

**Cornwall, Prince Edward Island
Regular Meeting of Council
Wednesday, April 26, 2023
4:30 PM**

Present: Mayor Minerva McCourt - presiding
Deputy Mayor Jill MacIsaac
Councillor Elaine Barnes
Councillor Steven Campbell
Councillor Corey Frizzell
Councillor Judy Herlihy
Councillor Cory Stevenson

Also: Kevin Coady – CAO
Doug Longmoore – Manager of Infrastructure
Tracey MacLean – Community/IT/HR Coordinator

CALL TO ORDER

Mayor Minerva McCourt called the meeting to order at 4:30pm.

There was one member of the public present.

Mayor McCourt passed along her sympathies to the Scott family.

Mayor McCourt made note that Council Chambers were set up for the Town's Water School for grade 5 students.

LAND ACKNOWLEDGEMENT Read

APPROVAL OF THE AGENDA

Deputy Mayor MacIsaac moved, seconded by Councillor Stevenson, that the agenda be approved as circulated.

Motion Carried

DISCLOSURE OF PECUNIARY OR OTHER CONFLICT OF INTEREST

Nil

APPROVAL OF THE MINUTES

- a) **March 15, 2023, Regular Council Meeting:** Deputy Mayor MacIsaac moved, seconded by Councillor Stevenson that the minutes of March 22, 2023, Regular Council Meeting be approved as circulated.

Motion Carried

BUSINESS ARISING

Nil

PRESENTATIONS

Nil

REPORTS OF COMMITTEES / RESOLUTIONS:

COMMITTEE OF COUNCIL

- a) **Minutes/Reports: March 15, 2023** - included in the package.
- b) **Resolutions:**

COC-06-2023 Tangible Capital Asset Policy

Moved by Councillor **Elaine Barnes**
Seconded by Councillor **Judy Herlihy**

Whereas: The Town of Cornwall adopted a Tangible Capital Asset Policy in 2018 and it has been recommended by the Town auditor that the policy be updated to add clarity to the language in paragraph five “including all costs directly attributable to the acquisition, construction, development or betterment of the tangible capital asset”;

Therefore, be it Resolved: The Town of Cornwall Tangible Capital Asset Policy (Policy #2018-01) be amended by adding “and the cost of interim borrowing to finance the project.” to the end of the fifth paragraph as shown on the attached policy document;

And be it further Resolved: That this change is of retroactive effect to the date of the adoption of the policy.

Motion Carried

COC-07-2023 CADC Membership

Moved by Councillor **Cory Stevenson**
Seconded by Councillor **Elaine Barnes**

Whereas: The Town of Cornwall acquired from the Province of Prince Edward Island, on a contingent basis, fifty of the Province’s shares in the Charlottetown Area Development Corporation (CADC) on May 14, 2021;

And Whereas: The contingency allowed the Town of Cornwall, on an interest free basis, up to two years to determine whether to purchase the shares or not and remain a member of the CADC;

And Whereas: The Town of Cornwall believes it is a benefit to the Town to remain a member of the CADC;

Therefore, be it Resolved: The Town of Cornwall pay one hundred and eleven thousand, eight hundred and ten dollars (\$111,810.00) to purchase the fifty shares.

Motion Carried

COC-08-2023 Community Revitalization Fund Application – TFSC Turf Field

Moved by Councillor **Jill MacIsaac**
Seconded by Councillor **Corey Frizzell**

Be it Resolved: That the Town of Cornwall apply to the Province of Prince Edward Island, Community Revitalization Program, for the amount of one hundred thousand dollars (\$100,000) to assist with the Terry Fox Sports Complex artificial football turf replacement project.

Motion Carried

COC-09-2023 Community Revitalization Fund Application – AT Trail Bridges

Moved by Councillor **Jill MacIsaac**
Seconded by Councillor **Corey Frizzell**

Be it Resolved: That the Town of Cornwall apply to the Province of Prince Edward Island, Community Revitalization Program, for the amount of seventy-five thousand dollars (\$75,000) to assist with the Community Gardens and Lacardy Active Transportation Bridges replacement project.

Motion Carried

COC-10-2023 Cornwall Curling Club “Adopt-a-Rock”

Moved by Councillor **Judy Herlihy**
Seconded by Councillor **Elaine Barnes**

Whereas: The Cornwall Curling Club is an important recreational institution in the Town of Cornwall;

And Whereas: The Cornwall Curling Club is undertaking a program to replace their aging curling rocks, and have initiated an “Adopt-a-Rock” sponsorship program to assist in this project and the Town of Cornwall desires to assist in this endeavour;

Therefore, Be it Resolved: That the Town of Cornwall “adopt” two rocks at a cost of five

hundred dollars (\$500)

Motion Carried

COC-11-2023 PEI Police Association – Annual Crime Prevention Guide

Moved by Councillor **Elaine Barnes**
Seconded by Councillor **Cory Stevenson**

Whereas: The Prince Edward Island Police Association publishes an annual Crime Prevention Guide, and this year's edition is the 34th annual;

And Whereas: The Town of Cornwall generally purchases an 1/8-page colour business card size advertisement in the publication, and desires to do so again;

Therefore, Be it Resolved: That the Town of Cornwall purchase a 1/8-page colour advertisement in the 34th annual PEI Police Association Crime Prevention Guide at a cost of two hundred and fifty dollars (\$250) including HST.

Motion Carried

COC-12-2023 Island Literary Awards

Moved by Councillor **Jill MacIsaac**
Seconded by Councillor **Cory Stevenson**

Whereas: The PEI Writers Guild supports the development and sustainability of the literary arts on PEI and holds the annual Island Literary Awards event;

And Whereas: The Town of Cornwall supports participation in the literary arts and the PEI Writers Guild has requested that the Town of Cornwall continue as the sponsor of the second-place prize in the short story category in the amount of two hundred and fifty dollars (\$250);

Therefore, Be it Resolved: That the Town of Cornwall sponsor the second-place prize in the short story category for two hundred and fifty dollars (\$250).

Motion Carried

COC-13-2023 PEI Crimestoppers

Moved by Councillor **Steven Campbell**
Seconded by Councillor **Judy Herlihy**

Whereas: PEI Crime Stoppers is a registered non-profit organization, in its 34th year of operation, which was established to assist in crime prevention and the promotion of safer communities across PEI;

And Whereas: PEI Crime Stoppers is a benefit to the residents of the Town of Cornwall, and it relies entirely on donations to fund operations;

Therefore, Be it Resolved: That the Town of Cornwall donate two hundred and fifty dollars (\$250) to PEI Crime Stoppers to assist in their ongoing operations in furtherance of crime prevention and the promotion of safer communities.

Motion Carried

ENVIRONMENT AND SUSTAINABILITY

- a) **Minutes/Reports: March 13, 2023** - included in the package.
- Councillor Herlihy reported that the Water School is ongoing and doing great.
 - Councillor Herlihy gave a shout out to everyone that participated in World Clean Up Day.
 - There was discussion on the No Mow May amendments to the Property Maintenance Bylaw – although all were in favor, there was the following discussion;
 - o Councillor Frizzell was concerned that it may cause confusion for residents and that there may be a risk of an increased tick population.
 - o Councillor Barnes has reservations that there have been numerous complaints about long grass in the past. She also noted concerns about increased rodent and tick populations. She would like to see the Town look at other initiatives to benefit the bees and pollination.
 - o Deputy Mayor MacIsaac noted that this amendment does not apply to Town properties which will continue to be maintained to regular standards.
 - o Council would like to see any correspondence or promotion of this bylaw amendment make clear to residents that not cutting grass is not mandatory and does not pertain to Town properties.

b) **Resolutions:**

ES-02-2023 Property Maintenance Bylaw #221 Second Reading

Moved by Councillor **Cory Stevenson**
Seconded by Councillor **Judy Herlihy**

Whereas: Many municipalities, organizations and individuals partake in an annual initiative known as “No Mow May” and the Town of Cornwall Environment and Sustainability Committee would like to enable this initiative in the Town;

And Whereas: The Town of Cornwall Property Maintenance Bylaw does not currently allow for this initiative, and it requires an amendment to allow this initiative to proceed;

And Whereas: The Town of Cornwall Bylaw to amend the Property Maintenance Bylaw, Bylaw #2023-221B, was read and approved at the regular council meeting held on March 22, 2023;

Therefore, be it Resolved: That the Town of Cornwall Bylaw to amend the Property Maintenance Bylaw, Bylaw #2023-221B, be read and approved a second time.

Motion Carried

ES-03-2023 Property Maintenance Bylaw #221 Formal Adoption

Moved by Councillor **Cory Stevenson**
Seconded by Councillor **Judy Herlihy**

Whereas: Many municipalities, organizations and individuals partake in an annual initiative known as “No Mow May” and the Town of Cornwall Environment and Sustainability Committee would like to enable this initiative in the Town;

And Whereas: The Town of Cornwall Property Maintenance Bylaw does not currently allow for this initiative, and it requires an amendment to allow this initiative to proceed;

And Whereas: The Town of Cornwall Bylaw to amend the Property Maintenance Bylaw, Bylaw #2023-221B, was read and approved at the regular council meeting held on March 22, 2023;

And Whereas: The Town of Cornwall Bylaw to amend the Property Maintenance Bylaw, Bylaw #2023-221B, was read and approved a second time at the regular council meeting held on April 26, 2023;

Therefore, be it Resolved: That the Town of Cornwall Bylaw to amend the Property Maintenance Bylaw, Bylaw #2023-221B, is hereby formally adopted.

Motion Carried

MUNICIPAL AND EMERGENCY SERVICES

a) **Minutes/Reports:**

- i) Minutes – March 1, 2023 – included in the package.
 - Aaron Campbell of CDA Consulting has been retained by the Town as a consultant for matters related to municipal emergency services including Fiona clean up. He provided an update on the work he has been doing and there was discussion on a review of the Town’s emergency measures plan.
 - Mike Cassidy from T3 Transit will be attending the May Committee meeting to discuss possible extension of services in the Town.
 - Councillor Barnes noted that the RCMP have been doing a great job of enforcing speed limits and issuing violations in the Town.

ii) NRRFD, RCMP, Bylaw, Humane Society, Transit Reports

b) **Resolutions:** Nil

PARKS AND RECREATION

a) **Minutes/Reports: Minutes – March 8, 2023** – included in the package.

- Councillor Stevenson reported:

- The Easter event was a great success and special thanks to staff and volunteers for all their hard work and to Top Hat Party Supplies for providing balloon animals to all the children in attendance.
- Flyer stands are getting lots of use – there will be discussion on getting more stands added to next month’s agenda.
- After School Camp has been busy and registration is now open for Summer Camp.
- Senior’s Lunches as well as Tea and Talk sessions have been very well attended.
- The Terry Fox Sports Complex has to date 20 user groups looking to book field times.
- Congratulations to Provincial participants:
 - North River Flames U-11 boys on gold medal.
 - North River Flames U-18 females on silver medal.
 - U-15 A boys (Rowan Clarke) on silver medal.
- The Event Committee had a well-attended initial information session. Thanks to staff and volunteer Chantal Batchilder for putting the meeting together.

b) **Resolutions:** Nil

PLANNING AND DEVELOPMENT

Reports & Resolutions:

a) **Minutes/Reports: March 1, 2023** – included in the package.

b) **Resolutions** –

PL-10-2023 Public Meeting May 18, 2023

Moved by Councillor **Corey Frizzell**
Seconded by Councillor **Cory Stevenson**

Whereas: The Town received an application on April 4, 2023 (the “Application”), to subdivide and develop PID 684639 (the “Property”) situate at the end of Sunshine Meadows Drive, and zoned Planned Unit Residential Development (“PURD”).

And Whereas: all PURD Developments must be presented at a Public Meeting pursuant to Section 13.7 of the *Zoning and Subdivision Control (Development) Bylaw #422*;

And Whereas: the Application was reviewed by Town Planning Staff and brought before the Planning Committee (the “Committee”) on April 5, 2023. The Committee considered the 2022 *Official Plan* and the *Zoning and Subdivision Control (Development) Bylaw #422*; and

And Whereas: the Committee recommended that the Application be presented at a Public Meeting;

Therefore, be it Resolved: that the application to subdivide and develop PID 684639, known as “Emerald Heights”, be presented at a Public Meeting on May 18, 2023, pursuant to Section 22.2 of the *Zoning and Subdivision Control (Development) Bylaw #422*.

Motion Carried

PL-11-2023 Cloverlawn Avenue – Street Renaming

Moved by Councillor **Corey Frizzell**
Seconded by Councillor **Cory Stevenson**

Whereas: The Town received a request to rename Cloverlawn Avenue and the associated extension to “Samantha Drive”, a through street extending from the west side of Cornwall Road continuing west into the Scottsview Meadows Subdivision.

And Whereas: the Town of Cornwall is responsible to assign street names and civic address pursuant to the *Emergency 911 Act* and the Town of Cornwall *Street Naming and Numbering Bylaw #701*.

And Whereas: the request was reviewed by Town Planning Staff and brought before the Planning Committee (the “Committee”) on April 5, 2023. The Committee considered the *Street Naming and Numbering Bylaw #701*, as well as written and verbal comments from the residents of Cloverlawn Avenue and representatives of the Scottsview Meadows Subdivision.

Therefore, be it Resolved: that Council approve the renaming of Cloverlawn Avenue to “Samantha Drive”.

Motion Carried

PUBLIC WORKS

- a) **Minutes/Reports:** March 22, 2023
 - Councillor Campbell reported that Mark Simmons from Synergy Signs presented a proposal for a new digital sign and options are being explored.
- b) **Resolutions:** Nil

WATER/SEWER UTILITY

- a) **Minutes/Reports:** March 6, 2023
 - The Town and Councillors have been receiving numerous reports of vandalism and graffiti which will be discussed further at the Public Works meeting. Citizens on Patrol have been advised and will be keeping an eye out while on patrol.
- b) **Resolutions:** Nil

CORRESPONDENCE

- a) MADD Canada – Thank You for donation.

OTHER BUSINESS

- Mayor McCourt:
 - o Congratulated the Easter Seals ambassadors Katelyn and Meghan Rogers on a fun and successful campaign with their “keep trying” motto. They were a pleasure to be around.
 - o Saint Vincent de Paul will be sponsoring two upcoming senior’s lunches to get information on what services that senior’s are looking for/needng.
 - o Spoke at a recent Knights of Columbus event – they are very active in the community helping residents.
 - o Recently met with the Community Action Committee – a group that is working together to provide help to families that need assistance.
- Councillor Barnes:
 - o Recently attended the FPEIM AGM and was honored to be on the Women in Government panel. Councillor Barnes thanked Councillor Frizzell for encouraging her to run for Council.
- Councillor Campbell:
 - o Reported that for the Easter Seals campaign, Eliot River School raised \$29,187.46 which was the highest amount collected. The total campaign raised over \$68,000. Congratulations to everyone.
- Councillor Stevenson:
 - o Congratulated the Easter Seals campaign and noted that the visit to his school got everyone motivated.

- Congratulations to Katelyn and Meghan Rogers on their motivational journal “Believe In Yourself & Don’t Give Up Notebook” which is available on Amazon.

- Councillor Frizzell:

- Noted that even though the PSAC continues to be on strike, it is great to see the solidarity. He commented that most PEI Unions are run by women providing great leadership, including Debra Buell and Amanda Ellis Stewart.
- Condolences to Ecole Francois Buote students as well as parents Russell Campbell and Darlene Llewellyn on the sudden passing of 16 year old Samuel Campbell.

IN CAMERA

It was moved by Councillor Stevenson and seconded by Deputy Mayor MacIsaac that the meeting would move into closed session at 5:16pm

The meeting resumed open session at 5:29pm.

ADJOURNMENT

The meeting was adjourned at 5:30pm.

MAYOR

CHIEF ADMINISTRATIVE OFFICER