

**Town of Cornwall
Cornwall, Prince Edward Island
Committee of Council
April 19, 2023, 4:30 PM**

Chair Deputy Mayor Jill MacIsaac
Deputy Chair Mayor Minerva McCourt
Present: Councillor Elaine Barnes
Councillor Steven Campbell
Councillor Corey Frizzell
Councillor Judy Herlihy
Councillor Cory Stevenson
Also: Kevin Coady – CAO
Shelley Rector – Manager of Corporate Services/DCAO
Tracey MacLean – Community/IT/HR Coordinator
Spencer Hay – Manager of Planning and Development

CALL TO ORDER

Deputy Mayor MacIsaac called the meeting to order at 4:30pm.

There were no members of the public in attendance.

APPROVAL OF THE AGENDA

It was moved by Councillor Stevenson and seconded by Councillor Barnes that the agenda be approved as circulated with the following amendments:

- Remove CAWG 8-c-i
- Remove Youth Bowling 14-f
- Add Community Revitalization Fund (Turf Field and Bridges) 7-e

Motion Carried

DISCLOSURE OF CONFLICT OF INTEREST

Nil

ADOPTION OF PREVIOUS MINUTES

It was moved by Councillor Herlihy and seconded by Councillor Campbell that the minutes of March 15, 2023, be approved as circulated.

Motion Carried

DELEGATIONS/PUBLIC INPUT

Nil

ADMINISTRATION

- a) Tangible Capital Assets Policy Update – It was moved by Councillor Barnes and seconded by Councillor Frizzell to bring forth a resolution to Council that the Town of Cornwall Tangible Capital Asset Policy (Policy #2018-01) be amended by adding “and

the cost of interim borrowing to finance the project.” to the end of the fifth paragraph as shown on the attached policy document.

- b) CADC Membership – It was moved by Councillor Stevenson and seconded by Councillor Barnes to bring forth a resolution to Council that the Town of Cornwall pay one hundred and eleven thousand, eight hundred and ten dollars (\$111,810.00) to purchase the fifty shares from the Province.

There was discussion that the membership will be beneficial for future growth and there was clarification that the price is a one time fee for the Town’s shares.

- c) APM Centre – Second Ice Surface – A letter from the Second Ice Surface Committee was included for information purposes. There was discussion on what the committee is looking for from the Town and it was suggested to have a representative come in to do a presentation.
- d) Town “Educational Sponsorships – There was discussion on the Town providing Educational Sponsorships. Details on amounts and criteria will be discussed at a future meeting.
- e) Community Revitalization – Turf Field - It was moved by Deputy Mayor MacIsaac and seconded by Councillor Frizzell to bring forth a resolution to Council that the Town of Cornwall apply to the Province of Prince Edward Island, Community Revitalization Program, for the amount of one hundred thousand dollars (\$100,000) to assist with the Terry Fox Sports Complex artificial football turf replacement project.

Community Revitalization – AT Bridges - It was moved by Deputy Mayor MacIsaac and seconded by Councillor Frizzell to bring forth a resolution to Council that the Town of Cornwall apply to the Province Of Prince Edward Island, Community Revitalization Program, for the amount of seventy five thousand dollars (\$75,000) to assist with the Community Gardens and Lacardy Active Transportation Bridges replacement project.

ENVIRONMENT and SUSTAINABILITY

- a) Reports/Minutes
 - (i) Minutes – March 13, 2023
 - Councillor Herlihy reported:
 - o The committee recently met on April 17, 2023.
 - o The recent Earth Day Clean Up Day had good attendance.
 - o Water School will take place next week for grade 5 students.
 - o The Lawn Care brochure went out in the recent Water and Sewer billing.
 - o The Committee looked at revamping the Green Lawns Rebate brochure.
- b) Information Items
- c) Requests for decision
 - (i) CAWG Hyde Pond – Removed from agenda.

MUNICIPAL and EMERGENCY SERVICES

- a) Reports/Minutes
 - (i) Minutes – March 1, 2023
- b) Information Items
 - (i) Municipal Services Reports (Transit/Fire/Police/Bylaw/Humane Society)
 - Councillor MacIsaac noted that the RCMP stops and checks have been very beneficial.
 - Councillor Frizzell noted that Mike Cassidy from T3 Transit would be attending the next meeting.
 - Aaron Campbell will be assisting with developing a Fire Services Agreement with the NRRFD and updating the Town’s EMO Plan.
- c) Requests for Decision

PARKS and RECREATION

- a) Reports/Minutes
 - (i) Minutes – March 8, 2023
 - Councillor Stevenson reported:
 - The Easter event was a great success with over 200 people in attendance.
 - The Committee recently held a call out and information session for community volunteers for the Events Committee.
 - The display stands have been getting lots of use and there has been discussion about acquiring more stands for other locations.
- b) Information Items

PLANNING

- a) Reports/Minutes
 - (i) March 1, 2023
- b) Information Items
- c) Request for Decision
 - (i) Street Renaming – Scottsview Meadows Subdivision– It was moved by Councillor Frizzell and seconded by Councillor Campbell to bring forth a resolution to Council that Town of Cornwall approve the request for the renaming of Cloverlawn Avenue to “Samantha Drive”.
 - (ii) Public Meeting – Emerald Heights Subdivision (PID 684639) - PURD – It was moved by Councillor Frizzell and seconded by Councillor Stevenson to bring forth a resolution to Council that the application to subdivide and develop PID 684639, known as “Emerald Heights”, be presented at a Public Meeting on May 18, 2023, pursuant to Section 22.2 of the *Zoning and Subdivision Control (Development) Bylaw #422*.

PUBLIC WORKS

- a) Reports/Minutes
 - (i) Minutes – March 22, 2023
 - Councillor Campbell reported:
 - o Mark Simmons of Synergy Signs presented a proposal for a digital sign. It is a high-quality sign, and the Town would receive three free ads. The sign would be completely maintained by Synergy Signs.
 - o The Committee discussed streetlights and roadwork updates.
- b) Information Items
- c) Request for Decision
 - (i) Synergy Signs – New Digital Sign Proposal – Synergy Signs will present a sample contract for review by the Committee.

WATER/SEWER UTILITY

- a) Reports/Minutes
 - (i) Minutes – March 6, 2023.
- b) Information Items
 - Request to FPEIM – Regarding Provincial Water Testing Fee – A request has been sent to FPEIM to have them lobby the Province to waive the fees they charge for the mandatory water testing that is mandated in the Water Act.
- c) Requests for Decision

CORRESPONDENCE

- a) MADD Canada – Thank You
- b) Cornwall Curling Club – Adopt-a-Rock Request - It was moved by Councillor Herlihy and seconded by Councillor Barnes to bring forth a resolution to Council that the Town of Cornwall “adopt” two rocks at a cost of five hundred dollars (\$500).
- c) PEI Police Association – Annual Crime Prevention Guide – Ad Buy - It was moved by Councillor Barnes and seconded by Councillor Stevenson to bring forth a resolution to Council that the Town of Cornwall purchase a 1/8 page colour advertisement in the 34th annual PEI Police Association Crime Prevention Guide at a cost of two hundred and fifty dollars (\$250) including HST.
- d) Island Literary Awards- - Sponsorship Request - It was moved by Councillor Stevenson and seconded by Deputy Mayor MacIsaac to bring forth a resolution to Council that the Town of Cornwall sponsor the second place prize at the Island Literary Awards in the short story category for two hundred and fifty dollars (\$250).

- e) PEI Crimestoppers – Donation Request - It was moved by Councillor Campbell and seconded by Councillor Herlihy to bring forth a resolution to Council that the Town of Cornwall donate two hundred and fifty dollars (\$250) to PEI Crime Stoppers to assist in their ongoing operations in furtherance of crime prevention and the promotion of safer communities.
- f) Youth Bowling – Donation Request – This was removed from the agenda as it was addressed under the Recreation Donation Policy criteria.

OTHER

- Councillor Campbell congratulated Eliot River School on raising \$25,187.70 for the Easter Seals Campaign. This was the largest amount ever raised by one school.
- Councillor Frizzell requested an update on the recent retroactive RCMP bill. CAO Coady reported that the Town has signed an agreement to pay the amount over two years. Councillor Barnes noted that a letter has been submitted to FPEIM regarding this matter.

IN CAMERA

MGA s. 119 (1)(d) It was moved by Councillor Stevenson and seconded by deputy Councillor Campbell that the meeting would move “in camera” at 6:11pm.

The meeting resumed regular session at 6:20pm.

ADJOURNMENT

The meeting was adjourned at 6:22pm.

JILL MACISAAC, CHAIR