls

b) **Resolutions:** Nil

PLANNING AND DEVELOPMENT

Reports & Resolutions:

- a) **Minutes/Reports: February 1, 2023** – included in the package.
- b) **Resolutions** –

PL-08-2023 Letter of Support – IDH Holdings Inc

Moved by Councillor **Cory Stevenson**
Seconded by Councillor **Corey Frizzell**

Whereas: The Province has created a Housing Development Challenge program that is intended to provide funding and assist approved developers/contractors/landlords increase the housing inventory on PEI.

And Whereas: The application criteria for the Housing Development Challenge includes a Letter of Support from the local Municipality.

And Whereas: IHD Holdings Inc. has requested a Letter of Support for its application to the Housing Development Challenge regarding a development to be located at PID 684639, known as the Sunshine Meadows Extension.

And Whereas: A Letter of Support is not an approval for development; formal applications and supplementary documents must be submitted for review prior to approval.

And Whereas: Council considered the current housing climate and the need for additional housing options in the Town of Cornwall.

And Whereas: Council considered the Official Plan and the Town of Cornwall Zoning and Subdivision Control (Development) Bylaw #422, including Section 21;

Therefore, be it Resolved: That Council provide IHD Holdings Inc. with a Letter of Support for their application to the Housing Development Challenge.

Motion Carried

PL-09-2023 920 Main Street (PID 247858) Subdivision and Variance Applications

Moved by Councillor **Corey Frizzell**
Seconded by Councillor **Judy Herlihy**

Whereas: The Town received an application on December 12, 2022, to subdivide two (2) Lots from PID 247858, being 920 Main Street, as shown in Drawing No. 22426 prepared by Island Surveying & Engineering and dated February 23, 2023.

And Whereas: The property is zoned Agricultural Reserve (A1) which requires a minimum one (1) acre lot area pursuant to the Town of Cornwall Zoning & Subdivision Control (Development) Bylaw #422.

And Whereas: Lot 22-1 is 0.63 acres requiring a 37% Variance, and Lot 22-2 is 0.62 acres requiring a 38% Variance.

And Whereas: Lot 22-2 also requires a 2.2% Variance with respect to the *Province-Wide Minimum Development Standards Regulations* for on-site sewage disposal field minimum circle diameter of 45.7m.

Therefore, be it Resolved: That Council grant approval of the subdivision of PID 247858 to create Lot 22-1 and Lot 22-2.

And be it further Resolved: That Council grant approval of a 37% lot size Variance for Lot 22-1, and 38% lot size Variance for Lot 22-2.

And be it further Resolved: That Council grant approval for a 2.2% Variance relating to the *Province-*

Wide Minimum Development Standards Regulations on-site sewage disposal field minimum circle diameter for Lot 22-2.

Motion Carried

PUBLIC WORKS

- a) **Minutes/Reports:** Did not meet, meeting today after Council.
- b) **Resolutions:** Nil

WATER/SEWER UTILITY

- a) **Minutes/Reports:** Did not meet.
- b) **Resolutions:**

U-02-2023 ICIP Funding Application – New Water Tower

Moved by Councillor **Elaine Barnes**
Seconded by Councillor **Cory Stevenson**

Whereas: The Town of Cornwall Water and Sewer Utility infrastructure requires significant upgrades; including expanding the Town’s water storage and this project will allow the Utility to expand the capacity and the sustainability of the water system and provide sufficient water pressure to residents,

And Whereas: The Investing in Canada Infrastructure Plan (ICIP) program has funding available for such projects,

Therefore, be it Resolved: That the Town of Cornwall approve applying to the Investing in Canada Infrastructure Plan fund for a New Water Tower at the New Wellfield in the amount of \$3,025,329.88 which represents 73.33% of the estimated total eligible costs of the project.

Motion Carried

U-03-2023 2023/24 Utility Operating Budget

Moved by Councillor **Elaine Barnes**
Seconded by Councillor **Cory Stevenson**

BE IT RESOLVED:

That the 2023/24 operating budget for the Town of Cornwall Water and Sewer Utility with Revenues of \$2,014,432 and Expenditures of \$2,014,180 be adopted; and

BE IT FURTHER RESOLVED:

That the Cornwall Water and Sewer Utility Corporation water and sewer service rates will increase by 8% effective July 1, 2023, for the fiscal year 2023/24 and 8% effective July 1, 2024, for the fiscal year 2024/25 and shall be as follows:

Water and Sewer Rates for 2023-24		
	As of July 1, 2023	Quarterly
Unmetered Rates		
Water Rate	\$320	\$80
Sewage Rate	\$316	\$79
Vacant Service Lots		
Water Rate	\$52	\$13
Sewer Rate	\$48	\$12
Metered		
Per cubic Meter Charge	\$0.90	\$0.90
Minimum Per Year Charge	\$320	\$80
Meter Base Charges:		
2" Meter	\$234	\$58.5
1 and 1/2" Meter	\$146	\$36.5
1" Meter	\$114	\$28.5
3/4" Meter	\$90	\$22.5
5/8" Meter	\$82	\$20.5
Total Current (22/23)		
	\$588	\$147
New (23/24)		
	\$636	\$159
Difference		
	\$48	\$12

Water and Sewer Rates for 2024-25		
	As of July 1, 2024	Quarterly
Unmetered Rates		
Water Rate	\$346	\$86.5
Sewage Rate	\$342	\$85.5
Vacant Service Lots		
Water Rate	\$58	\$14.5
Sewer Rate	\$52	\$13

Metered		
Per cubic Meter Charge	\$0.97	\$0.97
Minimum Per Year Charge	\$346	\$86.5
Meter Base Charges:		
2" Meter	\$252	\$63
1 and 1/2" Meter	\$158	\$39.5
1" Meter	\$122	\$30.5
3/4" Meter	\$96	\$24
5/8" Meter	\$88	\$22
Total 23/24	\$636	\$159
New 24/25	\$688	\$172
Difference	\$52	\$13

Motion Carried

U-04-2023 2023/24 Utility Capital Budget

Moved by Councillor Elaine Barnes
Seconded by Councillor Cory Stevenson

BE IT RESOLVED:

That the 2023/24 capital budget for the Town of Cornwall Water and Sewer Utility with proposed expenditures of \$5,554,685 be adopted; and

BE IT FURTHER RESOLVED:

That various expenditures in the capital budget are subject to the availability of funds from other levels of government and, should the proposed funding not be available from those levels of government, those projects may or may not proceed, at the discretion of Council.

Motion Carried

CORRESPONDENCE

- a) Epilepsy Awareness Month – March 26th Purple Day

COC-05-2023 “Purple Day”

Moved by Councillor Judy Herlihy
Seconded by Councillor Cory Stevenson

Whereas: Purple Day is a global effort dedicated to promoting epilepsy awareness in countries around the world;

And Whereas: Epilepsy is one of the most common neurological conditions, estimated to affect

over 50 million people worldwide and 42 people are diagnosed everyday;

And Whereas: One in ten people will have at least one seizure during his or her lifetime;

And Whereas: The public is often unable to recognize common seizure types, or how to respond with appropriate first aid;

And Whereas: Purple Day will be celebrated on March 26 annually to increase understanding, reduce stigma and improve the quality of life for people with epilepsy throughout the country and globally;

Therefore, be it Resolved: That the Town of Cornwall do hereby declare March 26, 2023, and each March 26 thereafter “Purple Day” in an effort to raise awareness of epilepsy in Canada.

Motion Carried

OTHER BUSINESS

- Councillor Stevenson congratulated and wished the best to Danny Stretch and Steve Allain on the opening of Pinnacle Plumbing.
- Councillor Frizzell encouraged everyone to get out and vote in the Provincial election.

IN CAMERA

Nil

ADJOURNMENT

The meeting was adjourned at 5:27pm.

MAYOR

CHIEF ADMINISTRATIVE OFFICER